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TO: Wisconsin Local Health Officers, Division of Public Health Chief Medical Officers, Chief Dental Officer, Bureau Directors, Regional Office Directors and Staff, Regional and Central Office Public Health Nursing Consultants

FROM: Tom Sieger, Deputy Administrator *TS*  
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Henry Anderson, MD, State Health Officer *HA*

SUBJECT: Agent Status for Voluntary Medical Advisors in Wisconsin Local Health Departments

We are pleased to provide you a model policy and procedure to assure that every Wisconsin local health department has access to a voluntary medical advisor with the exception of the Milwaukee Health Department and the Health Department of Madison and Dane County. As you know, in April 2008, Governor Jim Doyle signed into law the designation of state agent status for volunteer medical advisors. This provides legal representation from the State to the volunteer medical advisor and to indemnify him/her from liability arising from the medical advisor's performance of duties.

The model policy and procedure are each in a WORD format so you can easily insert the name of your health department and tailor them to fit your operational procedures. The development of these documents have been reviewed and approved by the Department's Office of Legal Counsel. We wish to extend our gratitude to Patty Bollig, Human Services Program Coordinator for her leadership and the consultation provided by Tim Ringhand, RN, MPH, Western Region Public Health Nursing Consultant and Becky Hovarter, RNBC, BSN, Northeastern Region Public Health Nursing Consultant.

Do not hesitate to contact Margaret Schmelzer ([margareto.schmelzer@dhs.wisconsin.gov](mailto:margareto.schmelzer@dhs.wisconsin.gov), 608-266-0877), Dr. Henry Anderson ([henry.anderson@dhs.wisconsin.gov](mailto:henry.anderson@dhs.wisconsin.gov), 608-266-1253), or your Regional Director with any questions or concerns..

Thank you.

Attachments (2)