

# Examples of Proof

When you apply for or renew benefits or report a change, you may have to provide additional information or proof. The following is a list of examples of proof. In some cases, your agency can get proof from other sources, and you will not have to provide it. If you need help getting proof, [call your agency](#).

## Proof of Disability

- Approval letter from the Disability Determination Bureau
- Award letter from the Social Security Administration

## Proof of Identity

- Valid U.S. passport
- Valid state driver's license or state identity card
- School picture ID
- Employee photo ID
- Military dependent ID card
- Military ID or draft record
- Native American tribal enrollment document
- For children under 18 applying for BadgerCare Plus or Medicaid, a signed [Statement of Identity form, F-10154](#) (You can contact your agency for this form.)
- United States Citizenship and Immigration Services (USCIS) photo ID

## Other/Additional Proof of Identity – FoodShare Only

- Birth certificate
- Baptismal certificate
- Hospital birth record
- Adoption record
- Family Bible
- Paycheck or wage stubs
- Completed Application for a Social Security Card, SS-5
- Confirmation or church membership papers
- Voter registration card
- Family records (birthday books, genealogy, newspaper birth announcement, marriage license, support or divorce papers)
- Life insurance policy
- Other social services program ID
- Labor union or fraternal organization records
- Court order of name change

## Other/Additional Proof of Identity – FoodShare and Health Care Only

Medical records (vaccination certificate, doctor's or clinic's records, bills)

## Proof of U.S. Citizenship for Adults and Children

- Valid U.S. passport
- Certified copy of U.S. birth certificate
- Citizenship ID card
- Certificate of Citizenship or Naturalization
- Adoption papers
- Military, hospital, school, insurance, or nursing home record showing a U.S. birthplace
- Native American ID card issued by a federally recognized tribe
- Medicaid birth claim as documented by a Wisconsin hospital

## Proof of Immigration Status (if you are not a U.S. citizen)

- Permanent resident or "green" card
- Certificate of Naturalization
- Any documents issued by USCIS, an alien registration number ("A"), or other USCIS number

## Proof of Tribal Membership and/or Native American or Alaska Native Descent

- Tribal enrollment card
- Written verification or document issued by the tribe indicating tribal affiliation
- Certificate of Degree of Indian Blood issued by the Bureau of Indian Affairs
- Tribal census document
- Medical record card or similar documentation issued by an Indian caregiver that specifies Indian descent

## Proof of Child Support and/or Alimony Paid or Received

- Court order
- Payment record from other state

## Proof of Assets

- Bank statements
- Titles
- Contracts
- Deeds
- Financial records
- Life insurance policies

## Proof of Job Income (for all family members who have a job)

- Check stubs (for the last 30 days)
- An [Employer Verification of Earnings form, F-10146](#) (You can contact your agency for this form. Your employer must complete and sign the form. Return the completed form to the address on the form.)
- A letter from the employer (If you choose a letter, it must have the same information as the EVF-E form.)

## Proof of Self-Employment Income (for all family members who are self-employed)

- Copies of tax forms
- A [Self-Employment Income Report form, F-00107](#) or [Self-Employment Income Report: Farm Business form, F-00219](#) (You can contact your agency for this form. This form should only be used if you have not yet filed taxes for your self-employment business.)

## Proof of Other Income (for everyone in your home)

**Note:** Some examples of other income are alimony, child support, disability or sick pay, interest or dividends, veterans benefits, workers' compensation, and unemployment insurance.)

- Pension statement
- Copy of current check
- Unemployment Compensation award letter
- Divorce documents showing financial settlement, maintenance, family support, or child support
- Documentation of court-awarded settlement
- Social Security award letter
- Veterans Affairs award letter
- Compensation award letter
- Financial aid award letter
- Tax records showing unearned income
- Documentation from any other source of income
- Proof of a Kinship Care, Foster Care, or Subsidized Guardian payment or interim caretaker payment (may be verbal or written confirmation from the Child Protective Services agency)

## Proof of Wisconsin Residency

- Lease, rental agreement, or receipt or letter from landlord with current address
- Mortgage receipt with current address
- Utility and/or phone bill with name and current address
- Check stubs with name, current address, and employer
- Subsidized housing program approval document
- Weatherization program approval document
- Current state of Wisconsin driver's license
- Current Wisconsin ID card
- Current motor vehicle registration

**Note:** Homeless individuals and families do not have to provide verification for their home address but must certify that they live in Wisconsin and plan to continue to live in Wisconsin.

## Proof of Child Placement

- Voluntary Placement Agreement
- Temporary Physical Custody Order
- Court Order
- Letter from caseworker
- [Verification of Out-of-Home Placement for Wisconsin Shares Eligibility form, DCF-F-5190-E](#)

## **Proof of Education**

- School schedule
- Report card

## **Proof of Medical Costs**

- Billing statement or itemized receipts
- Medicare card showing Part B coverage
- Health insurance policy showing premium, coinsurance, copayment, or deductible
- Medicine or pill bottle with price on label

## **Proof of Pretax Deductions**

- Check stubs
- A letter from the employer

## **Proof of Tax Deductions**

- Receipts
- Bank statements
- Check stubs
- Previous years' tax forms

## **Proof of Not Being Able to Care for Child and Participate in Approved Activity**

Letter from a physician, psychiatrist, or psychologist declaring the parent is unable to care for children and unable to participate in an approved activity

## **Proof of Child Care Costs**

- Written statement from child care provider
- Cancelled check
- Paid receipt or bill

## **Proof of Shelter and/or Utility Expenses**

- Mortgage payment records
- Rent receipt
- Statement from landlord
- Lease
- U.S. Department of Housing and Urban Development (HUD) subsidized housing approval
- Property tax statement
- Utility bill
- Statement from utility company
- Phone bill
- Homeowner's insurance policy or billing statement
- WHEAP/LIHEAP or other energy assistance

