

Contact Cheat Sheet for Long Term Care Functional Screen (LTCFS) Certified Screeners

DHS SOS Help Desk Contact Info:

dhssoshelp@dhs.wisconsin.gov

or

608-266-9198

Contact the DHS SOS Help Desk when you:

- Can't get into the LTCFS application.
- Have trouble updating an incorrect SSN.
- Have problems with MCI.
- Find duplicate screens.

Information found on the LTCFS home page:

<https://www.dhs.wisconsin.gov/functionalscreen/index.htm>

- LTCFS form
- LTCFS clinical instructions
- Diagnoses cue sheet
- Guide for I/DD per federal definition
- Listserv sign-up
- Screener training material

General questions or unexpected results?

Contact LTCFS team mailbox:

dhsltcfsteam@dhs.wisconsin.gov

Diagnosis or IQ questions?:

Contact LTCFS diagnosis mailbox:

dhsltcfsdiagnosis@dhs.wisconsin.gov