

Questions from RFA Tech Webinar 4/10/24

If I understood correctly, I should have some spare funds to implement this project. So that I can spend ahead of being reimbursed through these grants? *Correct. Funds operate through a cost-reimbursement model and are not provided lump-sum. Grantees submit invoices for reimbursement for allowable expenses that have been incurred by the organization.*

Can other revenues like third party billing or private donations go toward funding match for the community grant? *Yes.*

Can you provide some more detail about the match requirement for the Community Grant? Does this need to be new funding that is secured? *The matching funding does not need to be new to your organization. Please refer to slide 9 of the Tech Webinar PDF which has additional information. Please note the matching requirement is only applicable to Community Grants and is not applicable for the Public Health Information Campaign (PHIC). See in-kind contributions listed below.*

Can the community grant match be in-kind? *Yes, it can be in-kind. Please refer to slide 9 of the Tech Webinar PDF which has additional information.*

In-kind donations are non-cash donations of a good or service that can be given a value and is used in achieving your program objectives. Expenses incurred by an organization to meet the project goals and objectives that are not part of the State share may be considered match.

The following are generally accepted as in-kind contributions:

- *Personnel time given to the project*
- *Person on loan from another organization/corporation*
- *Use of existing equipment*
- *Use of existing laboratory equipment or facilities*
- *Waived or unrecovered indirect cost amount- if funding agency pays indirect cost and permits as in-kind contribution*

Can you clarify if the community grant 50% match is 50% of the total or 50% of the amount received? *50% of the budget amount you are requesting. i.e.: If you request \$50,000 then the match would be \$25,000.*

Are community grants for small business owners? *Only nonprofit organizations are eligible to apply for Community Grants.*

Can organizations without a 501c3 status but have a fiscal agent – are they eligible? *No. Applicants must be private, non-profit organizations with 501c3 status or status pending.*

What if we have a DUNS number and not a UEI? *Please read the information at <https://sam.gov/content/duns-uei>. The UEI number will be required for contracting.*

Does the online form provide for formatting of responses or is it text-only? *The online form allows text-only responses. You may type directly into the form, however, the online form cannot be saved so we recommend that you cut and paste your responses into the online form.*

Does the online form allow for the selection of more than one SDOH or only one? *The online form only allows you to select one Social Determinant of Health for your project. It is possible that projects may address more than one SDOH in the narrative, however, you should try to select the option that is your projects primary focus.*

Can the application be submitted in Spanish? *English is preferred. If you need an accommodation, please email us at DHSWIMinorityHealthProgram@wisconsin.gov no less than 5 business days before 5/1/24.*

The RFP (page 7) says any contract may not be subcontracted without prior written approval. Does that mean we cannot/should not include any subcontractors in our project plan? *The contract may not be subcontracted. However, you might have some contractual staff working with the applicant organization on the contract. i.e. you might contract clerical staff, outreach staff, surveyors, etc.*

Is it best to answer each question discreetly or can the questions be addressed wholistically? *We will score on content, not style. We cannot direct you as to how to answer the questions. Applicants should provide as much detail as possible in their responses to questions in order to give the reviewers an opportunity to fully evaluate the project being proposed.*

If your organization has no people on payroll yet, should paid staff be listed as contractors or personnel on the budget form? *If they are employed directly by the applicant organization, they should be included in the "Personnel" section on the budget form. If they are employed as consultants or on a contract basis, they should be included in the "Consultant and Contractual" section. If you do not have someone in that position but plan to hire/recruit/contract, in the budget just mention the job title, hourly rate and number of hours for the position (both personnel/contract).*

Can the required time by the funders to meet/present be in the budget as staff/team time? *Yes, it is part of the work.*

Does PHIC have to be state-wide reach or can it be regional? *The reach must be determined by the intention of the project. We do not require state-wide reach.*

Will this grant opportunity be available again in 2025? *This is a one-year grant.*