



DO NOT MAIL BACK; FOR YOUR RECORDS ONLY.

Consent to Participate

I understand I have been chosen to participate in the [National Core Indicators \(NCI\) Survey Project in Wisconsin \(WI\)](#). I understand my information will be kept confidential. Knowledge Services interviewers are acting on behalf of the WI Department of Health Services and will follow mandated reporting requirements. I understand the purpose of this survey is to better understand people's needs getting long term care in the Wisconsin Medicaid programs. *I understand that I am not required to participate and that if I choose to participate, I can withdraw at any time.*

- ☐ YES, I CHOOSE TO PARTICIPATE
- ☐ NO, I CHOOSE NOT TO PARTICIPATE

SIGNED:

GUARDIAN SIGNATURE
(if applicable)

DATE DD/MM/YYYY

DATE DD/MM/YYYY

Call Knowledge Services toll free at 866-228-5859 to opt in or opt out of the survey

For Surveyor Use Only

This section of the form is for Knowledge Services Surveyors to complete if participants or their guardians choose to provide verbal consent **or** do not provide a signature at the time of the interview. This information can also be entered electronically.

VERBAL CONSENT WAS OBTAINED FROM:

- ☐ PARTICIPANT
- ☐ GUARDIAN AND/OR POWER OF ATTORNEY

INTERVIEWER SIGNATURE

DATE DD/MM/YYYY

FAQ: Wisconsin National Core Indicators Surveys

We invite you to participate in a survey. **To schedule a survey or opt-out of the survey**, please call Knowledge Services toll free at 866-228-5859.

1. Why is WI DHS doing the survey the survey?

The Wisconsin Department of Health Services (DHS) partnered with the National Core indicators project to understand the experiences of people in long-term care programs like Family Care and Include, Respect, I Self-Direct (IRIS).

DHS is also working with Knowledge Services, a survey company, to find out about the experiences of older adults, people with physical disabilities, and people with intellectual and/or developmental disabilities and their quality of life.

2. Do I have to take the survey?

No. Participating is your choice. Your choice will not impact your services now or in the future.

3. What will happen if I participate?

An interviewer will call you between November 2023 and April 2024 to discuss the survey and next steps. You or your guardian can choose the time and place of the interview, meet in-person or via secure technology, when and where you feel comfortable.

4. How will my privacy be protected?

All answers are confidential, secure, and combined with other participant responses for reporting purposes. Individual answers will not be shared.

5. What are the survey questions like?

The questions are about your quality of life, health, safety, transportation, people who help you, where you live, supports and services and things you do in the community. You can stop the interview at any time and you do not have to answer questions you do not want to. There are no right or wrong answers.

6. How long does the survey take?

The survey takes about 30-45 minutes.

7. What if I am a guardian?

Knowledge Services will call you and ask for your consent to participate in the survey. It is important to hear directly from the person receiving services.

You can be at the interview, but you do not need to be. You can request for other people to be present in your stead.

8. What should I do if I received this letter instead of the participant or guardian?

Please forward this communication as well as any future NCI-related correspondence to the potential participant and their guardian. Call Knowledge Services toll free at 866-228-5859 if this information should be directed elsewhere.

9. Why should I participate?

Participating in the NCI Survey allows people receiving long-term care services to share their perspective on the services they receive, and how they feel about their lives. When participants and their guardians share their experiences in the survey, they help Wisconsin plan for future program improvements.

