

Adult Long-Term Care Provider Enrollment

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Agenda

- Enrollment update
- Provider outreach
- Provider support
- Participant Toolkit





Enrollment Update



How many providers have enrolled?

3,796 providers have completed the ForwardHealth application and been approved.





Who is not affected?

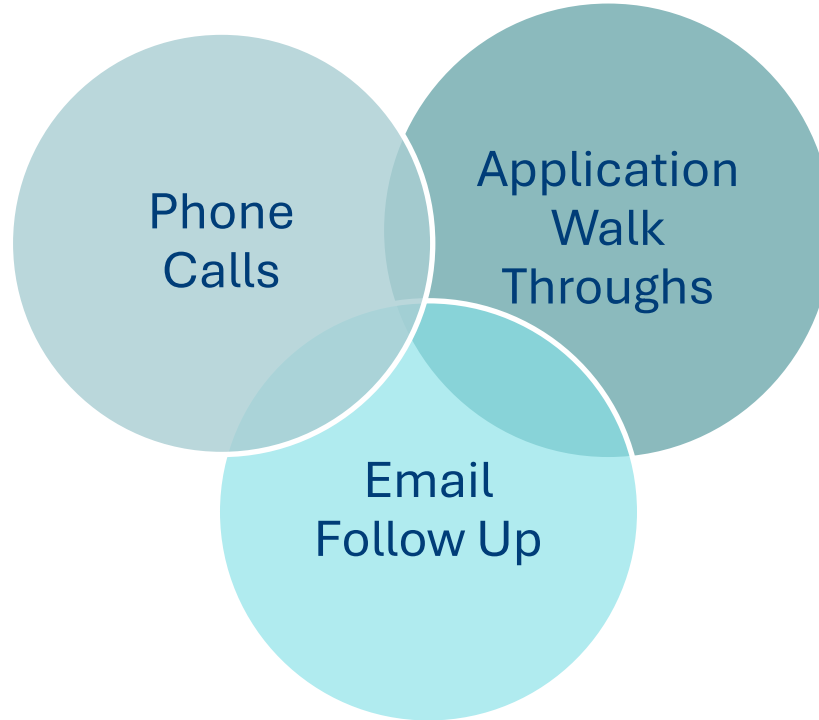
Participant-hired workers (PHWs) **do not** need to complete an application through ForwardHealth. PHWs will receive Wisconsin Medicaid IDs through a data transfer.



Provider Outreach



Provider Outreach Activities





Provider Support

Resources to help providers enroll



Provider Services Call Center

- Call Provider Services at 800-947-9627 if you have more questions or need help. Representatives are available Monday–Friday, 7 a.m.–6 p.m. Central time.
- When providers call, they should say, “LTC Waiver” at the menu prompt to speak with a representative about LTC provider enrollment.





Provider Enrollment Email

- Team at DHS available to answer HCBS provider enrollment related questions and assist providers through the application.
- ltcprovidererollment@dhs.wisconsin.gov





Portal information page



Provider Enrollment for Adult Long-Term Care

Enroll Today

Are you a provider of home and community-based services under an adult long-term care (LTC) waiver program? You should now enroll with Wisconsin Medicaid through the ForwardHealth Portal. There are many resources on this page to help you with the enrollment process. Looking for more specifics about this requirement? Scroll down to the [Background section](#) on this page.





Training Resources

Training Videos

There are several training videos you can watch anytime:

- [Adult LTC: Basic Portal Navigation](#) (7:56)
- [Adult LTC: Portal Navigation for Adult LTC Resources](#) (7:06)
- [Adult LTC: Waiver Provider Enrollment](#) (26:21)
- [Adult LTC: Waiver Provider Demographic Maintenance](#) (4:08)
- [Adult LTC: Add a Waiver Service](#) (4:18)
- [Adult LTC: Add a Waiver Program](#) (1:42)
- [Adult LTC: Disenroll From a Waiver Service or Program](#) (2:38)
- [Adult LTC: Waiver Provider Re-enrollment](#) (15:25)
- [Adult LTC: How to Upload Documents](#) (1:58)
- [Adult LTC: Waiver Provider Enrollment Guide Training](#) (4:18)
- [Adult LTC: EVV Provider Revalidation Training](#) (22:35)

Training Slide Decks

[Adult LTC: Provider Enrollment and Portal Resources \(PDF\)](#)

[EVV Provider Revalidation Live Training Presentation \(PDF\)](#)



Flyer

Enroll now to continue getting paid to deliver Medicaid services in 2026



You provide home and community-based services under one of Wisconsin's adult long-term care waiver programs. That means you need to enroll with Wisconsin Medicaid through the ForwardHealth Portal. The deadline is January 1, 2026.

Keep getting paid by Medicaid to serve those who need you most

Medicaid members depend on service providers like you to get vital care at home and in the community. Make sure you can keep getting paid to deliver their services in 2026 by enrolling now.

Your claims for home and community based services delivered after January 1, 2026, will be denied if you don't self-enroll through the ForwardHealth Portal. You can't backdate your enrollment to a date before you submitted your application.

Those with an EVV-only provider Medicaid ID have a quicker process

Are you a supportive home care agency with an electronic visit

Learn about enrollment and find key resources

[forwardhealth.wi.gov/WIPortal/
cms/public/ltc/provider_
enrollment.htm](https://forwardhealth.wi.gov/WIPortal/cms/public/ltc/provider_enrollment.htm)



[Link to Enrollment Flyer](#)



Provider enrollment checklist



Provider Checklist Adult Long-Term Care Enrollment

Ready to start the process of becoming a Medicaid-enrolled adult long-term care (LTC) provider?

Adult LTC providers who deliver home and community-based services (HCBS) may use this checklist to enroll with Wisconsin Medicaid on the ForwardHealth Portal (the Portal) at forwardhealth.wi.gov. We'll guide you every step of the way.

[Link to checklist](#)

Reminders:

1

The enrollment deadline is **January 1, 2026**. Applications may take up to 60 days to process. We encourage you to apply early.

2

If you are a residential provider or provider of services at a fixed-site facility, you must enroll with Wisconsin Medicaid and receive a unique Medicaid ID for each physical location. Refer to the ForwardHealth Online Handbook at forwardhealth.wi.gov/WIPortal/Subsystem/KW/Display.aspx, scroll down the page and accept the licensing agreement, and search for topic #23490, Enrollment by Physical Service Location, for a list of fixed-site facilities.



How can you help?

- Spread the word to providers!
- Remind providers to complete the application as soon as possible!
- Share resources with providers!





Participant Toolkit

Resources to help providers enroll



Toolkits

IRIS participant toolkit :

dhs.wi.gov/iris/participant-ltcpm-toolkit.htm

- Provider flyer
- Provider enrollment checklist
- IRIS tip sheet
- IRIS participant talking points



Questions and Answers





Thank you!

Protecting and promoting
the health and safety of
the people of Wisconsin



WISCONSIN DEPARTMENT
of HEALTH SERVICES



Building Independence is a **FREE** online workshop series designed to empower IRIS participants with the skills and confidence needed to hire Direct Support Professionals (DSPs).

This interactive training will:

- Highlight the benefits and responsibilities of self-directed supports, along with identifying the key tasks in managing those supports.
- Break down the hiring process into manageable steps, from creating a job advertisement to extending a job offer.
- Help participants identify the skills, experience, and qualities they want in a DSP.
- Offer guidance for managing, maintaining, and retaining high-quality DSPs long term.

Next Training Dates

- **October 29th – 1:00 pm - 3:00 pm**
Job Advertisements, Job Descriptions, Job Applications
- **November 5th – 1:00 pm - 3:00 pm**
Phone Screens, Interview Questions, Reference Checks
- **November 12th – 1:00 pm - 3:00 pm**
Job Offers, New Hire Paperwork, Orientation, and Training
- **November 19th – 1:00 pm - 3:00 pm**
Job Performance, Managing Workers, Safeguarding Your Belongings



Register by scanning the QR code or at www.dspn.org/buildingindependence-iris

For more information about the Building Independence Project contact Kathy Meisner at kmeisner@dspn.org or 608-220-3598

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