## How to Apply for Service Fund

- 1. Fill out the service fund application.
  - Application and other related information can be found on the Service Fund webpage: <u>https://www.dhs.wisconsin.gov/odhh/service-fund.htm</u>
  - If you need help completing the application, email Steven Smart at steven.smart@dhs.wisconsin.gov or call the ODHH office at 855-359-5252.
- 2. Send the completed application to Steven Smart via email at <u>steven.smart@dhs.wisconsin.gov</u>.
- 3. You will receive an email from Steven Smart with an approval letter, denial letter, or request for more information.

**Note:** If you receive an approval letter, you will be responsible for requesting a sign language interpreter, caption provider, or support service provider (SSP).

- Sign language interpreter:
  - A partial listing of interpreter agencies can be found on the Wisconsin ASL Interpreting Agencies Listing webpage: <u>https://www.dhs.wisconsin.gov/odhh/interpreting/interpreter-agencies.htm</u>
  - A partial listing of individual interpreters can be found on the DHS Sign Language Interpreters webpage: <u>https://www.dhs.wisconsin.gov/odhh/interpreting/index.htm</u>
- Captioning—A partial listing of captioning providers can be found on the DHS Communication Access Real-Time Translation (CART) webpage: <u>https://www.dhs.wisconsin.gov/odhh/cart.htm</u>
- Support service provider (SSP)—Information about SSPs can be found on the DHS Deaf-Blind Resources webpage: <u>https://www.dhs.wisconsin.gov/odhh/db-resources.htm</u>



