



COVID-19 Antigen Testing Reporting Guidance for Employers

COVID-19 testing is a critically important tool to prevent the spread of illness. The Department of Health Services fully supports efforts by employers to make testing accessible for workers.

Antigen-based COVID-19 diagnostic tests are now being utilized in many Wisconsin workplaces. These tests provide immediate results at the time of testing and allow for the rapid identification of workers with COVID-19.

Unlike traditional molecular (PCR) tests that are performed in laboratories, the results from antigen tests are not automatically submitted to public health and must be sent by the employer.

COVID-19 is a Category I reportable condition in Wisconsin (Wis. Admin Code ch. DHS 145).

When you conduct your own COVID-19 antigen testing at your business, you must ensure reporting of positive test results to local public health within **24 hours**.

For more information on COVID-19 reporting requirements and next steps after testing:

- [DHS Workplace outbreak guidance for employers](#)
- [DHS Health Alert #17](#)
- [DHS Memo on Antigen Testing Reporting Guidance](#)

Reporting Positive COVID-19 Antigen Test Results to Public Health

Web-based Laboratory Reporting (WLR) - Preferred

Employers can report positive COVID-19 antigen test results electronically to the **Wisconsin Electronic Disease Surveillance System (WEDSS)**. Reporting can occur through already established electronic laboratory reporting connections or by establishing a WLR connection.

Get started with WLR:

1. **Submit CLIA waiver** to DHSDQACLIA@wi.gov
2. **View an informational webinar** from the Wisconsin State Laboratory of Hygiene (WSLH)
3. **Complete a request form:** slh.wisc.edu/wlr-request

Manual Reporting* using a Standard Template

If you don't have WLR yet, positive results must be manually reported using the **DHS Patient Information Form (F-02700)**. This form can be faxed to the local or tribal public health agency in the employer's jurisdiction.

*Please note that manual case reporting to local or tribal public health does not meet federal reporting requirements for positive and negative test results, because the testing information is not sent to the U.S. Health and Human Services as required under the CLIA waiver. Implementing WLR and reporting positive and negative test results will make an employer compliant with their CLIA waiver.

