



**Certified Peer Specialist Advisory Committee Meeting Minutes  
February 12, 2021  
12:30 p.m. – 3:30 p.m.**

**Co-Chairs:** Vic Welle & Tim Saubers  
**Staff:** Joann Stephens and Kenya Bright

**Call to order:** Vic Welle called meeting to order 12:33 PM

**Welcome and introductions:**

Members Present: Tim Saubers, Vic Welle, Peter Brunzelle, Todd Campbell, Toni Chambers, Shirley Drake, Terry Findley, Nicole Gurnoe, Ellie Jarvie, Rob Kaminski, Tori Krohn, Mary Neubauer, Deb Ramacher, Christine Richardson, Heidi Roettger, Corbi Stephens, Meagan Sulikowski, Michelle Uetz, Kimberlee Coronado

Members absent: Bethany Sweeney (joined meeting at 1:10pm), Lynn Bigboy, Roger Frings, Sara Eckland

State staff present: Kenya Bright, Joann Stephens, Sarah Coyle, Jason Cram, Julia Hawes, Anne Larson, Joann Robertson, Teresa Steinmetz, Andrea Jacobson

Guests: Brittny Calyx, Lynelle Saunders, Samantha Fredericks, Brad Munger, Holly Schindler, Rene Simon, Jamie Smidt, Kyle Wicks, Renee Lushaj

**Announcements**

- Two CPS trainings (Libertas Marinette and Red Cliff Band) open to applications  
<https://www.wicps.org/trainings/>
- Certified Peer Specialist Training Course Curriculum – Facilitator’s Guide is complete and has been sent for review
- Virtual meeting with WISE, February 16th, starting at 9:30 CST. “Historical Trauma at the Intersection of Race and Mental Health”
- PDF of the recertification process is up on the WICPS website
- Veterans’ peer-run respite is now open. Call (262) 336-9540

**Public comment** (limited to three minutes per person)

- a. Comment: Rene Simon states interest in joining the committee and is interested in how the committee is handling issues of SUD and certification with Medicaid in Act 122, wants to have committee represent the population of the committee and how is the committee handling culture and diverse populations.
- b. Comment: Kyle Wicks states interest in CPSAC
- c. Question: Kyle Wicks asks could a new CPSAC seat of ‘person with lived experience of incarceration’ be created?
  - Governance subcommittee and DHS can consider this expansion
  - Diversity of other lived experiences and cultures may also be looked at

### **Review and approval of October 9, 2020, minutes**

- Todd Campbell makes motion to approve minutes and Mary Neubauer seconds
  - Ellie Jarvie, Heidi Roettger, and Kimberlee Coronado ask their misspelled names be corrected
  - Tim Saubers asks to change ‘put letter to’ to ‘put letter together’ on last page
- Todd Campbell makes amendment to approve changes to minutes and Mary Neubauer seconds. No abstentions and no nays
  - Minutes are approved unanimously

### **Subcommittee report outs**

Employment, Michelle Uetz:

- Subcommittee is looking for other peer support funding sources than just CCS
- Subcommittee is small in size and is looking to recruit more members

Governance, Christine Richardson:

- Subcommittee is currently looking at applications for seats on CPSAC

Professional Development, Brittyn Calyx:

- Brittyn Calyx was nominated co-chair during last meeting
- Subcommittee is also looking to recruit more members, as well as nominate another co-chair as Mary Neubauer stepped down
- Public comment was received last meeting regarding wanting higher pay for CPS and CPPS, as well as more supervision and peer-to-peer support
- Subcommittee is shifting focus to new 2021 objectives

### **Discuss motion put forward by Executive Subcommittee**

- Motion would give seats a ‘one time chance’ to renew their position for another term without reapplication in hopes to keep momentum and growth of CPSAC going
- Terry Findley makes motion to agree and approve Executive Subcommittee’s motion and Bethany Sweeney seconds
  - Shirley Drake asks what the process would be

- Joann Stephens would email each seat by the end of the month for their answer
- Toni Chambers asks if the motion needs to include language for those who don't want to renew their seats
  - No
- Heidi Roettger asks if the suggested new seat of 'person with lived experience of incarceration' could be added to this motion
  - No
- Deb Ramacher asks if the automatic renewal would be for 2 or 3 years
  - 2 years
- Todd Campbell asks if this motion would lead to voting on making changes to the by-laws or charter
  - No
- Motion passes

### **Discuss Executive Subcommittee recommendations for open CPSAC seats**

- Joann Stephens details what seats were filled and what applications need to be resent out (including the CCS and CRS seats)
- Tim Saubers asks if the CPSAC as a whole can make recommendations as to what the CCS and CRS applications could look like
  - Kenya Bright states the Governance Subcommittee could look at the application requirements and make changes

### **Access to Independence report**

- The new curriculum is now being used (in draft form) in trainings
- New community-specific trainings will include LGBTQ+, Black, Indigenous, and Incarcerated cultures/communities
- Adding extra opportunities for BIPOC community to get education and training for CPS/CPPS
- Seven trainings are currently posted to the WICPS website, and five more will be added
- All trainings and exams will be online for 2021
- Exam pass rate for CPS is 55% and CPPS is 34%
- Continuing education opportunities for CPS/CPPS can be found on the WICPS website, including scholarship information
- Training of the trainers for marginalized populations will be a future focus
- CPPS curriculum revision is being looked at. Changes that were approved for the CPS curriculum will be applied to CPPS, but there is not timeline as to when the CPPS revisions will be complete
- Software glitches for the exam seem to have decreased since the launch

(Rob Kaminski leaves meeting at 1:59pm and Andrea Jacobson leaves meeting at 2:00pm)

**DCTS report** - Kenya reported on options to revision of DHS 36 per the October 2020 meeting discussion. Sarah Coyle reported on potential process to make small changes in language to reflect CPPS and correct CPS training information, among other issues in the current language as identified by the employment subcommittee.

### **Proposed agenda items for next CPSAC meeting**

Membership update: DCTS Assistant Administration, Holly Audley appointed Brandon Hughes to the seat of peer experiencing substance use peer support and Alysha Clark to the seat of certified peer specialist with a substance use Focused.

Question: There will be new people at the meeting, does the meeting agenda need to reflect time for education?  
Answer: The CPSAC Executive committee has decided to do an orientation for people before the next meeting. We will ensure that welcome and introductions will be extended so the new members can feel comfortable with the group.

- Discuss DHS 36 and potential changes
- GAPs group
- Have larger conversation on representation in CPSAC
  - Add a seat for person with lived experience of incarceration
  - Add a seat for a person with lived experience as a veteran
- Governor's budget and impact it has on peer support

**Meeting adjourned** - Motion to close out meeting put forth by Mary Neubauer and Kimberlee Coronado seconded. No abstentions and no nays. Meeting adjourned at 2:26pm

Meeting minutes submitted by Julia Hawes