

# Wisconsin Hospital Emergency Preparedness Program EMResource / WI Trac

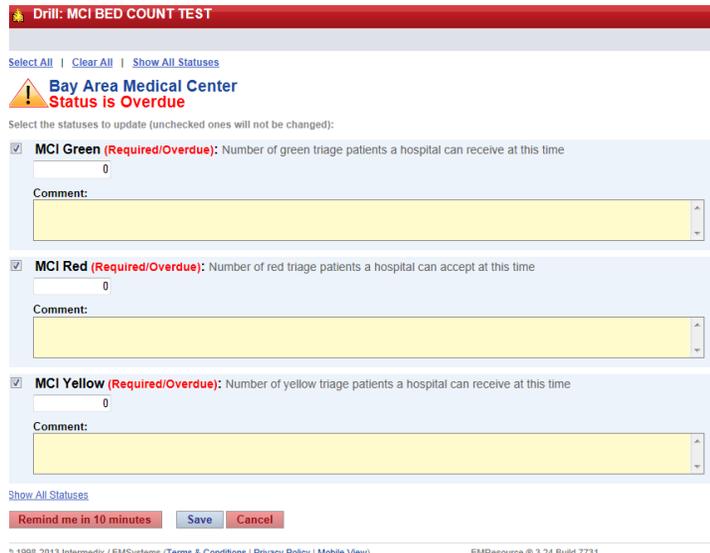
How to Enter Mass Casualty Incident (MCI) Bed Counts (Red, Yellow, and Green)



When an MCI Event is initiated in the WI Trac system you will see the banner shown below.



The Triage / MCI bed counts are attached to MCI Events. When someone creates an MCI event in WI Trac, the bed count fields will open up in the alert as shown below.



- Click Save.
- NOTE: if the boxes shown above did not open, follow the instructions below.**
- You can also enter these numbers after clicking on the event's name on the banner or clicking the folder icon . The following screen will open. Add numbers by clicking on the dashes or numbers next to your hospital's name.

Region 7	Acknowledge	MCI Red	MCI Yellow	MCI Green	Comments
Amery Regional Medical Center	--	--	--	--	
Baldwin Area Medical Center	Yes	3	0	3	
Burnett Medical Center	--	--	--	--	
Chippewa Valley Hospital	--	--	--	--	
Cumberland Healthcare	--	--	--	--	
Hayward Area Memorial Hospital	--	--	--	--	
Hudson Hospital & Clinics	--	--	--	--	

- These numbers will not be viewable once the event has ended.
- To recall the information, you can run a report by clicking on:
  - Report
  - Event Reports
  - Event Detail
  - Enter date the event started and ended
  - Select the category of Event, e.g., MCI Region 7
  - Click Next
  - Check the box next to the report that you want to run (see below)

	Start	End	Title
<input checked="" type="checkbox"/>	03/03/2014 11:01	03/03/2014 11:13	Drill: Test for instruction sheet

Resources:  Select All

- Click Generate Report

- Enter a number in each box. If you have 0s in any of the boxes, you can click on "Select All" up in the left-hand corner and it will default to 0s.