**DEPARTMENT OF HEALTH SERVICES STATE OF WISCONSIN**

Division of Public Health Bureau of Environmental and Occupational Health

 Wisconsin Admin. Code ch. DHS 163

**Work Practice Standards Review Checklist: Lead Clearance**

Below is a list of requirements that need to be met to comply with Wis. Admin. Code ch. DHS 163. Please use this checklist as a tool to ensure that your reports are complete.

[ ]  [Wisconsin Admin. Code § DHS 163.10(1)(a)](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.10%281%29%28a%29) and [163.14(5)(a):](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28a%29) **Who may conduct.**

* + A certified **lead hazard investigator, inspector, or risk assessor** associated with a **certified lead company** may perform a clearance after **both** abatement and renovation or interim control activities.
	+ A certified **sampling technician** associated with a **certified lead company** may perform a clearance after **only** renovation or interim control activities.

[ ]  [Wisconsin Admin. Code § DHS 163.1(8):](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.13%288%29) **Summary report of lead investigation activities.**

All clearances and each clearance attempt should be reported quarterly to DHS, except for elevated blood lead level investigations which are reported in Healthy Homes and Lead Poisoning Surveillance System (HHLPSS).

**Note**: Only the final clearance report should be submitted to HHLPSS, but a report must be completed for each clearance attempt.

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)1:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%291.)**Clearance Protocol—Visual inspection of work.**

Conduct a visual assessment to determine that all work has been completed and that there are not visible amounts of dust or debris present.

**Note**: If the work has not been completed or dust and debris is present, the clearance cannot be conducted until these conditions are remedied.

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)2:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%292.)**Clearance Protocol—Timing of sampling.**

Wait at least one hour after final cleaning to conduct the clearance.

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)3:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%293.)**Clearance Protocol—Location of sampling for work conducted in containment.**

* + Collect dust samples from floors and alternating windowsill and window wells in at least four rooms. If less than four rooms, collect samples in each room.
	+ Collect one dust sample for every 2,000 square feet of common area.
	+ Collect one dust sample outside of containment within 10 feet of containment doorway.

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)4:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%294.)**Clearance Protocol—Location of sampling for work conducted without containment.**

* + Collect dust samples from floors and alternating windowsill and window wells in at least four rooms. If less than four rooms, collect samples in each room.
	+ Collect one dust sample for every 2,000 square feet of common area.

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)5:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%295.)**Clearance Protocol—Random sampling in multi-family dwellings.**

For assistance on determining the correct number of units to sample, please refer to the most current edition of the HUD Guidelines[[1]](#footnote-2) Chapter 7: Lead-Based Paint Inspection, Table 7.3 “Number of Units to be Tested in Multi-family Building or Developments.”

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)6:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%296.)**Clearance Protocol—Visual inspection of exterior work area.**

Following exterior activities, conduct a visual inspection of all horizontal surfaces, including the ground and worker pathways.

If the work has not been completed or dust and debris are present, the clearance cannot be conducted until these conditions are remedied.

**Note:** If snow is present and horizontal surfaces cannot be assessed, it should be noted in the report that an exterior visual inspection could not be completed. Another clearance attempt is required to achieve exterior clearance.

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)7:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%297.)**Clearance Protocol—Laboratory analysis.**

Have any collected paint chip, dust or soil samples analyzed by a [recognized laboratory](https://www.epa.gov/lead/national-lead-laboratory-accreditation-program-list).

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)8:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%298.)**Clearance Protocol—Interpretation of laboratory results.**

Clearance is achieved when lab results are **less than**:

* 10 µg/ft2 on an interior floor
* 100 µg/ft2 on interior windowsill
* 100 µg/ft2 on window wells/troughs
* 40 µg/ft2 on porches (optional)

# **Abatement and Interim Control or Renovation Activities *Both*:**

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)9:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%299.) **Written Report**

[ ]  **Within** **10 working days** of the clearance examination or receipt of any required laboratory results, whichever is later, provide the report to both the contractor and the property owner or person that contracted the work. The report shall **include all of the following information:**

1. [ ]  Date and time of the clearance
2. [ ]  Address of the job site, including apartment and unit numbers
3. [ ]  Name, address, telephone number and certification number of each individual and lead company conducting the clearance, and [ ]  the signature of each certified lead investigator

cm. [ ]  Description and results of the visual inspection for the presence of visible dust, debris, residue, paint chips and deteriorated paint

 cr. [ ]  Specific locations where the clearance samples were taken

**Note:** While not required, floorplans are a helpful way to note sample locations!

1. [ ]  Copy of all laboratory results; include name, address and phone number for each laboratory used.

**Note:** Be sure to include all pages of the laboratory results!

# **Interim Control or Renovation Activities *Only*: Additional Requirements**

[ ]  [Wisconsin Admin. Code § DHS 163.14(5)(c)10:](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%2910.) **Written Report**

**☐** **Within** **10 working days** of the clearance examination or receipt of any required laboratory results, whichever is later, provide the report to both the contractor and the property owner or person that contracted the work. The report shall **include all of the following information:**

1. [ ]  All information under subd. [9.](https://docs.legis.wisconsin.gov/document/administrativecode/DHS%20163.14%285%29%28c%299.) (see the previous section above)
2. [ ]  Start and completion dates of the non-abatement lead-based paint activities
3. Name and address of the company conduction the interim control or renovation activities
4. [ ]  Name and certification number of the person in charge of the work
5. [ ]  Description of interim control or renovation activities
1. HUD Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing (2012)

<https://www.hud.gov/program_offices/healthy_homes/lbp/hudguidelines> [↑](#footnote-ref-2)