Discipline Course Type Agenda Template

[DHS 163.21(6)(a) Agenda](https://docs.legis.wisconsin.gov/code/admin_code/dhs/110/163/iii/21/6/a) Click or tap to enter date of submission or last revised

Click or tap here to enter training company name

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| Topic | Duration | Objective | Scheduled Time |
| Click or tap here to enter text. The example text provided is for the lead-safe renovation initial course. Adjust based on required course hours, hands-on skills, and learning objectives for the course you’re applying to have accredited.  Example: Registration and introduction | Example:  15-minute lecture | Example:  Register students, review IDs, take photos, introductions, explain logistics. | Example:  8:00 – 8:15 a.m. |
| Module 1: Why Should I Be Concerned About Lead Paint? | 20-minute lecture | Dust is the problem and contractors make dust. By working lead safe, you can make a difference. | 8:15 – 8:35 a.m. |
| Module 2: Regulations | 40-minute lecture | DHS, EPA, and HUD  rules have requirements you need to know and comply with. | 8:35 – 9:15 a.m. |
| Break | 15 minutes | Click or tap here to enter text. | 9:15 – 9:25 a.m. |
| Module 3: Before Beginning Work | 25-minute lecture  25-minute exercise (skill set 1) | Plan before you start the  work, including when and how to use lead test kits (if requested by homeowner) and collect paint chip samples for lab analysis (never in Wisconsin). | 9:25 – 10:15 a.m. |
| Module 4: Contain Dust During Work | 45-minute lecture | Keep the dust in the work area and make it easier to clean up. | 10:15 – 11:00 a.m. |
| Module 5: During the Work | 40-minute lecture | Traditional practices produce dust, while lead safe practices will reduce dust making the renovation, repair, or painting work safer. | 11:00 – 11:40 a.m. |
| Lunch | 1 hour | Click or tap here to enter text. | 11:40 – 12:40 p.m. |
| Module 6: Cleaning Activities and Checking Your Work | 40-minute lecture | Do cleanup right. Use wet mops and HEPA vacuums. Traditional methods don’t do the job. | 12:40 – 1:20 p.m. |
| Module 7: Recordkeeping | 20-minute lecture | Records must be complete,  accurate and organized. | 1:20 – 1:40 p.m. |
| Module 8: Training Non-Certified Renovation Workers | 40-minute lecture | Certified Renovators are responsible for teaching lead-safe work practices to non-certified renovation workers. | 1:40 – 2:20 p.m. |
| Break | 15 minutes | Click or tap here to enter text. | 2:20 – 2:35 p.m. |
| Hands-on Activities | 105 minutes | Practice what you have  learned. See appendix 6 in your manual for the steps to these skill sets:  2. Setting Up Barriers, Signs and Flapped Entry Doors  3. Cover or Remove Furniture  4. Establish Interior Containment  5. Establish Exterior Containment  6. Personal Protective Equipment  7. Interior Final Cleaning  8. Exterior Final Cleaning  9. Bagging Waste  10. Visual Inspection  11. Cleaning Verification | 2:35 – 4:20 p.m. |
| Review | 10 minutes | Review key topics and rules for test. | 4:20 – 4:30 p.m. |
| Test | 30 minutes | You must score at least 70% (at least 18 correct on this 25-question test) to pass and receive a training diploma. | 4:30 – 5:00 p.m. |