

# Children's Long-Term Support Provider Bulletin

*Information for CLTS Program Providers*

As a CLTS Program provider, you serve an essential role in supporting the lives of children and families. This Bulletin is part of DHS' commitment to support you by communicating important program information directly to you.



## FALL 2023 EDITION OF THE CHILDREN'S LONG-TERM SUPPORT PROVIDER BULLETIN

### Children's Long-Term Support Program Providers Keep 5 Percent Increase for Services to Continue

The Wisconsin Department of Health Services (DHS) increased rates by 5 percent on January 1, 2022, for certain providers of Medicaid home and community-based services (HCBS). This change was done to help the staffing shortage in

The information provided in this Bulletin is published in accordance with Social Security Act § 1915(c) and 42 C.F.R. § 440.180.

the direct care workforce, and to strengthen participants' access to services.

Supported by the Wisconsin budget, the 5 percent increase was approved to continue after the federal American Rescue Plan Act (ARPA) funding.

## **The Children's Long-Term Support Program Wants Your Provider Stories and Photos**

Your voice is important. We want to hear your story, and what topics you want to read about in the Children's Long-Term Support (CLTS) Provider Bulletin. You can share things like:

- A positive interaction with the CLTS Program.
- A story of how the service(s) you provided positively impacted a CLTS participant's life.

[Email your story](#) and send your topic ideas you want to read about in future bulletins.

## **Wisconsin Invests in Home and Community-Based Services With Help From the American Rescue Plan Act**

DHS accepted \$350 million in federal funding from ARPA to invest in HCBS in Wisconsin. One way DHS used that funding is by creating a statewide grant program to have a positive impact on people who get HCBS, enhancing their independence and quality of life.

In June, a second round of grants awarded \$12.5 million to 89 organizations. Included were 43 funded projects that help positively impact children, families, providers, and caregivers in the CLTS Program. In total, we awarded nearly \$30 million in grants to 158 organizations involved in HCBS across the state since November 2022.

Check out the [HCBS grants webpage](#) to learn more. To see how services of the CLTS Program are helped by the grant awards, click the bar chart area for CLTS in the Impacted Medicaid Program section of the ARPA HCBS grants dashboard.

[Join our email list](#) to get updates about any future grant opportunities.

---

The information provided in this Bulletin is published in accordance with Social Security Act § 1915(c) and 42 C.F.R. § 440.180.

## Introducing Wisconsin Wayfinder

Families often look to trusted providers after their child is diagnosed with one or more delays, disabilities, or a special health care need, including those affecting mental health. Wisconsin Wayfinder is a resource that helps connect you and the families you serve to your area's Children's Resource Center. Children's Resource Centers were known before as Children and Youth with Special Health Care Needs (CYSHCN) Regional Centers.

### What are Children's Resource Centers and how can they help?

Wisconsin has five Children's Resource Centers that are devoted to supporting children and youth with delays, disabilities, or special health care needs and their families.

Each center has Children's Resource Guides who are trained to help you and the families you serve. They can help you:

- Connect to community resources.
- Learn about and find supports and services.
- Get answers to your questions.

### You Can Help a Family Connect With Wisconsin Wayfinder

Using Wisconsin Wayfinder is easy. It is free, confidential, and supportive for both providers and families!

You or a family can contact Wisconsin Wayfinder by:

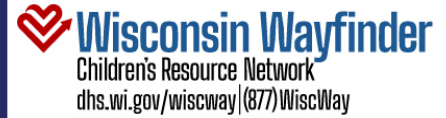
- Calling the free phone number at **877-WiscWay (877-947-2929)** to talk to a live person. They will help connect you to the Children's Resource Center.
- Going to the [Wisconsin Wayfinder](#) webpage on the DHS website to find information and resources to reach out to the Children's Resource Center.

## Children's Long-Term Support Provider Registry

### Adding a New Service Type to Your Provider Registration

Are you looking to expand your service offerings for children and families enrolled in the CLTS Program?

# REMINDER



You can call this toll-free number to connect with Wisconsin Wayfinder:  
**877-WiscWay**  
**(877-947-2929).**

---

The information provided in this Bulletin is published in accordance with Social Security Act § 1915(c) and 42 C.F.R. § 440.180.

Follow these easy steps to add any of the service types listed the [Attachment](#) on page 6 of this Bulletin:

1. Log in to your account in the [CLTS Provider Registry](#).
2. Click your current registration ID number on the home page to get to the registration.
3. Click **Submit Changes**.
4. When you get to the Services screen, select the service type(s) you are interested in delivering. Check all that apply. (Important: Make sure to select your current service type(s) as well. Refer to Figure 1 below.)
5. Answer any qualification questions that may apply. (Note: Not all service types will have qualifications.)
6. Add service types to locations.
7. Add service areas (county[ies]) to locations.
8. Click **Next** to continue through the Submit Changes process.
9. When the process is completed, click **Submit your changes**.

DHS will contact you with approval or if more information is needed.

The screenshot shows a web form titled "Submit Changes". Under the "Services" section, there is a red-bordered box containing the text: "You previously selected the following service types: Daily living skills training/Personal supports". Below this, there are instructions: "If you would like to keep these services, please select them here along with any additional services you would like to add." and "If you would like to remove any of these services, please make sure it is not selected here. Records related to those services will be deleted from this registration." A list of service types follows, each with an unchecked checkbox. The services listed are: Adult family home, Assistive technology, Child care services, Communication assistance for community inclusion, Community/competitive integrated employment-individual, Community/competitive integrated employment-small group, Community integration services, Counseling and therapeutic services, Health and wellness, Home modifications, Housing support services, Mentoring, Participant and family-directed goods and services, Participant and family-direction broker services, Personal emergency response system (PERS), and Personal supports. At the bottom of the form are "Previous" and "Save & Continue" buttons.

Figure 1

## Adding a New Service Area to Your Provider Registration

Is your business growing and want to deliver your services in more counties? Follow these easy steps to add a service area to your current registration:

The information provided in this Bulletin is published in accordance with Social Security Act § 1915(c) and 42 C.F.R. § 440.180.

1. Log in to your account in the [CLTS Provider Registry](#).
2. Click your current registration ID number.
3. Click **Submit Changes**.
4. When you get to Directory Locations, select **Counties Served**, and choose all that apply. To choose more than one county, hold down the ctrl key and then right-click on each county that you serve. (Important: Make sure to select your current counties served as well. See Figure 2 below.)
5. Add service types to locations.
6. Add service areas (county[ies]) to locations.
7. Click **Next** to continue through the Submit Changes process.
8. When the process is complete, click **Submit your changes**.

DHS will contact you with approval or if more information is needed.

Figure 2

The information provided in this Bulletin is published in accordance with Social Security Act § 1915(c) and 42 C.F.R. § 440.180.



The Children’s Long-Term Support (CLTS) Program helps children with disabilities and their families through supports and services that help children grow and live their best lives. It is a home and community-based service waiver. It uses a Medicaid waiver to fund services for kids with disabilities. A waiver lets states use Medicaid to fund additional non-medical services and supports not normally offered. The CLTS Program aims to keep kids at home instead of at an institution.

For more information, visit the [CLTS Program: Information for Providers](#) webpage.

# ATTACHMENT

## Adding Children’s Long-Term Support Program Service Types to Your Registration

The table below lists the Children’s Long-Term Support (CLTS) Program service types you may be able to add to your provider registration. Please refer to [Provider Services at a Glance](#), P-03181, for the service descriptions and provider requirements.

For more information, refer to the Adding a New Service to your Registration in the Children’s Long-Term Support Provider Registry section in this Bulletin.

### CHILDREN’S LONG-TERM SUPPORT PROGRAM SERVICE TYPES YOU MAY ADD TO YOUR REGISTRATION

Adult family home	Counseling and therapeutic services	Health and wellness	Relocation services
Assistive technology	Day services	Home modifications	Respite care
Child care	Discovery and career planning	Housing support services	Safety planning and prevention
Children’s foster home	Daily living skills training	Mentoring	Specialized medical and therapeutic supplies
Communication assistance for community inclusion	Empowerment and self determination supports	Participant and family–directed goods and services	Support and service coordination
Community/competitive integrated employment–individual	Family/unpaid caregiver supports and services	Participant and family–direction broker services	Transportation
Community/competitive integrated employment–small group	Financial management services	Personal emergency response system	Vehicle modification
Community integration services	Grief and bereavement counseling	Personal supports	Virtual equipment and supports

The information provided in this Bulletin is published in accordance with Social Security Act § 1915(c) and 42 C.F.R. § 440.180.