

Background

In August 2023, the Centers for Medicare and Medicaid Services (CMS) issued formal guidance requiring that states complete administrative renewals at an individual level rather than a household level. This means that if any one member can have their eligibility extended using information from data sources, states must complete an administrative renewal for that individual. The rest of the household may then need to complete a regular renewal.

Administrative Renewals (AR) allow cases to be systematically renewed by relying on electronic data sources to verify or validate information on file for health care members.

Overview

On February 22, 2025, enhancements will be made to CWW to comply with CMS guidelines and maximize the number of individuals that are administratively renewed.

- If one or more household members cannot be administratively renewed, only those members will be required to complete a renewal.
- All other members that can be administratively renewed will be if all the information necessary to determine their eligibility is on file or can be verified through data exchanges.

Changes to CWW

Changes to CWW

The following enhancements will be made to CWW:

- Separate assistance groups will be built for each individual open under specific health care benefits. This was implemented last October with Continuous Coverage for Children.
- A case comment will be systematically added when an assistance group (AG) is split at the individual level and confirmed.
- A case comment will be systematically added when a partial Administrative Renewal has been confirmed.
- A new alert 647 will be created.
- The FDSH Wage Match data source query frequency will be updated from one day to seven.

Case Comments

The following case comment will be systematically added when the AG's have been split, and the case has been confirmed in the 11th month of the certification period:

"Health care benefits are now explored at an individual level."

Case Comments - continued

The following case comment will be systematically added when some members' health care benefits are administratively renewed, and some are not:

"At least one member was administratively renewed and found eligible for ongoing health care. Other household members could not be administratively renewed. The household will receive both a 45-day renewal letter with a PPRF and an administrative renewal letter with a summary to review."

Alert code #647

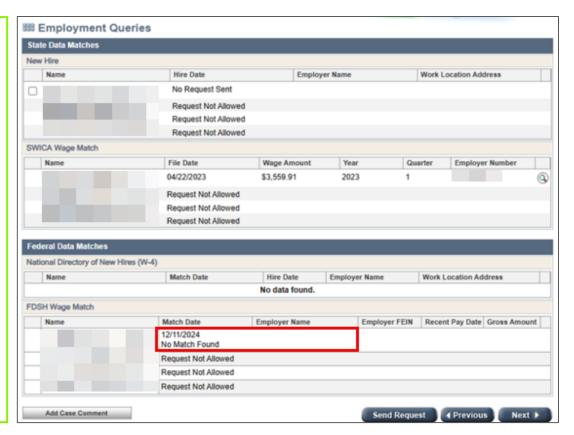
If the case has an AG that has not been split, the split will be attempted as part of the administrative renewal process. If the AG cannot be split, the combined AG will administratively renew without splitting if all rules and conditions are met.

The new alert "647 – Run eligibility to split HC AG" will be generated when an Administrative Renewal was completed and there are individuals in a health care AG that need to be split into their own AG.

Employment Queries Page

Currently, the system allows FDSH requests to be made once per day for the same household. As part of the enhancements, the requests will be restricted to once every seven days.

The Federal Data Service Hub (FDSH) Wage Match section will be updated to reflect the date the last request was made as well as 'No Match Found' note on a separate line.

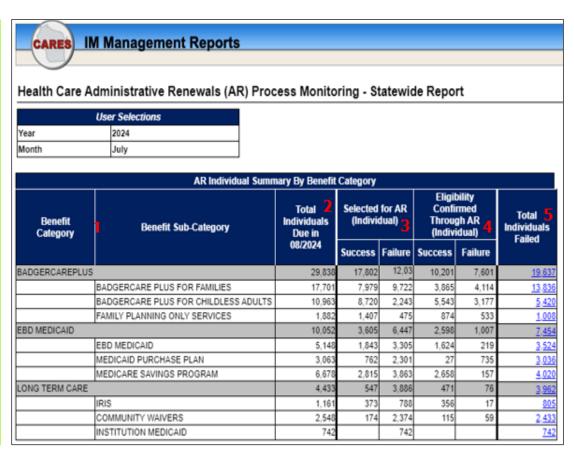


IMMR Report Enhancement

IMMR Reports Enhancement

The following IMMR Reports will be enhanced to include Administrative Renewal statistics at the individual level:

- Health Care Renewals Monitoring Report
- Consortium / Tribal IM Agency Cases
 Due for Renewal Report



Changes to Correspondence

Administrative Renewal Letter

The Administrative Renewal letter will be enhanced to include the following new sections:

- Individual name(s) and benefit plan name(s) for whom an Administrative Renewal was successfully processed.
- Individual name(s) and benefit plan name(s) for whom Administrative Renewal was unsuccessful. The letter will inform these individuals that they will receive another letter with details on how to complete their renewal.
- Individual name(s) and plan name(s) for individuals not due for renewal at this time.





The State of Wisconsin is an equal opportunity service provider. This letter contains information that affects your benefits. If you need this material in a different format because of a fability or if you need this letter translated or explained in your own language, please call 1-888-947-6583. These services are free.

Action Required:

Review the Information We Have on File

One or more people in your household are currently enrolled in the health care benefit plan(s) listed in the table below.

Each year, we must review the information we have on file to see if anyone who is enrolled to get health care benefits can keep getting them.

Sometimes we are able to renew members based on information we have on file, as long as they review that information and make sure it's correct. Other times, members may have to take action to renew.

The table below shows the renewal status for the members in your household and each person's next steps:

Member Name(s)	Benefit Plan	Status	Next Steps
	BadgerCare Plus	Benefits have been renewed.	Review the summary information we sent and update it if needed (see below).
	BadgerCare Plus	Annual renewal is due soon.	Watch for another letter with renewal details and due dates.

se #: Date: 3/10/2025

45 Day Renewal Letter

The 45 Day Renewal Letter will be enhanced to state the individual name(s) and benefit plan(s) for whom a Health Care renewal must be completed.

The table labeled "Who needs to complete a Health Care renewal" will be broken down into four columns:

- Who: Which individual must complete the renewal.
- Benefit Plan: The benefit plan for which the individual must complete the renewal.
- Action Needed: Informing the individual they need to complete the renewal.
- Take Action By: The date by when the individual should take action to complete the renewal.

MILWAUKEE MILWAUKEE ENROLLMENT SERVICES
SHAWAMAOCOOEPTOFHUMANSERVICES
6055 N 64TH STREET
MILWAUKEE WI 53218

Mailing Date: 03/10/2025

Milwaukee Enrollment Services
Phone: 888-947-6583
Fax: 414-438-4580
Online at access.wi.gov



The State of Wisconsin is an equal opportunity service provider. This letter contains information that affects your benefits. If you need this material in a different format because of a disability or in the services are free.

These services are free.

Action Required:

Your Benefits are Due for Renewal

One or more people in your household need to complete a renewal to keep getting BadgerCare Plus benefits. If they do not act by April 17, 2025, their benefits could end on April 30, 2025. Even if they get benefits back after losing them, there could be time when they are not covered.

As part of their renewal, members must tell us about any changes in household or income. They may also need to submit documents that confirm their information (see the "Proof Needed" section of this letter).

The people listed in the table below must complete a renewal to keep getting health care benefits.

Who	Benefit Plan	Action Needed	Take Action By
	BadgerCare Plus	Complete renewal	April 17, 2025

Note: There may be other people in your household getting health care benefits who are not listed. The either do not need to renew their benefits now or we have already renewed their benefits for them based on the information we have on file.

To Renew Your Health Care Benefits

You can complete your health care renewal by phone, online, or by mail:

By phone – Contact your agency by calling the phone number at the top of this letter.

Case #: Date: 3/10/2025

Questions?