

# Healthy Homes and Lead Poisoning Surveillance System (HHPSS)

## Job Aid 1.4: HHPSS Modules

Upon logging into HHPSS, you will land on the Home page. The four module tabs appear at the top of each page (**Home, Clinical, Environmental, and Reports**). Each tab contains search fields specific to the function of that module and a menu of links for that module in blue in the left column.

### Home Tab

The screenshot shows the HHPSS Home page. At the top, there are four tabs: Home, Clinical, Environmental, and Reports. The Home tab is selected. On the left, a vertical menu is highlighted with a red box, containing the following items: Home, View Alerts, Change Password, and Archived Alerts. The main content area is titled 'Message From the State' and 'Alerts'. At the bottom, there is a link that says 'View Archived Alerts'.

### Clinical Tab

The screenshot shows the HHPSS Clinical page. At the top, there are four tabs: Home, Clinical, Environmental, and Reports. The Clinical tab is selected. On the left, a vertical menu is highlighted with a red box, containing the following items: Find Patient, Clinical Letters, Patient Info, Patient Address, Blood Lead Tests, Case Details, Case Exposure, Associated Persons, Other Blood Tests, Other Medical, Chelation, Notes, and Patient Attachments. The main content area is titled 'Find Patient' and contains search fields for HHPSS ID, Local ID, Stellar/Migrated ID, Last Name, First Name, SSN, Medicaid ID, DOB, Jurisdiction, Address, City, Zip, Phone, and Case Status.

### Environmental Tab

The screenshot shows the HHPSS Environmental page. At the top, there are four tabs: Home, Clinical, Environmental, and Reports. The Environmental tab is selected. On the left, a vertical menu is highlighted with a red box, containing the following items: Find Address, Address Info, Address Notes, Construction History, Investigation Summary, Risk Assessment Inspection, Remediation Inspection, Clearance Inspection, Maintenance Inspection, Property Owner Information, Healthy Housing, and Address Attachments. The main content area is titled 'Find Address' and contains search fields for Address ID, Investigation Status, Jurisdiction within which to search, Street #, Dir. Prefic, Street Name, Street Type, Dir Suffix, Apt/ Unit, City, State, Zip, and County.

### Reports Tab

The screenshot shows the HHPSS Reports page. At the top, there are four tabs: Home, Clinical, Environmental, and Reports. The Reports tab is selected. On the left, a vertical menu is highlighted with a red box, containing the following items: Clinical, Blood Lead Test List, Lead Program Activity, Generate Letters, Cases Eligible for Closure, Positive Test With No Case, List Cases by Provider, List Cases by Case Manager, Complete Child Report, Blood Test Counts, Duplicate Child Report, Child Case Events, Events Not Completed, Duplicate Blood Test, and Environmental. The main content area is titled 'Blood Tests Report' and contains report parameters for Blood Test Type, Patient Type, Next PB Test, Next PB Test From Date, Next PB Test End Date, Blood Sample Test, Blood Sample From Date, Blood Sample End Date, Next PB Test Overdue Days, Blood Sample Test Case Type, Report Export Format, Jurisdiction, and Report Type.

### Questions

Please contact the HHPSS coordinator at 608-266-5817, or email [DHS Lead Poisoning Prevention](mailto:DHS.Lead.Poisoning.Prevention).