



INSTRUCTIONS FOR COMPLETION OF RESIDENTIAL PROVIDER SELF-ASSESSMENT

Section A-Provider Information

Please correct any pre-filled information that is not accurate and provide information for as many of the blank fields as you can.

For Item 26, licenses for Community-Based Residential Facilities and 3-4 Bed Adult Family Homes and certification of Residential Care Apartment Complexes are issued by the Division of Quality Assurance.

Certifications of 1-2 Bed Adult Family Homes are issued by a variety of entities including Managed Care Organizations, Lutheran Social Services (for IRIS participants) and counties. If you operate a certified 1-2 Bed Adult Family Home, please indicate the entity that issued your certification.

Section B-Physical Location

1. Answer “yes” if the facility is in the same building as, or on the grounds of, an institution. “Immediately adjacent” means next to or adjoining the institution grounds.
2. Frail elders are persons who do not meet one of the other two categories and are age 65 or older.
3. If none of the selections are true for your facility, select “No Response” from the list.

Section C-Community Integration

1. This includes services such as day activities, employment, etc.
2. If none of the selections apply to your facility, select “No Response” from the list.
- 3-7. These questions apply to the facility handling or managing resident funds only, not management of funds by a guardian, representative payee or protective payee.
- 8-11. Please answer these questions based on your community or location.

Section D-Eviction Protection

1. Answer this question based on your understanding of the agreement you have with each resident.

Section E-Person's Experience

- 1-6. Answer these questions based on the general circumstances in your facility and not based on circumstances when individual service/care plans warrant special considerations.
7. Answer this question based on your policy, even though you may not be able to offer a change in roommates based on current occupancy.
- 8-11. Answer these questions based on the general circumstances in your facility and not based on circumstances when individual service/care plans warrant special considerations.
12. Information can be accessible to staff as needed.
- 13-16. Answer these questions based on the general circumstances in your facility and not based on circumstances when individual service/care plans warrant special considerations.
- 17-18. Respond based on needs of current residents of the facility.

Section F-Policy Enforcement

- 1-3. Answer based on resident rights training only, not other required facility training.