

Examples of Proof

When you apply for or renew benefits or report a change, you may be asked to provide additional information or proof. The following is a list of examples of proof. In some cases, your agency can get proof from other sources, and you will not have to provide it. [Call your agency](#) if you need help getting proof.

Proof of Disability

- Approval letter from the Disability Determination Bureau
- Award letter from the Social Security Administration

Proof of Identity – FoodShare, Health Care, and Child Care¹

- Valid U.S. passport
- Valid state driver's license or state identity card
- School picture ID
- Employee photo ID
- Military dependent ID card
- Military ID or draft record
- Native American tribal enrollment document
- For children under 18 applying for BadgerCare Plus or Medicaid, a signed [Statement of Identity form, F-10154](#) (You can contact your agency for this form.)
- United States Citizenship and Immigration Services (USCIS) photo ID

Additional Proof of Identity – FoodShare Only

- Birth certificate
- Baptismal certificate
- Hospital birth record
- Adoption record
- Family Bible
- Paycheck or wage stubs
- Completed Application for a Social Security Card, SS-5
- Confirmation or church membership papers
- Voter registration card
- Family records (birthday books, genealogy, newspaper birth announcement, marriage license, support or divorce papers)
- Life insurance policy
- Other social services program ID
- Labor union or fraternal organization records
- Court order of name change

¹ Child Care is also referred to as Wisconsin Shares Child Care Subsidy Program or Wisconsin Shares.

Additional Proof of Identity – FoodShare and Health Care Only

Medical records (vaccination certificate, doctor's or clinic's records, bills)

Additional Proof of Identity – Child Care Only

Safe at Home participant authorization card

Proof of U.S. Citizenship

- Valid U.S. passport
- Certified copy of U.S. birth certificate
- Citizenship ID card
- Certificate of Citizenship or Naturalization
- Adoption papers
- Military, hospital, school, insurance, or nursing home record showing a U.S. birthplace
- Native American ID card issued by a federally recognized tribe

Proof of Immigration Status (if you are not a U.S. citizen)

- Permanent resident or "green" card
- Certificate of Naturalization
- Any documents issued by USCIS, an alien registration number ("A"), or other USCIS number

Proof of Tribal Membership and/or Native American or Alaska Native Descent

- Tribal enrollment card
- Written verification or document issued by the tribe indicating tribal affiliation
- Certificate of Degree of Indian Blood issued by the Bureau of Indian Affairs
- Tribal census document
- Medical record card or similar documentation issued by an Indian caregiver that specifies Indian descent

Proof of Child Support and/or Alimony Paid or Received

- Court order
- Payment record from other state

Proof of Assets

- Bank statements
- Titles
- Contracts
- Deeds
- Financial records
- Life insurance policies

Proof of Job Income

- Check stubs (for the last 30 days)
- An [Employer Verification of Earnings form, F-10146](#) (You can contact your agency for this form. Your employer must complete and sign the form. Return the completed form to the address on the form)
- A letter from the employer (If you choose a letter, it must have the same information as the EVF-E form)

Proof of Self-Employment Income

- Copies of tax forms
- A [Self-Employment Income Report form, F-00107](#) or [Self-Employment Income Report: Farm Business form, F-00219](#) (You can contact your agency for this form. This form should only be used if you have not yet filed taxes for your self-employment business)

Proof of Other Income

Note: Some examples of other income are alimony, child support, disability or sick pay, interest or dividends, veterans benefits, workers compensation, and unemployment insurance.

- Pension statement
- Copy of current check
- Unemployment Compensation award letter
- Divorce documents showing financial settlement, alimony, maintenance, family support, or child support
- Documentation of court-awarded settlement
- Social Security award letter
- Veterans Affairs award letter
- Compensation award letter
- Financial aid award letter
- Tax records showing unearned income
- Documentation from any other source of income
- Proof of a Kinship Care, Foster Care, or Subsidized Guardian payment or interim caretaker payment (may be verbal or written confirmation from the Child Protective Services agency)

Proof of Wisconsin Residency

- Lease, rental agreement, or receipt or letter from landlord with current address
- Mortgage receipt with current address
- Utility and/or phone bill with name and current address
- Check stubs with name, current address, and employer
- Subsidized housing program approval document
- Weatherization program approval document
- Current state of Wisconsin driver's license
- Current Wisconsin ID card
- Current motor vehicle registration

Note: Homeless individuals and families do not have to provide verification for their home address but must certify that they live in Wisconsin and plan to continue to live in Wisconsin.

Proof of Child Placement for Children in Out-of-Home Care

- Voluntary Placement Agreement
- Temporary Physical Custody Order
- Court Order
- Letter from caseworker
- [Verification of Out-of-Home Placement for Wisconsin Shares Eligibility form, DCF-F-5190-E](#)

Proof of Education

- School schedule
- Letter from school

Proof of Medical Costs

- Billing statement or itemized receipts
- Medicare card showing Part B coverage
- Health insurance policy showing premium, coinsurance, copayment, or deductible
- Medicine or pill bottle with price on label

Proof of Pretax Deductions

- Check stubs
- A letter from the employer

Proof of Tax Deductions

- Receipts
- Bank statements
- Check stubs
- Previous years' tax forms

Proof of Social Security Number or Application for a Social Security Number

- Completed [Application for a Social Security Card, Form SS-5](#)
- A letter from the Social Security Administration stating Form SS-5 has been received
- Hospital confirmation of when Form SS-5 was completed for newborns
- Social Security card
- Numerical Identification System (Numident) record

Proof of Not Being Able to Care for Child and Participate in Approved Activity – Child Care Only

Letter from a physician, physician assistant, nurse practitioner, psychiatrist, or psychologist declaring the parent is unable to care for children and unable to participate in an approved activity.

Proof of Child Care Costs

- Written statement from child care provider
- Canceled check
- Paid receipt or bill

Proof of Shelter and/or Utility Expenses

- Mortgage payment records
- Rent receipt
- Statement from landlord
- Lease
- U.S. Department of Housing and Urban Development (HUD) subsidized housing approval
- Property tax statement
- Utility bill
- Statement from utility company
- Phone bill
- Homeowner's insurance policy or billing statement
- WHEAP/LIHEAP or other energy assistance

