

Wisconsin Cancer Reporting System Announcements

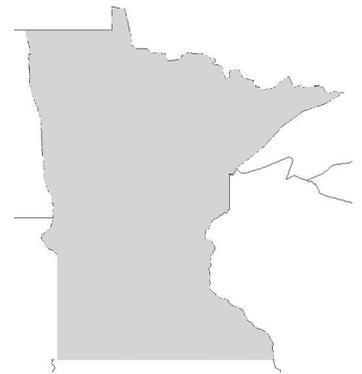
December 2016 Edition



2016 has been a year of transition and some frustration for cancer reporters with delayed software updates and revisiting the rules of classifications of American Joint Committee on Cancer (AJCC) staging and those of Surveillance Epidemiology and End Results (SEER) Summary stage.

Thank You and Looking Ahead

Wisconsin Cancer Reporting System (WCRS) sincerely thanks all reporters for your continued patience and dedication to timely and complete cancer reporting, especially in this transition year! Despite the hurdles we faced this year, the majority of facilities were still able to submit reportable cases in time for our annual Call for Data submission to CDC and NAACCR. WCRS submitted the 1995-2015 data to Call for Data on time, in November, and we couldn't have made that deadline without your hard work and perseverance. WCRS would like to give a special thank you to the Minnesota hospitals that stepped up this year to start reporting their Wisconsin resident cancer cases to us for the past five-year period.



Your dedication to the field really stands out and the quality and completeness of our data will be so much better for that commitment. We look forward to a steady, reporting relationship with you in 2017!!

→ 2016 Trainings and Future Trainings

WCRS would like to thank the facilities that hosted the 2016 Regional Trainings!

UW Health, University of Wisconsin Hospital and Clinics
Gundersen Health System
Midwest Division/American Cancer Society, Inc.
Bellin Health

WCRS is continuing to modify the content of our trainings to reflect the needs of our reporters. As we move into a new year, we are working on new training content along with workshops dedicated to the new reporter. In 2016, 4 regional workshops were conducted. To accommodate the needs of reporters and respond to the feedback we received in 2016 workshops, WCRS would like to proceed with additional regional trainings that are based on specific levels of reporter expertise. This would provide new reporters with the opportunity to participate in a workshop setting, while allowing more advanced reporters the opportunity to focus on review of primary sites.

If you have training suggestions that you would like us to take into consideration or if you would be willing to host a training session at your facility, please contact Nancy Sonnleitner at Nancy.Sonnleitner@dhs.wisconsin.gov.

Wisconsin Cancer Reporting Trainings

WCRS will continue to accept and review all training requests to understand how we may best modify the location, frequency and content of the regional trainings in order to address your reporting needs. WCRS will continue to strive to achieve our goal of increasing the availability and value of the training content for cancer reporters.

Currently, facility-level trainings are being offered by request at the WCRS office in Madison. This provides an opportunity for individual facilities to learn abstracting and how to find the necessary information to be abstracted using their own facility's medical records. By guiding participants through the cancer abstract and answering questions to help them better understand the abstract contents, Nancy provides participants with quality, hands-on abstracting experience.

Regional Training Session Objectives

- Basic abstraction of cancer cases
- Abstract Plus software (with a focus on new features)
- General staging rules
- AJCC staging
- SEER Summary Stage review of primary sites (will include Head and Neck, Hematopoietic and other sites, and per feedback of prospective attendees)
- Hands-on exercises



Stay tuned!

As we proceed into 2017, WCRS is planning to have a day of each month set aside for facility training at the Madison Department of Health Services central office. This could include a basic training for a small number of attendees or possibly a networking session dedicated to issues for those interested in attending.

If you have specific questions regarding our 2017 training opportunities or would like to discuss your cancer registry training needs, please contact Nancy Sonnleitner at Nancy.Sonnleitner@dhs.wisconsin.gov.

Feedback Summary Reports

Due to the delay in receiving the Version 16 editing and consolidating software, and the need to process cases diagnosed in 2016, **WCRS will not be sending out the Feedback Summary Forms in January** (which would cover 2016 diagnoses through the first half of 2016). WCRS will not be able to start processing the 2016 cases submitted to date until later in December.

So, Happy Holidays everyone! No Feedback Summary Report in January!

The next Feedback Summary Report will be sent out in July 2017 and will cover all cases received through June, 30, 2017. WCRS will be suspending its timeliness requirements for 2016 cases due to the long delay in the software and edit releases. We will concentrate on completeness for 2016 cases.

Please note, if your facility wants to know your timeliness and completeness status, you can contact WCRS at any time for a snapshot summary report that can be created for you "on the fly."

We will continue to monitor timeliness and completeness internally and will contact facilities individually if we encounter any significant problems in reporting.

Death Certificate Only Cases

The 2014 DCO process is slowing down now that this year's Call for Data is complete...but it's not over yet! WCRS has a lofty goal of achieving a 100% response rate this year. Kim Ortman will continue to follow up with facilities in the coming months to determine the reportable status of outstanding 2014 DCOs.

A hearty thank you goes out to all of the facilities, physicians, coroners, and other health care entities that have responded, especially since we were late in announcing the 2014 DCOs this year. Due to your efforts to meet our shortened deadline, we were able to reduce the number of these death certificate only cases, which we are required to submit as part of the Call for Data, to less than 600!! That is a first in WCRS history!! What that means, essentially, is that you were able to submit a full case with staging and treatment, or help us determine that the DCO wasn't actually a reportable cancer.

Pediatric and Young Adult Reporting Requirement

Thank you to all of the extra efforts to report pediatric and young adult cases (0-19 years of age) within 30 days of diagnosis for the new CDC reporting requirement. See the progress in timeliness and completeness you have helped us to achieve from the April 2016 to October 2016 Call for Data submission:

Number of Cases	Days							Total	Ineligible*
	0-30 days	31-60	61-120	121-180	181-270	271-365	365+		
2015 cases	6	7	31	28	61	59	46	238	1
2016 cases	20	30	25	14	1	NA	NA	90	2

*Did not have a full date of diagnosis

Please remember to keep sending in your pediatric and young adult files every month. If you are diagnosing pediatric and young adult cases but are not currently reporting, please contact Robin Malicki at Robin.Malicki@dhs.wisconsin.gov immediately to identify an appropriate reporting solution.

Wisconsin Cancer Reporting Resources

Numerous applications are used by cancer reporters; some are resources while others are required for cancer case abstraction and the central registry submission process. The following list is meant to help clarify the application and use of our WCRS tools. While this may be a review for many reporters, the various applications and resources can be overwhelming for the new reporters.

→ CDC Abstract Plus

What is it?

A free CDC reporting software, modified by WCRS to meet Wisconsin-specific standards, used to abstract and edit cases. It is based on the current national standard for data items and edits sets (which can be customized). Submission files are created from this application through the export function and stored for subsequent submission to WCRS using Web Plus. Abstract Plus user IDs and passwords are created and maintained at the reporting facility.

WCRS does NOT store or have access to the user IDs and passwords.

Where can I get it?

Reminder! The Wisconsin-specific Abstract Plus software for abstracting cancer cases for state reporting is available for download from the WCRS website,

<https://www.dhs.wisconsin.gov/wcrs/reporterinfo/announcements.htm>.

The WCRS web site version includes the WI-specific physicians and facilities codes. Downloading the software from other sites other than WCRS, will be a generic version and will not include physicians or facilities.

→ CDC Registry Plus On Line Help

What is it?

A free CDC application that contains electronic versions of required coding manuals: NAACCR Data Standards and Data Dictionary, Collaborative Stage Manual, FORDS manual (including the site-specific surgery codes), SEER Program Coding Manual, ICD-O-3 introductory information and numerical lists and the Multiple Primary and Histology Coding Rules.

→ CDC Web Plus

What is it?

A secure web-based program used to upload batch file submissions from reporting facilities to the state registry. Facilities are required to upload their cases using Web Plus. **User IDs and passwords are assigned and maintained at WCRS.** (unlike the data entry software, Abstract Plus, where the User IDs and passwords are created and maintained by the reporting facility).

Wisconsin Abstract Plus Version 3.5.0.1 is Now Available!

The Wisconsin-specific Abstract Plus software for abstracting cancer cases for state reporting is available for download. This new version meets all state reporting requirements for cases diagnosed 2015 and earlier and should be used by all Wisconsin cancer reporters that don't have proprietary cancer vendor software for an ACOS-approved program. It can also be used for 2016 cases from non-ACOS-approved facilities.

For facilities currently using version 3.4.0.0 (NAACCR layout 14), download this zip file (WIAbstractPlusV15Update.zip) (26,66 KB) to My Desktop, My Documents or a network drive. The Zip file contains update instructions in a Word document named WI Update Guide-Abstract Plus 3.4.0.0 to 3.5.0.1.docx. It also contains 12 additional files needed to run the update process and two folders - Updates and Logs. Please read the update instructions document carefully before updating your program. If you have questions on updating your existing version of Abstract Plus, please contact Laura Stephenson at laura.stephenson@dhs.wisconsin.gov.

For first time Abstract Plus users, download this zip file (WIAbstractPlusV15Install.zip) (26,66 KB). This Zip file contains the new installation setup files (setup.exe and AbstractPlus_3.5_V150_WI.ms) and installation instructions (WI_Abstract_Plus_3.5_Installation_Guide.docx). Please read the installation instructions document carefully before installing Abstract Plus. If you have questions on installing Abstract Plus for the first time, please contact Laura Stephenson at laura.stephenson@dhs.wisconsin.gov.

Read the installation or update instructions provided in the zip file. (For first time users, make sure your IT staff has read the instructions for network data location updates and permissions needed to use Abstract Plus.)

You must have administrative privileges to your computer in order to install Abstract Plus. Contact your system administrator to install the program if you do not have administrative privileges.

There are some new important features in this version of Abstract Plus, please make sure you download the updated 2015 Abstract Plus User Manual (066,7 KB) to familiarize yourself with these new features.

Last Revised: August 24, 2016

—> Surveillance, Epidemiology, and End Results (SEER) Program

What is it?

The Surveillance, Epidemiology, and End Results (SEER) Program of the National Cancer Institute works to provide information on cancer statistics in an effort to reduce the burden of cancer among the U.S. population.

NCI SEER promotes and guides cancer registrars to improve cancer registry data by providing pertinent information, education and training opportunities. This site will assist cancer registrars by providing:

- [SEER data submission requirements](#), as well as SEER data items;
- [Coding and staging manuals](#) for up-to-date reporting guidelines; **
- An [Interactive query system](#) and [drug database](#), some of the software and services most used by SEER registrars;
- [Registrar training](#) from SEER and our partners;
- Information on [Becoming a Cancer Registry Professional](#)

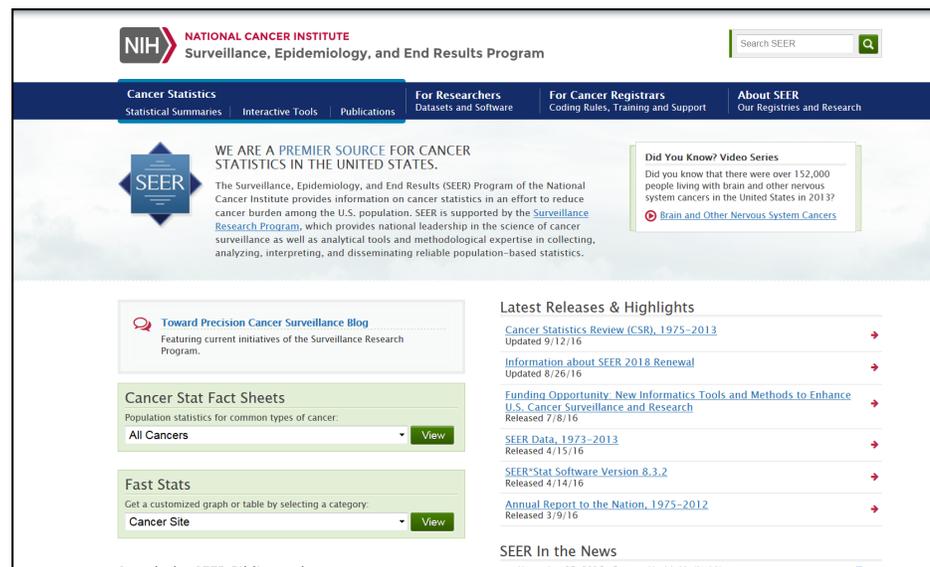
** Required by WCRS; SEER Summary Staging Manual – 2000

Summary staging is the most basic way of categorizing how far a cancer has spread from its point of origin. Summary staging has also been called General Staging, California Staging, and SEER Staging. The 2000 version of Summary Stage applies to every anatomic site, including the lymphomas and leukemia's. Summary staging uses all information available in the medical record; in other words, it is a combination of the most precise clinical and pathological documentation of the extent of disease.

The manual provided here contains the codes and coding instructions for the summary stage field for cases diagnosed January 1, 2001 and forward.

Where can I get it?

<https://seer.cancer.gov/>



The screenshot shows the homepage of the National Cancer Institute's Surveillance, Epidemiology, and End Results (SEER) Program. The header includes the NIH logo and the program name. A search bar is located in the top right. The main navigation bar has links for Cancer Statistics, For Researchers, For Cancer Registrars, and About SEER. The main content area features a central message: "WE ARE A PREMIER SOURCE FOR CANCER STATISTICS IN THE UNITED STATES." Below this, there are several sections: "Toward Precision Cancer Surveillance Blog", "Cancer Stat Fact Sheets" (with a dropdown menu for "All Cancers" and a "View" button), "Fast Stats" (with a dropdown menu for "Cancer Site" and a "View" button), "Latest Releases & Highlights" (listing various reports and updates with dates), and "SEER In the News".

→ Hematopoietic Project

What is it?

Also found on the Surveillance, Epidemiology, and End Results (SEER) Program website is information on the Hematopoietic Project. This site provides data collection rules for hematopoietic and lymphoid neoplasms. The manual and the corresponding databases are used for coding cases diagnosed January 1, 2010, and forward. There are two tools for use with these rules:

1. Hematopoietic & Lymphoid Neoplasm Database (Heme DB)
 - a. A tool to assist in screening for reportable cases and determining reportability requirements.
 - b. The database contains abstracting and coding information for all hematopoietic and lymphoid neoplasm (9590/3-9992/3).
2. Hematopoietic & Lymphoid Neoplasm Coding Manual
 - a. Reportability instructions and rules for determining the number of primaries, the primary site and histology, and the cell lineage or phenotype.
 - b. The introduction to the manual has updated Steps in Priority Order for using the Hematopoietic and Lymphoid Neoplasm Coding Manual & Database.



Primary site, histology, and grade for hematopoietic and lymphoid neoplasms are found in the Hematopoietic & Lymphoid database.

Do not use the purple ICD-0 coding manual.

Example: From the table below – Polycythemia is not reportable as there is no ICD-O-3 morphology code associated with it. However, Polycythemia vera is a reportable case with the morphology code of 9950/3.

Hematopoietic and Lymphoid Neoplasm Database

▼ Show Multiple Primaries Calculator

polycythemia

7 neoplasms match

▲ Relevance	ICD-O-3 Morphology	Name
██████████	None	Polycythemia
██████████	9950/3	Polycythemia vera

Where can I get it?

The Heme DB is available in two formats: as a web-based tool and as stand-alone software. WCRS recommends facilities use the web-based version of the database; it doesn't require any application installation and updates are incorporated instantly.

<https://seer.cancer.gov/registrars/>

→ Multiple Primary and Histology Rules

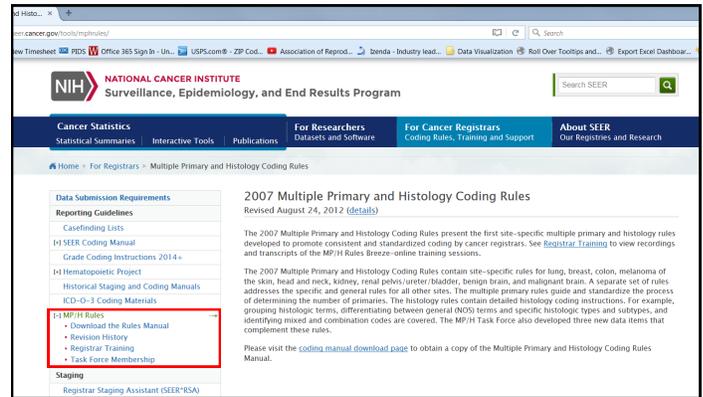
What is it?

The 2007 Multiple Primary and Histology Coding Rules (M/PH rules) present the first site-specific multiple primary and histology rules developed to promote consistent and standardized coding by cancer registrars. These rules are located on the Surveillance, Epidemiology, and End Results (SEER) Program.

The 2007 Multiple Primary and Histology Coding Rules contain site-specific rules for lung, breast, colon, melanoma of the skin, head and neck, kidney, renal pelvis/ureter/bladder, benign brain, and malignant brain. A separate set of rules addresses the specific and general rules for all other sites. The multiple primary rules guide and standardize the process of determining the number of primaries. The histology rules contain detailed histology coding instructions. For example, grouping histologic terms, differentiating between general (NOS) terms and specific histologic types and subtypes, and identifying mixed and combination codes are covered.

Where can I get it?

<https://seer.cancer.gov/registrars/>



→ Wisconsin Cancer Reporting System (WCRS)

What is it?

This site provides resources for those reporting cancer cases to the Wisconsin Cancer Reporting System.

- Reporting Announcements
- WCRS Coding Manual
- Other WCRS Coding Resources
- Training Announcements
- Collaborative Stage (CSv2) Webcasts
- Basic Training Webcasts
- Webcasts on State Reporting Requirements/Updates
- Other Webcasts
- WCRS Updates (newsletter)
- National Training Resources

Where can I find it?

<https://www.dhs.wisconsin.gov/wcrs/reporterinfo/announcements.htm>



—> **Updates V16C Edit Metafile is now available!**

WCRS has an updated edit metafile that contains all of the corrections included in the latest release – Version 16C. The metafile was sent to all vendors on November 29th. WCRS does not know how and when facilities will receive the update from their vendors; in the meantime, if you have the ability to install the Wisconsin metafile independent of a vendor release upgrade, contact Laura Stephenson and she will upload it to your Web Plus account.

—> **Abstract Plus V16**

WCRS is working on the Wisconsin-specific Version 16 Abstract Plus in December, for release around or just after the holidays. This upgrade will contain all new data items and edits for 2016 diagnosed cases. This will be an auto-upgrade, similar to the upgrade from V14 to V15. Facilities currently using V15 will NOT have to uninstall Abstract Plus prior to executing the upgrade.

All facilities using Abstract Plus will be required to upgrade to this new version when available. Facilities MUST be using Version 15 (3.5.0) to upgrade to Version 16. If your facility is on an older version of Abstract Plus (Version 14 – 3.4.0 or earlier) please contact Laura Stephenson. The release will be announced via blast email and on the WCRS web site – reporter page.

Please note, if you downloaded the generic version of Abstract Plus, Version 16, from the CDC web site, please email Laura Stephenson. She will be creating specific instructions to upgrade to the Wisconsin-specific V16 version, for those facilities that mistakenly downloaded the generic version.

—> **WCRS Resources Updates**

The following files have been updated by Bob Borchers and Laura Stephenson. Files are posted on the WCRS website.

<https://www.dhs.wisconsin.gov/wcrs/reporterinfo/coding-resources.htm>

Hyper-Label/Header	Hyper-Target New File (in this directory)
Wisconsin Licensed Physicians by License Number	physbylicnum.pdf
Wisconsin Licensed Physicians by Name	physbyname.pdf
WCRS Reporting Facility List	wcrs-facility-list.xlsx
Wisconsin Zip Codes	wizipclassandcity.pdf
Wisconsin Zip Codes with Delivery Counties	wizipcosynop.pdf
U.S. Zip Codes	usazipclassandcity.pdf
U.S. Zip Codes with Delivery Counties	uszipcosynop.pdf
WCRS 2016 Required Data Item List	WI_Required_Fields_2016.xlsx **

****File will be posted in early December.**

Recent Issues from Submissions Edit Processing

FIN Number Updates. Many facilities that don't use Abstract Plus to report data use the American College of Surgeons (ACOS) Facility Identification Number (FIN). WCRS must translate those FINs into our WCRS facility number every time the submission is processed through our edits program, and we have a user-defined function that handles the translation. However, it only translated numbers we have on file. So if your number changes, we are not notified automatically by ACOS. Please make sure to call Kim Ortman if your ACOS FIN number is updated. An example of this would be moving from a single facility number (begins with 645) to a regional system number (begins with 1000).

Gender. We have seen an increase in the number of incorrect codes entered for male and/or female. Please review your codes when entering this data field to verify that the correct code was documented. While in most cases, the name may indicate the gender; this can be difficult at times to resolve by name alone.

Ethnicity. A recent in-depth review of Hispanic cases for a research data request has revealed a high number of cases incorrectly coded in this data field, where the text documented contradicts the code given.

Example: Non-Hispanic is documented in the text field and the code given was 6, which is for Hispanic, NOS. Code should have been 0.

Please check your codes and if you note an issue, please contact your software vendor.

Processing New 2016 Case Submissions

In December, WCRS will begin processing all 2016 case submissions that were submitted earlier this year. We expect to encounter a number of new issues related to the new TNM staging requirements and edits that are in place. Please note that you may be contacted by WCRS staff to help resolve new edits, for which we can't find justification in the text fields. These edits are new for WCRS staff as well, so we will work with you to resolve all edits and come up with new guidelines for texting and edit resolution over the next few months. Thank you for your patience as we transition into this new reporting process.

**Happy Holidays from the Wisconsin Cancer Reporting System.
We will see you in the New Year!**

