*Boards of Health Relationships

Bonnie Kolbe, Calumet County Health Officer Mary Schwalenberg, Chair of Calumet County Health and Human Services Board

- *Describe communication quantity and quality between health officers and board of health members and the chair
- *Within Departments of Health and Human Services, and within Departments of Health, describe roles and responsibilities of BOH members, the committee chair, and the health officer
- *Describe qualities of effective board members
- *Describe board member dynamics
- *Formal authority vs. advisory how to maximize each
- *Describe ways to support engagement of board members



*Ask your board members what they expect...often times they highly value (or require) having all meeting materials in advance. *Get to know your board - are

*Get to know your board - are they hard copy people or electronic people?

*Be accommodating.



	*Prioritize items you wish to present at each meeting - are they action items or FYI items? *Be concise in your delivery. *Assure they receive important documents well in advance - they typically have a lot to cover in a meeting.
*Sp fs	ecial considerations or HHS Departments
*Wisconsin Sta	atute 251.04
• Governs the hea	

- Reports to DHS as required
- Meet at least quarterly
- Assesses needs and advocates for services

 Adopts additional regulations necessary to protect and improve public health

*BOH Roles/Responsibilities

- Develops policy and provides leadershipemphasize public health needs and advocate for resources
- Assures measures are taken to provide an environment in which people can be healthy.

*BOH Roles/Responsibilities Cont...

- Employs qualified public health professionals, including a PHN
- Coordinates the activities of any sanitarians employed
- A county executive or county administrator may assume all duties of a local board of health.
- Shall be only a policy-making body

*BOH Roles/Responsibilities Cont...

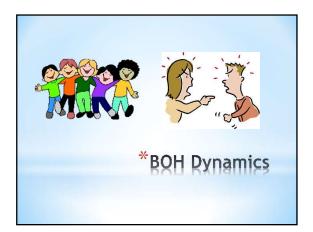
These expectations may be adapted to reflect your board's actual expectations of its	ARFA	BOARD OF HEALTH	DIRECTOR/HEALTH OFF
members. Your board can adopt any of these and add others as needed. What is important is that all board members know what is expected of them.	Long-term goals (taking more than one year)	(Policy) Approves	(Operations) Recommends and providingut
Specific expectations of board of health members: Assess Educate vourself on your community and its outlichealth status. As a county	Short-term goals (taking one year or less)	Monitors	Establishes and carries o
Educity Jovanie in your community in edit potent warm state. Are county recolock, you are in a excellenge state from types of community prophers and educity yoursel on your found and local department's history, goals, adversement, and counterfluxishion. Develop Parking in Review statement, and counterfluxishion. Develop Parking in Review statement, administration notes and local sportices. Administration of the counterfluxishion in the analysis of the counterfluxishion in the statement of the counterfluxishion in t	Annual report and plan	Approves	Assesses, develops, and carries out
	News media releases	Adopts policy, support public health position	Approves all media releas
	Day-to-day operations	No role	Makes all management decisions

Agenda?	*Sets agenda for meetings *Presides at meetings *Makes recommendations and reports on the board's behalf *No supervisory or operational control with individual members
*Roles of Co	mmittee Chair

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*May vary	
*It is important that the whole committee is clear on the role of the	
chair - otherwise there may be misperceptions	
or poor communication with the committee as a whole.	
V	
*Roles of Committee Chair	
*The health officer and staff serve in an operational and advisory role, while board	
members primarily serve in a policy setting role. *Carry out duties consistent with policy	
direction of board *Make recommendations and give advice	-
*Make internal policies as authorized *Answer questions and present reports	
*Health Officer/Staff Roles	
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*Prepare for meetings	
*Attend and actively participate (are engaged)	
*Follow rules of order *Promote and support	
programs *Advocate	
*Effective POU Members	
*Effective BOH Members	-

- *Liaison between community and agency
- *Work cooperatively with health officer
- *Learn about the agency and PH system
- *Patient
- *Visionary
- *Identify priorities and resources
- *Make tough decisions
- *Know the difference between private issues and those that impact PH
- *Follow-through

*Effective BOH members Cont...



Formal Authority

- * Comes from Chapter 251
- * May be no less stringent than, and may not conflict with, state statute/rules
- * Supervisory and policy oversight
- * Collective authority, not individual authority

Advisory

- * Make budget recommendations
- * Draft ordinances and resolutions for County Board consideration/action
- * Planning/visionary
- *According to the WI Counties Association, the Statutes imply the following: "Thou Shalt Not Micro-Manage"

*Authority vs. Advisory

*Know BOH job/role and	*Keep an open mind	
don't interfere with administration	*Understand that public health staff are practicing highly	
*Devote the time needed to do good work	complex careers *Don't make promises one can't	
*Admit what they don't know	legally or reasonably keep	
*Don't jump to conclusions - hear facts	*Listen to staff and let them know you're listening	
*Don't spring things on staff during meetings	*Be supportive of the Department and offer constructive criticism	
*BOH member	rs can maximize d advisory roles	
authority an	d advisory roles	
מחרווחו ורא מוו	ע מעץ ואטו א ו טופא	
*Be politically savvy while neutral *Involve them in importan such as strategic plannin	nt agency activities	
let them know their the build ownership		
*Give them responsibilitie carry out those responsib		
example. Help them fee		
*Supporting B	OH Engagement	
Supporting D	Un Elisasellielle	
		1
*What have your experien	ses been with your	
*What have your experien oversight board regarding		
✓ Communication		
✓ Roles/responsibilities		
✓ Qualities/characteristics	s of members	
✓ Board dynamics ✓ Engagement		
Linguagement		
*Your challenge	es and successes	
TONI CHANGING	בא פווא ארכבאיבא	

*Questions	