



Emergency Medical Services Funding Assistance Program (FAP)

Frequently Asked Questions

What is the Funding Assistance Program (FAP)?

In 1989 Wisconsin Act 102 created the original FAP to provide supplemental funding for emergency medical services for equipment and training. FAP consists of both Support and Improvement of Emergency Services funding under [Wis. Stat. § 256.12\(4\)](#) and EMS Practitioner and Emergency Medical Responder Training and Examination Aid funding under [Wis. Stat. 256.12\(5\)](#). Funds are distributed to qualified emergency medical service providers.

What is a [state fiscal year](#) (SFY)?

A state fiscal year is the 12-month period that the state uses to implement and report on accounting and budget activities for the year. Wisconsin's state fiscal year (SFY) runs from July 1 through the following June 30 and is named for the calendar year in which it ends. For example, SFY 2025 runs from July 1, 2024, through June 30, 2025.

What does escrow mean for the FAP?

Escrow is to hold money received in one fiscal year in trust until it can be used in a subsequent fiscal year. Funds escrowed from previous fiscal years may only be used for the purposes allowed under statute for which they were issued. Dollars not expended from the fiscal year appropriation being reported should be kept in a separate account and listed here along with the purpose of the escrow/savings and proposed expenditure date.

What is STAR?

State Transforming Agency Resources (STAR) is an efficient and reliable system designed to provide better consistency among state agencies as well as a modernization of the state's information technology infrastructure. STAR maintains the state's finance, budget, procurement, business intelligence and human resource functions and is more cost-effective than having each agency support its own infrastructure. All funds are administered by the STAR system.

All FAP awards will be distributed via Automated Clearing House (ACH). Services will need to provide a STAR ID and Location on their FAP application. If those filling the application do not know this information, they should reach out to their municipality to acquire it. If a service is a non-profit, it may create its own STAR account to receive FAP funds directly by sending a request to the [FAP team](#).

Note: Requests to create a new STAR account can take several weeks to process.

What is the formula used to determine funding distribution?

The current funding formula for FAP is based on a total amount of \$25 million available for state fiscal year (SFY) 2025. This amount is divided between the Support and Improvement and EMS Practitioner and Emergency Medical Responder Training and Examination Aid funds using the following multi-part formula:

- **Support and Improvement:** All emergency medical responder departments and ambulance service providers who apply and meet the statutory requirements of the EMS FAP receive a predetermined base rate of \$10,000. All base rates are added up and deducted from the \$24 million allotted for Support & Improvement. The remaining amount is then divided by the total population reported by services to establish a per capita rate. This rate is then calculated for each individual service and added to the base rate for the total award.
- **EMS Practitioner and Emergency Medical Responder Training and Examination Aid:** The amount available for EMS Practitioner and Emergency Medical Responder Training and Examination Aid is determined by dividing \$1 million equally among all qualified services applying for EMS Practitioner and Emergency Medical Responder Training and Examination Aid.

What is base rate?

All emergency medical responder departments and ambulance service providers who apply and meet the statutory requirements for the Support and Improvement funding component of the EMS Funding Assistance Program will receive a predetermined base rate of \$10,000.

What is a federal employer identification number (FEIN)?

The [federal tax identification number assigned by the IRS](#) and is used to identify a business entity.

What is a provider number?

The number assigned to a service on the service's license.

What is a primary service area?

Defined in [Wis. Admin. Code § DHS 110.04\(60\)](#), "Primary service area' means the geographical area in which an ambulance service provider is designated to provide first-in emergency medical services under contract with a local government. 'Primary service area' does not include areas that the provider serves through mutual aid or back-up arrangements."

Do emergency medical responder departments need to submit documentation for their primary service area?

Emergency medical responder departments are not required to submit this information when applying for the FAP funds. However, emergency medical responder departments seeking to receive any additional per capita funds for Support and Improvements would be expected to complete the Municipal Signature and Population Verification form for each municipality in its service area. Should emergency medical responder departments choose not to submit a Municipal Signature and Population Verification form, the population portion of the formula will default to zero and the emergency medical responder department will receive only the base rate. This means that the absolute maximum Support & Improvement award would be \$10,000.

What is a FAP financial report of expenditures?

A financial report of expenditures is a list of purchases declaring and itemizing the items purchased with FAP funds reported to the Department of Health Services.

How does the FAP application differ from the financial report of expenditures?

The application collects the data needed for the award(s) and puts your service into consideration for a disbursement of the FAP funds for the upcoming SFY.

The financial report of expenditures declares where the monies your service received were spent or escrowed from the previous SFY(s).

What is an emergency medical responder?

As defined in [Wis. Stat. § 256.01\(4p\)](#), “a person who is certified by the department as an emergency medical responder under [Wis. Stat. § 256.15\(8\)\(a\)](#) or is exempt under [Wis. Stat. § 256.15\(2\)\(b\)](#) or [\(c\)](#) and who, as a condition of employment or as a member of an organization that provides emergency medical care before hospitalization, provides emergency medical care to a sick, disabled or injured individual.”

What is an EMS practitioner?

As defined in [Wis. Stat. § 256.01\(5\)](#), “an emergency medical technician, an advanced emergency medical technician, emergency medical technician-intermediate or paramedic.”

What can I purchase using FAP funds?

For questions regarding the types of training or equipment that may be purchased using FAP funds, please refer to the FAP Purchasing Guide. Items not expressly listed in the [FAP Purchasing Guide](#) will be referred to EMS Section manager for final determination.

How will our service be notified if we have been awarded FAP funds?

Your service will receive an email notification if your service was approved for any FAP funds, and an award letter will be uploaded to the service’s E-Licensing account.

How will our service be notified if we have not been awarded FAP funds?

If your service is denied for any FAP funds, you will receive an email notification and a denial letter will be uploaded to the service’s E-Licensing account.

How do we know how much money our service was awarded in the last FAP cycle?

If your service received FAP funds in the previous FAP funding cycle, your service was issued an award letter indicating a breakdown of funding between Support and Improvements and EMS Practitioner and Emergency Medical Responder Training and Examination Aid. This letter was uploaded to the service’s E-Licensing account.

What fiscal year are we reporting spending for?

The service should be reporting on spending for the previous state fiscal year, SFY 2024 (July 1, 2023–June 30, 2024).