What is the Funding Assistance Program (FAP) grant?
In 1989 Wisconsin Act 102 created the original emergency FAP to provide supplemental funding for emergency medical services. A large portion of the funding is allocated to assist with initial and refresher EMS training identified in Wis. Stat. § 256.12(4)(a). Funds are distributed transporting ambulance services.

What is a state fiscal year (SFY)?
A state fiscal year is the 12-month time period that the state uses to implement and report on accounting and budget activities for the year. Wisconsin’s state fiscal year (SFY) runs from July 1 through the following June 30 and is named for the calendar year in which it ends. For example, SFY 20 runs from July 1, 2019, through June 30, 2020.

What does escrow mean for the FAP grant program?
Escrow is a deed, a bond, money, or a piece of property held in trust by a third party to be turned over to the grantee only upon fulfillment of a condition, or a fund or deposit designed to serve as the trust account. Dollars not expended from the fiscal year appropriation being reported should be kept in a separate account and listed here along with the purpose of the escrow/savings and proposed expenditure date.

What is the formula used to determine funding distribution?
The EMS Advisory Board is responsible to advise, make recommendations to, and consult with the Department of Health Services concerning the funding formula under §§ 256.12(4) and (5), including recommending a formula for allocating funds among ambulance service providers under § 256.12(5). The current funding formula for the EMS FAP grant application is based upon a total amount of $1.96 million available for SFY 20. This amount is divided between Aids and Improvement and EMS Training using the following multi-part formula:

- **Part A—Aids and Improvements:** All ambulance service providers who apply and meet the statutory requirements of the EMS FAP grant receive a predetermined base rate of $3,588 plus an additional award of $0.03 per capita for the population of their primary service area. The total of all awards under Part A is then subtracted from the $1.96 million.

- **Part B—EMS Training:** The amount available for Part B is determined by subtracting the total of all awards made under Part A funds from the original $1.96 million. All qualified services receive a base distribution determined by taking half of the total funds available for Part B and dividing it by the number of qualified services that have applied. The remaining half of the Part B funds are then subdivided into equal thirds to be allotted to the services based on run volume, the number of EMTs and EMRs on the service roster, and population of the primary service area. Each service receives a prorated amount for each third based on the following formulas:
Run Volume: Each service’s award for the run volume portion is calculated by multiplying 1/3 of the remaining Part B sum by a factor consisting of the total number of ambulance runs recorded for that service in the WARDS system divided by the total number of runs submitted by all of the qualified applicants for Part B. This amount is then added to the base rate for Part B that the service receives.

Number of EMRs and EMTs: Each service’s award for the number of EMRs and EMTs portion is calculated by multiplying 1/3 of the remaining Part B sum by a factor consisting of the total number of EMTs and EMRs on a service’s roster in the E-Licensing system divided by the total number of EMTs and EMRs on the rosters of all of the qualified applicants for Part B. This amount is then added to the base rate for Part B that the service receives.

Population of the Primary Service Area: Each service’s award for the final third is calculated by multiplying 1/3 of the remaining Part B sum by a factor consisting of the population of a service’s primary service area divided by the total population of all service areas submitted by all of the qualified applicants for Part B. This amount is then added to the base rate for Part B that the service receives.

The total sum for each service’s Part B award consists of the base distribution plus the sum from the remaining three factors of run volume, number of EMRs and EMTs, and population of the service area.

What is base distribution?
All ambulance service providers who apply and meet the statutory requirements of the EMS Funding Assistance Grant Program receive a predetermined base rate of $3,588 plus an additional award of $0.03 per capita for the population of their primary service areas.

What is a federal employer identification number (FEIN)?
The federal tax identification number assigned by the IRS and is used to identify a business entity.

What is a provider number?
The number assigned to a service on the license.

What is a primary service area?
Defined in Wis. Admin. Code § DHS 110.04(60), ‘Primary service area’ means the geographical area in which an ambulance service provider is designated to provide first-in emergency medical services under contract with a local government. ‘Primary service area’ does not include areas that the provider serves through mutual aid or back-up arrangements.”

What is a FAP grant expense report?
A financial report of expenditures declaring and itemizing the items purchased with FAP grant funds.

How does the FAP application differ from the expense report?
The application collects the data needed for award and puts your service into consideration for a disbursement of the FAP funds for the upcoming SFY.

The expense report declares where the monies your service received were spent from the previous SFY.
What is an emergency medical responder?
As defined in Wise. Stat. § 256.01(4p), “a person who is certified by the department as an emergency medical responder under Wise. Stat. § 256.15(8)(a) or is exempt under Wise. Stat. § 256.15(2)(b) or (c) and who, as a condition of employment or as a member of an organization that provides emergency medical care before hospitalization, provides emergency medical care to a sick, disabled or injured individual.”

What is an EMS practitioner?
As defined in Wise. Stat. § 256.01(5), “an emergency medical technician, an advanced emergency medical technician, emergency medical technician-intermediate or paramedic.”

How do I verify the providers on the roster on June 30, 2018?
The service director should be able to verify the service providers through your system records and records you have at your service: the E-Licensing system and the WARDS Elite system. Service directors, under Wise. Admin. Code § DHS 110.48(3), “(a)ssure that EMS personnel are properly licensed and credentialed.”

What can I purchase using FAP grant funds?
For questions regarding the types of training or equipment that may be purchased using FAP grant funds, please refer to the FAP Grant Purchasing Guide. Items not expressly listed in the FAP Grant Purchasing Guide will be referred to EMS Section Chief Jonathan (Mark) Lockhart for final determination.

What if the service wants to purchase something not listed in the approved purchase information?
The service director should contact the EMS Section Chief Jonathan (Mark) Lockhart for a determination.

How will our service be notified if we have been awarded FAP grant funds?
Your service will receive email notification if your service was approved for any FAP grant funds.

How will our service be notified if we have not been awarded FAP grant funds?
Your service will receive US postal mail notification if your service was denied for any FAP grant funds.