



# Phau Ntawv Qhia Kev Tso Npe Kawm Kev Cob Qhia Kuaj Xyuas Kev Mus Ntsib Hauv Is Lev Taus Niv Rau Cov Kws Tswj Xyuas Tus Neeg Muab Kev Pab Cuam

Cov kws tswj hwm kev kuaj xyuas qhov kev mus ntsib hauv is lev taus niv EVV ntawm tus neeg muab kev pab, suav nrog cov kws tu xyuas neeg mob ywj pheed, yuav tsum ua kom tiav cov kev cob qhia kev tswj hwm ntawm lub lab npauv Sandata. Cov yeeb yaj kiab ua tsis suav nrog Wisconsin cov ntsiab lus tshwj xeeb hauv lub lab npauv Sandata. Cov thawj tswj hwm kuj tseem yuav tsum xa mus rau EVV Phau Ntawv Qhia Ntxiv Ntawm Wisconsin [dhs.wi.gov/publications/p02745.pdf](https://dhs.wi.gov/publications/p02745.pdf) thaum saib cov vis dis aus uas ua rau kawm paub ntawm nws tus kheej txhawm rau kom paub tias dab tsi sib txawm hauv Wisconsin.

**Nco tseg:** Cov thawj tswj hwm yuav tsum saib tag nrho cov vis dis aus hauv cov vis dis aus kom tau txais kev nkag cuag tau rau Sandata EVV portal (chaw muab kev pab saum huab cua). Qhov no tuaj yeem ua tiav hauv ntau cov kev sib tham los sis tag nrho ib zaug. Cov vis dis aus yog ntev tag nrho 90 feeb.

1. Qhib lub vev npaus xawj. Sandata pom zoo rau Microsoft Edge, Mozilla Firefox, los sis Google Chrome. Lwm qhov npaus xawj tej zaum yuav sau npe kev cob qhia tsis raug.
2. Yog tias koj twb tau tso npe nrog Wisconsin Medicaid lawm, ces ua raws tus txheej txheem mus rau Kauj Ruam 3. Yog tias koj tsis tau tso npe ua tus kws muab kev pab cuam kho mob Medicaid tam sim no, koj yuav tsum mus rau npe nrog Wisconsin Medicaid:
  - a. Rub daim ntawv PDF txhawm rau los kawm paub ntau ntxiv txog kev tso npe nrog Wisconsin Medicaid ntawm [forwardhealth.wi.gov/WIPortal/Subsystem/Public/ExternalPage.aspx?id=training\\_altc\\_waiver\\_presentation](https://forwardhealth.wi.gov/WIPortal/Subsystem/Public/ExternalPage.aspx?id=training_altc_waiver_presentation), los sis saib daim vis dis aus hais txog txoj hau kev tso npe ntawm [vimeo.com/1081527513?share=copy](https://vimeo.com/1081527513?share=copy).
  - b. Pib sau koj daim ntawv tso npe thov Wisconsin Medicaid ntawm [forwardhealth.wi.gov/WIPortal/Subsystem/Certification/ProviderCertification.aspx](https://forwardhealth.wi.gov/WIPortal/Subsystem/Certification/ProviderCertification.aspx).
3. Mus rau [www.Sandatalearn.com](http://www.Sandatalearn.com), thiab xaiv **Sign Up** ntawm lub pob hauv qab.
4. Ua kom tiav lub nab cos **Create an account (Tsim ib tus as khauj)**. Sau tus email uas haum cov ntaub ntawv nyob rau hauv lub koom haum hauv lub ForwardHealth Portal (Chaw Muab Kev Pab Saum Huab Cua). Xaiv **Sign Up**.
5. Ua kom tiav lub nab cos tom ntej:
  - Agency Name (Koom Haum Muab Kev Pab Lub Npe)
  - Agency ID # (Optional) (Tus ID Lub Koom Haum #) (kev xaiv)
  - Medicaid ID # (yim-cuaj tug zauv ntev)  
*Tus kws muab kev pab cuam tus zauv NPI (10 tus lej) tsis tuaj yeem txais tau ntawm no. Hu rau Wisconsin EVV Qhov Kev Saib Xyuas Tus Neeg Siv Khoom yog tias koj xav tau pab: 833-931-2035.*
  - Provider ID # (Tus kws muab kev pab tus ID #): Rov sau tus lej saum toj no
6. **Select a Role (Xaiv Lub Luag Hauj Lwm)** thiab xaiv los ntawm qhov ntawv qhia swb nce nqis, **Agency Admin/Manager (Tus Thawj Tswj/ Tus Thawj Saib Xyuas Lub Koom Haum)**.
7. **Select a State (Xaiv Lub Xeev)** (Wisconsin).
8. Xaiv **Agency EVV (Lub Koom Haum EVV)**.
9. Xaiv **Submit (Xa Mus)**. Qhov no yuav qhib daim phiaj qhia SandataLearn.
10. Ntawm SandataLearn, xaiv **Dashboard (Daim Phiaj Qhia)** txhawm rau saib cov kev xaiv kev cob qhia.
11. Xaiv **View (Saib)** hauv lub npov Kev Cob Qhia Tus Thawj Tswj Ntawm Sandata EVV.



12. Pib cov zaj lus qhia.

### Cov Kauj Ruam Tom Ntej

Thaum tag nrho cov lus qhia ua tiav lawm, Sandata eTRAC yuav xa Cov Khoom Siv Txais Tos rau tus kws muab kev pab cuam tus email uas teev nyob rau hauv ForwardHealth Portal (Chaw Muab Kev Pab Saum Huab Cua). Nco ntsoov xyuas tus email spam thiab lub thawv khib nyiab. Cov Khoom Siv Txais Tos Txais muaj qhov kab txuas thiab tus phav xab vawj ib ntus uas muab kev nkag cuag tau rau Sandata EVV portal (Chaw Muab Kev Pab Saum Huab Cua), cia tus kws muab kev pab pib siv EVV.

Yog tias eTRAC Txais Tos Txais Cov Khoom Siv tsis tau txais hauv ob txog peb hnuv, los sis rau lwm yam lus nug, hu rau Wisconsin EVV Qhov Kev Saib Xyuas Tus Neeg Siv Khoom:

[vdx.contactevv@wisconsin.gov](mailto:vdx.contactevv@wisconsin.gov)

833-931-2035

Hnuv Monday–Friday, 7 a.m.–6 p.m. Lub Sij Hawm Nruab Nrab Teb

### Ncauj Lus Qhia Ntxiv

- Yog tias tus neeg siv tsis tuaj yeem ua tiav zaj lus qhia ntawm qhov vis dis aus zaj lus qhia hauv ib lub rooj sib tham, Sandata yuav ceev cia qhov kev nce qib. Tus neeg siv khoom tuaj yeem rov pib cov zaj lus qhia los ntawm kev nkag mus nrog lawv tus email thiab tus phav xab vawj rau <https://www.sandatalearn.com>.
- Nrhiav Wisconsin cov ntaub ntawv kev cob qhia tshwj xeeb los tshab xyuas los sis cob qhia lwm tus ntawm Phab Vev Xaib Kev Cob Qhia EVV Ntawm Department of Health Services (Lub Tuam Tsev Hauj Lwm ntsig txog Cov Kev Pab Cuam Kev Noj Qab Haus Huv): [dhs.wi.gov/evv/training.htm](https://dhs.wi.gov/evv/training.htm).
- Qhia mus rau EVV Phau Ntawv Qhia Ntxiv Ntawm Wisconsin [dhs.wi.gov/publications/p02745.pdf](https://dhs.wi.gov/publications/p02745.pdf) txhawm rau kom paub tias dab tsi sib txawv hauv Wisconsin.