Use the **Other Blood Tests** page to view and enter details related to a patient's test result history for non-blood lead tests, such as zinc protoporphyrin (ZPP), hemoglobin, ferritin, etc.

Step 1: From the **Clinical** tab under the **Find Patient** menu, find the patient record (see Job Aid 3.1: Find a Patient and Patient Information, P-02299-3.1). Verify you have the correct patient by reviewing the patient information at the top of the screen (highlighted in yellow).

Step 2: Click on **Other Blood Tests** on the left side menu. The most recent test will be displayed on the screen.

Step 3: Select a blood test from the list of test results displayed by clicking the link in the **Select** column.
To delete a test, click the corresponding **Delete** link in the **Delete** column.
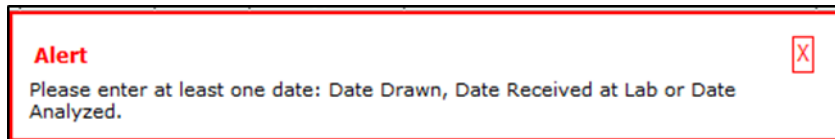
Step 4: To add a test, click on **New** in the bottom left side menu. This will clear the fields. Enter all relevant information. A reference table is provided at the end of this job aid that describes the data fields.

Step 5: Select **Test Type** from the drop-down menu. Fill in the required **Result** field marked by the (*). Use the **Detection** field drop-down menu to record a result that is "less than," "equal to," or "greater than" the value. Enter at least one date in the **Date Drawn**, **Date Received at lab** or **Date Analyzed** fields.

Note: If you do not enter at least one of these dates, you will receive an alert like the one below when you try to save the test result.

Step 6: Use the drop-down menu under **Patient Address** to see if there is an address listed that matches the patient's current address. If not, enter the new address [see HHLPSS Job Aid 3.4 Patient Address (P-02299-3.4)].

Step 7: To populate the **Institution** and the **Physician** fields shown above, click the corresponding **Choose** button. This will bring up a pop-up window (shown below). Type in part of the institution name along with the wild card character (**%**), then click the **Search** button. You will get a list of options. Click the **Choose** button corresponding to the correct institution or physician. You can also populate the **Analyzing Laboratory** and **Referring Laboratory** fields, above, in the same way if these are known.

Step 8: Click the **Save** button in the bottom left menu to save any edits you make to the test record. If you leave the page without saving, any edits will be lost.

Questions

Please contact the HHLPSS coordinator at 608-266-5817 or email DHS Lead Poisoning Prevention.

Reference Table: Other Blood Tests Field Listing

Field Name	Meaning
Test Type: non-blood lead tests	Type of laboratory test (e.g., zinc protoporphyrin [ZPP])
Result	Result value of test
Lab Sample Number	Sample number assigned by laboratory
Detection	Results value comparator (=, >, <)
Lab data incomplete	Indicates whether the blood test record is missing data
Electronically Reported by Lab	Indicates whether the record was electronically reported
Sample Type	Sample the type reported by lab (i.e., venous, capillary, or unknown)
Sample Description	Free text description of blood tests in the record
Date Drawn	Date sample was drawn from patient
Date received at lab	Date laboratory received sample from provider
Date received LHD	Date blood test record was received by state or local health department
Tiered Date (System Calculated)	Date utilized to calculate date ranges based on dates associated with address (set to Date Drawn if available)
Age at draw (System Calculated)	Age of patient at date drawn
Patient address	Choose the address of the patient associated with blood test
Adult indicator	Indicates whether the patient should be considered an adult
Institution	Name of institution where sample was drawn (hospital or clinic)
Physician	Provider who drew or recommended blood test
Analyzing laboratory	The laboratory that analyzed the sample
Referring laboratory	The laboratory that referred the sample to analyzing lab (if needed)
Comment	Free text comments
Date created	The date blood test record was created (system generated)
Created by	User who created blood test record (system generated)
Date modified	Date blood test record was modified (system generated)
Modified by	User who modified blood test record (system generated)