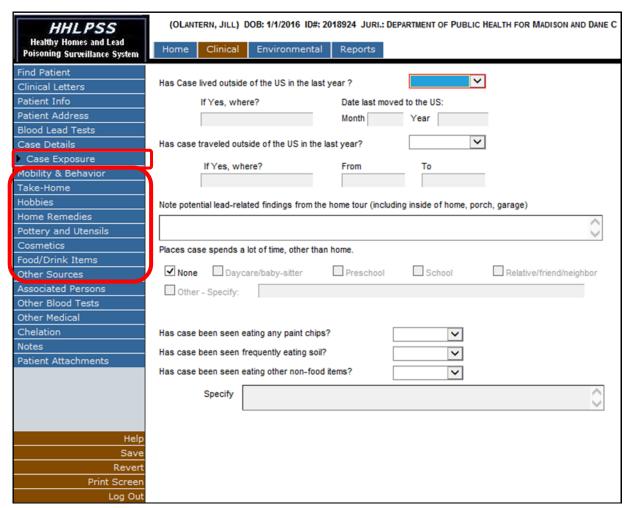
Use the **Case Exposure** menu to enter details about the possible lead exposure sources.

Step 1: Using the **Clinical** tab under the **Find Patient** menu item, find the patient record (see <u>Job Aid 3.1:</u> <u>Find a Patient and Patient Information, P-02299-3.1</u>). Verify you have the correct patient by reviewing the patient information at the top of the screen (highlighted in yellow).



Step 2: Click on **Case Exposure** in the left side menu. This expands to show a submenu of pages for collecting information about the child's possible exposure sources (circled in red).

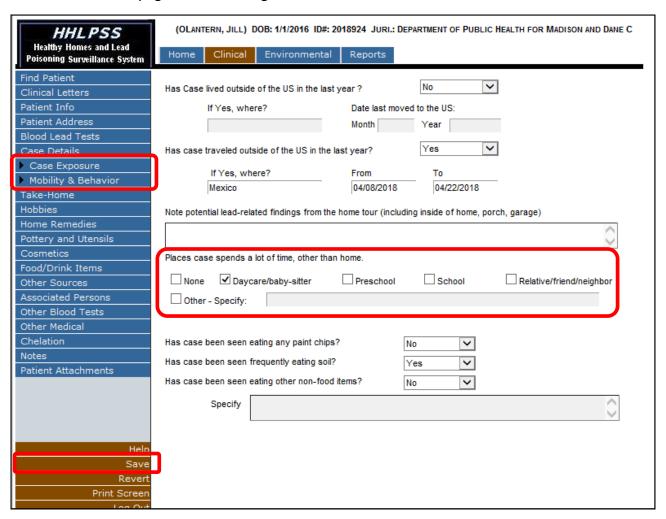


Note: These pages can only be edited if the case status is "Open" (see HLLPSS_Job_Aid_3.6: Case Initiation, P-02299-3.6).

Case Exposure Sources: Mobility & Behavior

This page relates to where the child spends a lot of time and behaviors the child has exhibited that may have exposed the child to lead hazards, including if:

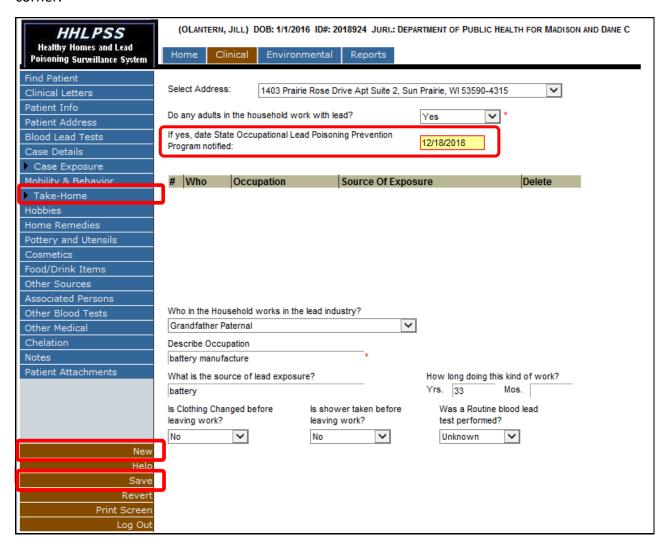
- The child has lived or traveled outside the United States recently.
- The child spends a lot of time at locations other than his or her primary home.
- The child eats paint or soil or other non-food items that could cause exposure to lead.
- Step 1: Click on Mobility & Behavior on the left side menu to display the Mobility & Behavior page. Answering "Yes" to Has Case lived outside of the US in the last year?, or to Has Case traveled outside of the US in the last year?, will allow you to enter details in the fields under these questions.
- **Step 2:** Enter data in the other fields on the page. To respond to **Places case spends a lot of time, other than home**, with any options other than **None**, which is checked by default, you must first *deselect* the **None** box before selecting any of the other options.
- **Step 3:** Once you have added all relevant information, click the **Save** button on the bottom left side to save the information on this page before moving on.



Case Exposure Sources: Take-Home Lead

Use the **Take-Home** page to enter details related to possible occupational-related exposures caused by family members bringing lead dust home on their clothes or other items.

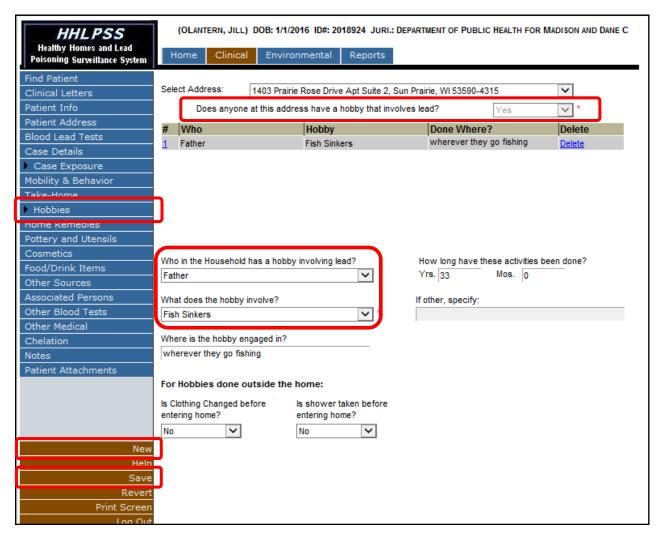
- Step 1: Click Take-Home on the left side menu to open the Take-Home page. Answer "Yes" to the Do any adults in the household work with lead? question if take-home lead is suspected.
- **Step 2:** Select a household member relationship from the drop-down menu. Enter other details relating to the household member's occupation in the following fields.
- **Step 3:** Contact the state Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120 if take-home exposure from a lead-related occupation is suspected. Provide the name and occupation of the adult in your communication.
- **Step 4:** Enter the date you notified the Adult Lead Program in the **If yes, date State Occupational Lead Poisoning Prevention Program notified** box. This is a required field before you can save this page.
- **Step 5:** Click the **Save** button in the bottom left side menu to save the record.
- **Step 6:** To create an additional take-home exposure source, click on the **New** button in the bottom left corner.



Case Exposure Sources: Hobbies

Use the **Hobbies** exposure page to enter details related to possible exposure from hobby activities.

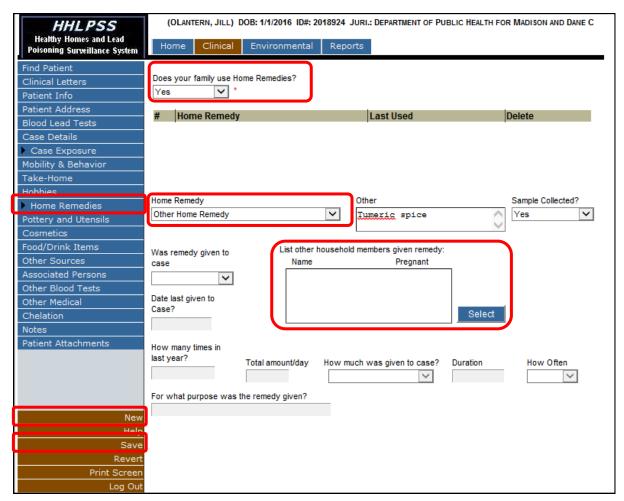
- Step 1: Click on Hobbies on the left side menu to open the Hobbies page. Answer Yes to the Does anyone at the address have a hobby that involves lead? question if a hobby is a suspected source of lead exposure.
- Step 2: At a minimum you must answer both the Who in the household has a hobby involving lead? and What does the hobby involve? questions. These are required.
- **Step 3:** Enter data in the other fields, if known.
- **Step 4:** Click the **Save** button in the bottom left side menu to save the record.
- **Step 5:** Contact the Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120. In your communication provide the name of the adult and the type of hobby that may be causing the lead exposure.
- **Step 6:** To add another hobby exposure source, click on the **New** button in the bottom left corner.



Case Exposure Sources: Home Remedies

Use the **Home Remedies** exposure page to enter details about possible exposure from home remedies used by the patient's family.

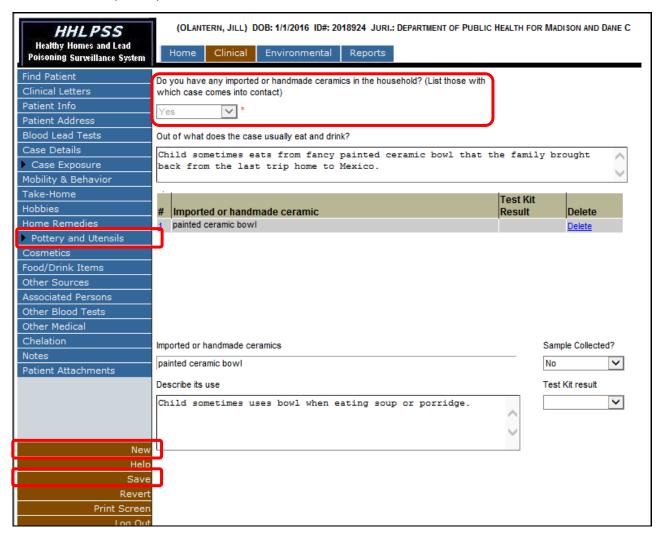
- **Step 1:** Click on **Home Remedies** on the left side menu to open the **Home Remedies** page. Answer "Yes" to the **Does your family use Home Remedies?** question if a home remedy is suspected.
- Step 2: Select the home remedy from the **Home Remedy** drop-down menu, or if not listed, select "Other Home Remedy" and enter the name of the home remedy in the **Other** text box. Indicate in the **Sample Collected** field whether you collected a sample.
- **Step 3:** Enter all known information in the other fields as appropriate.
- **Step 4:** In the **List other household members given remedy** box, click the **Select** button and choose the person from the list of household members. If the person you want is not listed, add a new household member (See HHLPSS Job Aid 3.9: Associated Persons and Household Members, P-02299-3.9).
- Step 5: Click the Save button in the bottom left side menu to save the record.
- **Step 6:** If adults in the household also took the home remedy, contact the Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120. In your communication, provide the type of home remedy taken, the name of adult who took the home remedy and whether the adult is pregnant.
- **Step 7:** To add another home remedy, click on the **New** button in the bottom left corner.



Case Exposure Sources: Pottery and Utensils

Use the **Pottery and Utensils** page to enter details related to possible exposure from pottery and utensils used by the family.

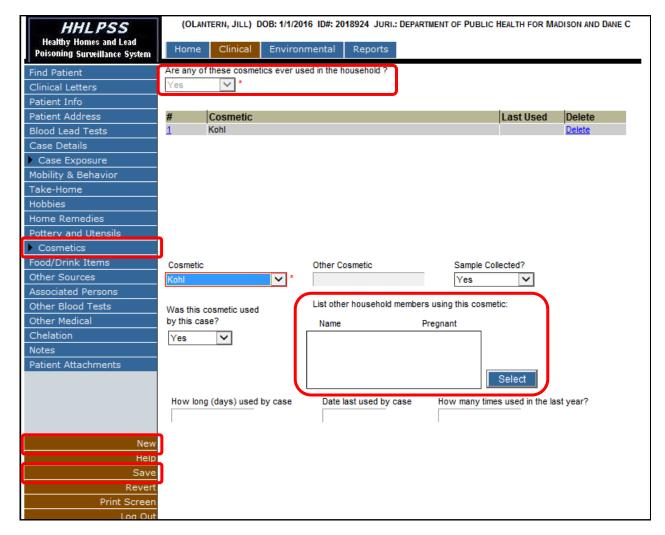
- **Step 1:** Click on **Pottery and Utensils** on the left side menu to open the **Pottery and Utensils** page. To activate all other fields related to exposure to pottery and utensil exposures, answer "Yes" to the **Do you have any imported or handmade ceramics in the household?** question.
- **Step 2:** Enter information in the other fields as appropriate.
- Step 3: Click the Save button in the bottom left side menu to save the record.
- **Step 4:** If there is a possibility of adult exposure from pottery or a utensil, contact the Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120. In your communication, provide the name of the adult(s) and the type of pottery or utensil that may be causing a lead exposure.
- Step 5: To add another pottery or utensil, click on the New button in the bottom left corner.



Case Exposure Sources: Cosmetics

Use the **Cosmetics** exposure page to enter information related to possible exposure from cosmetic products used by the patient or family members.

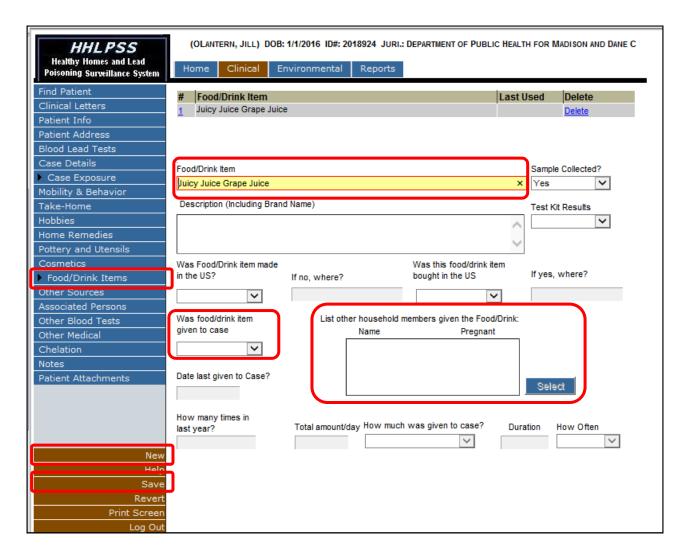
- **Step 1:** Click on **Cosmetics** on the left side menu to open the **Cosmetics** page. Answer "Yes" to the **Are** any of these cosmetics ever used in the household? question if cosmetics are a suspected source of lead exposure. This field is required.
- **Step 2:** Enter information in the other fields as appropriate.
- **Step 3:** In the **List other household members using this cosmetic** box, click the **Select** button and choose the person from the list of household members. If the person you want is not listed, add a new household member (See HHLPSS Job Aid 3.9: Associated Persons and Household Members, P-02299-3.9).
- **Step 4:** Click the **Save** button in the bottom left side menu to save the record.
- **Step 5:** If it is possible an adult was exposed to lead from using this cosmetic, contact the Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120. In your communication, provide the name of the adult and the type of cosmetic that may be causing a lead exposure.
- Step 6: To add another cosmetic, click on the **New** button in the bottom left corner.



Case Exposure Sources: Food/Drink Items

The **Food/Drink Items** page allows you to enter details related to possible exposure from food or drink.

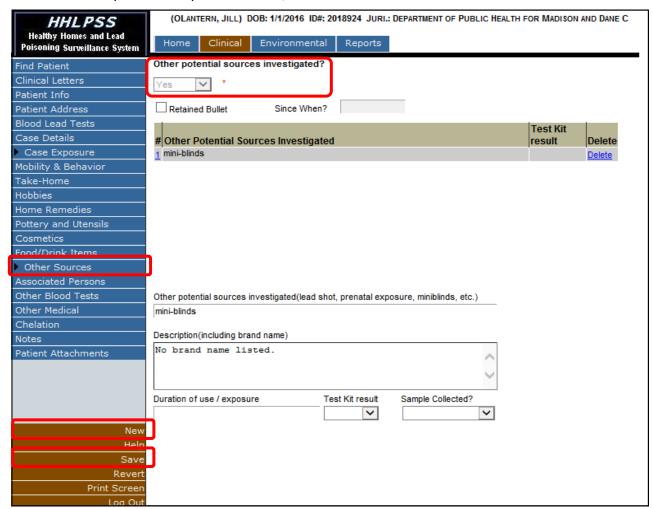
- **Step 1:** Click on **Food/Drink Items** on the left side menu to open the **Food/Drink Items** page. Type the food or drink item into the **Food/Drink Item** box (highlighted in yellow below).
- **Step 2:** Enter or select information in the other fields, as appropriate.
- Step 3: To list other household members who consumed the food or drink, first select "Yes" for Was food/drink item given to case, then click on the Select button under List other household members given the Food/Drink. Choose the person from the list of household members, or if the person is not listed, add a new household member (See <a href="https://example.com/
- Step 4: Click the Save button in the bottom left side menu to save the record.
- **Step 5:** If an adult was possibly exposed to lead from consuming the food or drink, contact the Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120. In your communication, provide the name of the adult and the food or drink that may be causing an exposure.
- Step 6: To add a different food or drink source, click on the New button in the bottom left corner.



Other Case Exposure Sources

The **Other Sources** page allows you to enter details related to possible exposures from sources other than those listed on the previous pages.

- **Step 1:** Click on **Other Sources** on the left side menu to open the **Other Sources** page. Answer "Yes" to the **Other potential sources investigated?** question to activate the other fields on the page. This box is required to list other sources.
- **Step 2:** Enter information in the other fields as appropriate.
- **Step 3:** Click the **Save** button in the bottom left side menu to save the record.
- **Step 4:** If an adult in the household was possibly exposed by the same lead source, contact the Adult Lead Program at dhsocchealth@wi.gov or 608-266-1120. In your communication, provide the name of the adult and the source that may be causing lead exposure.
- Step 5: To add another potential exposure source, click on the New button in the bottom left corner.



Questions

Please contact the HHLPSS coordinator at 608-266-5817 or email DHS Lead Poisoning Prevention.

