Children's Incident Tracking and Reporting System



- Family
- Provider
- Child Protective Services
- County Waiver Agency (CWA)
- Community Member
- Law Enforcement



Report an Incident

Incidents are reported to **CWAs**

CWAs notify the Wisconsin

Department of Health
Services (DHS) of incidents
within 3 days, or within 24
hours of a critical incident.

DHS

CWAs submit an incident
 report to DHS within 30 days
 of the incident using the
 Children's Incident Tracking
 and Reporting (CITR) system.

CMS

DHS reports incidents tothe Centers for Medicare & Medicaid Services (CMS).



Gather Information

CWAs gather information from incident reporters.

- Family
- Provider
- Child Protective Services
- CWA
- Community Member
- Law Enforcement



Refer to Agencies

DHS

CWAs make referrals to remove risk and prevent recurrence.

- Medical Providers
- Legal Services
- Advocacy Organizations
- Licensing Agencies
- Tribal Agencies
- Law Enforcement
- Child Protective Agencies



Resolve the Incident

CWAs resolve incidents in collaboration with referral agencies.

- **✓** Remediate Risk
 - Work closely with child and family
 - Partner with other agencies
- **✓** Prevent Recurrence
 - Re-evaluate and change Individual Service Plan
 - Educate families and providers



Track and Trend

CWAs and **DHS** track and trend incidents to

- recognize patterns in the types of incidents.
- identify particular circumstances to be modified.

