



EMERGENCY MEDICAL SERVICES FUNDING ASSISTANCE PROGRAM (FAP)

FREQUENTLY ASKED QUESTIONS

What is the Funding Assistance Program (FAP)?

In 1989 Wisconsin Act 102 created the original emergency FAP to provide supplemental funding for emergency medical services. A large portion of the funding is allocated to assist with initial and refresher EMS training identified in [Wis. Stat. § 256.12\(4\)\(a\)](#). Funds are distributed to qualified transporting ambulance services.

What is a [state fiscal year](#) (SFY)?

A state fiscal year is the 12-month time period that the state uses to implement and report on accounting and budget activities for the year. Wisconsin's state fiscal year (SFY) runs from July 1 through the following June 30 and is named for the calendar year in which it ends. For example, SFY 21 runs from July 1, 2020, through June 30, 2021.

What does [escrow](#) mean for the FAP?

Escrow is a deed, a bond, money, or a piece of property held in trust by a third party to be turned over to the grantee only upon fulfillment of a condition, or a fund or deposit designed to serve as the trust account. Dollars not expended from the fiscal year appropriation being reported should be kept in a separate account and listed here along with the purpose of the escrow/savings and proposed expenditure date.

What is STAR? State Transforming Agency Resources (STAR): STAR is an efficient and reliable system designed to provide better consistency among state agencies as well as a modernization of the state's IT infrastructure. STAR maintains the state's finance, budget, procurement, business intelligence and human resource functions and is more cost-effective than having each agency support its own IT infrastructure. All money is distributed by the STAR system. **To receive FAP payments from the STAR system, you must complete the DOA-6460 New Supplier Form and the [W9 Request for Tax Payer Identification Number and Certification](#) forms. Submit the forms and any requests for STAR assistance to DHSDESBFSVendorVAL@dhs.wisconsin.gov** EMS Section staff will not be able to answer questions pertaining to STAR.

What is the formula used to determine funding distribution?

The EMS Advisory Board is responsible to advise, make recommendations to, and consult with DHS concerning the funding formula under [Wis. Stat. §§ 256.12\(4\)](#) and [\(5\)](#). This includes recommending a formula for allocating funds among ambulance service providers under [§ 256.12\(5\)](#). The current funding formula for the EMS FAP application is based on a total amount of \$1.96 million available for

state fiscal year (SFY) 2021. This amount is divided between the Support and Improvement and EMR and EMT Training and Examination Aid funds using the following multi-part formula:

- **Support and Improvement:** All ambulance service providers who apply and meet the statutory requirements of the EMS FAP receive a predetermined base rate of \$3,588 plus an additional award of \$0.05 per capita for the population of their primary service areas. The total of all Support and Improvement awards is then subtracted from the \$1.96 million.
- **EMR and EMT Training and Examination Aid:** The amount available for EMR and EMT Training and Examination Aid is determined by subtracting the total of all awards made under Support and Improvement funds from the original \$1.96 million. The remaining amount is then divided equally among all qualified services applying for EMR and EMT Training and Examination Aid.

What is base rate?

All ambulance service providers who apply and meet the statutory requirements for the support and improvements component of the EMS Funding Assistance Grant Program receive a predetermined base rate of \$3,588.

What is a federal employer identification number (FEIN)?

The [federal tax identification number assigned by the IRS](#) and is used to identify a business entity.

What is a provider number?

The number assigned to a service on the license.

What is a primary service area?

Defined in [Wis. Admin. Code § DHS 110.04\(60\)](#), 'Primary service area' means the geographical area in which an ambulance service provider is designated to provide first-in emergency medical services under contract with a local government. 'Primary service area' does not include areas that the provider serves through mutual aid or back-up arrangements."

What is a FAP financial report of expenditures?

A financial report of expenditures is a list of purchases declaring and itemizing the items purchased with FAP funds reported to the Department of Health Services.

How does the FAP application differ from the financial report of expenditures?

The application collects the data needed for award and puts your service into consideration for a disbursement of the FAP funds for the upcoming SFY.

The financial report of expenditures declares where the monies your service received were spent or escrowed from the previous SFY(s).

What is an emergency medical responder?

As defined in [Wis. Stat. § 256.01\(4p\)](#), "a person who is certified by the department as an emergency medical responder under [Wis. Stat. § 256.15\(8\)\(a\)](#) or is exempt under [Wis. Stat. § 256.15\(2\)\(b\)](#) or [\(c\)](#) and who, as a condition of employment or as a member of an organization that provides emergency medical care before hospitalization, provides emergency medical care to a sick, disabled or injured individual."

What is an EMS practitioner?

As defined in [Wis. Stat. § 256.01\(5\)](#), “an emergency medical technician, an advanced emergency medical technician, emergency medical technician-intermediate or paramedic.”

What can I purchase using FAP funds?

For questions regarding the types of training or equipment that may be purchased using FAP funds, please refer to the FAP Purchasing Guide. Items not expressly listed in the FAP Purchasing Guide will be referred to EMS Section Chief [Jonathan \(Mark\) Lockhart](#) for final determination.

What if the service wants to purchase something not listed in the approved purchase information?

The service director should contact the EMS Section Chief [Jonathan \(Mark\) Lockhart](#) for a determination.

How will our service be notified if we have been awarded FAP funds?

Your service will receive email notification if your service was approved for any FAP funds.

How will our service be notified if we have not been awarded FAP funds?

Your service will receive US postal mail notification if your service was denied for any FAP funds.

How do we know how much money our service was awarded in the last FAP cycle?

If your service received FAP funds in the previous FAP funding cycle, your service was issued a cover letter indicating a breakdown of funding between Support and Improvements and EMR and EMT Education and Examination Aid. This letter was provided to the designated payee identified in the application.

What fiscal year are we reporting spending for?

The service should be reporting on spending for the previous state fiscal year.