Wisconsin state law requires licensed day care centers to yearly report the immunizations of children aged two to four years. The report is called the Child Care Immunization Assessment.

What are immunizations?
- Immunizations, also called vaccines or shots, protect children and adults from dangerous diseases.
- The shot helps your body to build up and protect you from the real disease.

What is the Child Care Immunization Assessment?
- The Child Care Immunization Assessment is a state-required report for all licensed child care centers.
- The report helps the state and local health departments understand the health of children in Wisconsin.
- Child care centers report how many children aged 2-4 years in the center:
  - Are fully vaccinated, which means they have all of the vaccines and doses needed for their age.
  - Have a personal or religious waiver, which means they have a signed waiver stating they have a personal or religious reason for not getting a vaccine.
  - Have a medical waiver, which means they have a signed waiver from their doctor that says they cannot receive a vaccine for health reasons.

Why do I need to complete the assessment?
- Wisconsin law requires child care centers to submit the assessment report yearly.
- The goal is to make sure children in child care centers are protected from disease.

Where can a parent find their child’s vaccine record?
A parent or guardian can call their child’s doctor or look up the record in the Wisconsin Immunization Registry at https://www.dhs.wisconsin.gov/immunization/wir.htm.
What is the Child Care Assessment booklet?

- The booklet explains the law and how it applies to child care centers.
- It includes all the forms and directions to help centers meet the law’s reporting requirements.
  - It includes a paper copy of the assessment, and the link to the online assessment.
  - Remember, only the online assessment needs to be submitted. Nothing should be faxed or mailed.
- The Child Care Assessment booklet will be sent to you at the start of each year and can also be found on our [website](https://www.dhs.wisconsin.gov/lh-depts/counties.htm).

How do I complete the assessment?

1. Collect all current immunization records for both part-time and full-time children aged 2-4 years.
2. Use the Immunization Assessment form as a worksheet. You can find the Immunization Assessment in the booklet.
3. Use the information from the Immunization Assessment to finish the online assessment (the paper copy and online survey collect the same information).

I am confused about completing the report, is there someone I can contact?

Your local health department can assist you with any questions about the report. For local health department information visit [https://www.dhs.wisconsin.gov/lh-depts/counties.htm](https://www.dhs.wisconsin.gov/lh-depts/counties.htm).

What is done with the information collected from the assessment?

- The information is summarized and shared on the Wisconsin Immunization Program website.
- The assessment provides immunization information required by Wisconsin law to the health department.

How is the individual child’s identity protected?

- The report does not collect any identifying information about children.
- The report only collects information on the types and total number of vaccines all the children in the center have or are missing.

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Child care centers must keep all children’s records up-to-date. Review records on a yearly basis to make sure you have current information.
DAY CARE ENTRY: WHAT VACCINES ARE REQUIRED?

The number and type of shots (vaccines) that a child needs is based on their age. If a child misses a dose for an age group, they must go to their doctor to make up the shot.

= One shot (a dose of vaccine) in the pictures below

**5 - 15 months**
- DTP/DTaP
- Hep B
- Hib
- Polio
- PCV

**16 - 23 months**
- DTP/DTaP/DT
- MMR***
- Hib *
- PCV **

Plus any vaccines the child may have missed at 5-15 months

**2 - 4 years**
- DTP/DTaP/DT***
- Hep B
- Varicella
- Polio

Plus any vaccines the child may have missed at 5-23 months

**Kindergarten age**
- MMR
- Varicella
- Polio

Plus any vaccines the child may have missed before 4 years of age

See other side for definitions and foot notes
## Vaccine Name

<table>
<thead>
<tr>
<th>Vaccine Name</th>
<th>Definition and other names</th>
</tr>
</thead>
<tbody>
<tr>
<td>DTaP/DT/DTP</td>
<td>diphtheria, tetanus, pertussis vaccine</td>
</tr>
<tr>
<td>Polio</td>
<td>IPV, inactivated polio vaccine and OPV, oral polio vaccine</td>
</tr>
<tr>
<td>Hib</td>
<td><em>Haemophilus influenzae</em> type b vaccine</td>
</tr>
<tr>
<td>PCV</td>
<td>Pneumococcal conjugate, PCV7or PCV13, Prevnar vaccine</td>
</tr>
<tr>
<td>Hep B</td>
<td>Hepatitis B (Hep B) vaccine</td>
</tr>
<tr>
<td>MMR</td>
<td>Measles, mumps, rubella vaccine</td>
</tr>
<tr>
<td>Varicella</td>
<td>Chickenpox vaccine</td>
</tr>
</tbody>
</table>

### Notes

<table>
<thead>
<tr>
<th>Vaccine Name</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Hib</em></td>
<td>Was the first shot given between 12 and 14 months of age? Then two shots are needed. Was the first shot given after 15 months of age? Then one shot is needed.</td>
</tr>
<tr>
<td><strong>PCV</strong></td>
<td>Was the first shot given between 12 and 23 months of age? Then two shots are needed. Was the first shot given after 24 months of age? Than one shot is needed.</td>
</tr>
<tr>
<td>*<strong>MMR</strong></td>
<td>The MMR shot must be given on or after 12 months of age. A shot given four</td>
</tr>
<tr>
<td>****DTP/DTaP/DT</td>
<td>Children entering kindergarten must get one shot (either the third, fourth, or fifth dose) after the fourth birthday. A dose four days or less before the fourth birthday is acceptable.</td>
</tr>
</tbody>
</table>

### Reliable Resources

- **Every Child By 2**
  - [https://www.ecbt.org/](https://www.ecbt.org/)
- **Children’s Hospital of Philadelphia**
  - [https://www.chop.edu/centers-programs/vaccine-education-center](https://www.chop.edu/centers-programs/vaccine-education-center)
- **Immunization Action Coalition**
  - [https://www.immunize.org/](https://www.immunize.org/)
- **The Centers for Disease Control and Prevention**
  - [https://www.cdc.gov/vaccines/parents/index.html](https://www.cdc.gov/vaccines/parents/index.html)