

# EMResource Event Response

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Users can [access EMResource online](#).

## Introduction

- The term “status” refers to a data field.
- The term “resource” refers to a facility.
- Enter data into EMResource within 30 minutes of the initial notification.
- Follow the same process for responding to an MCI, bed counts, resource requests, and general announcements, with the exception of the status types (data) being collected.
- Monitor the event posting, and ensure your Wisconsin Interoperable System for Communications (WISCOM) radio is on with the volume turned up.
- Ensure the volume of the computer is turned up and not silenced in order to receive voice alerts.
- Allow pop-up windows for EMResource in your browser.
- Resources included in an event should respond. Resources not included in an event should maintain situational awareness.
- Users should update contact information under “User Info,” and select how notifications should be received (via phone call, e-mail, text message, pager, or webpage).
- Users should configure their “Preferences” to select which events should trigger an alert. “Preferences” can be found in the main menu.

## Event Types

There are four main types of events used in EMResource:



**Mass Casualty Incident (MCI):** This event type is used in the event of a potential emergency department surge of patients involved in a MCI to poll the number of red, yellow, and green triage patients that can be transferred to the receiving facility. This event should be used in anticipation of a potential surge at a hospital emergency department.. Do not use this template to announce disruptions in services your hospital provides, including computed tomography (CT) downtime.



**Bed Count:** This event type is used in the case of an inpatient surge of patients who do not need to be evaluated in an emergency department and will be directly admitted to the receiving facility. This event asks facilities to report immediate beds available.



**General Announcement:** Used to communicate time-sensitive updates not related to any surge event. Examples include network outages, equipment failures, and critical bypass information. This event should be used when the emergency department (ED) status has

changed to "Limited Divert" or "Bypass." Use this event when the hospital status is changed to "Bypass" or when CT, stroke capabilities, or the catheterization laboratory is not available.

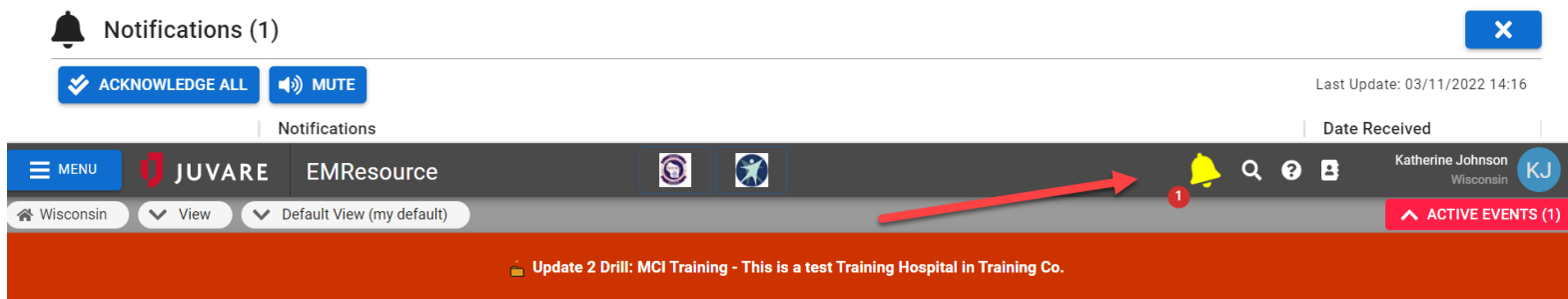


**Resource Request:** Used for time-sensitive requests. For example, if your facility needs a crucial piece of equipment, such as a pediatric-capable ventilator, you could post a resource request event.

## Notification Preferences

EMResource sends event, status change, and system notifications that are managed through the Preferences menu. Users of the system decide when and how notifications are sent, according to the type of event and their personal notification preferences. For each event type, choose to receive notifications via email, text, page, voice, or web page.

Web page notifications should be enabled for all event types. The system will then prompt users to acknowledge all notifications upon login. You can acknowledge the receipt of notifications by clicking "Acknowledge," as shown in the screenshot below.



You are also given the option to select "X", in which case the system reminds you of this event until you acknowledge receipt. If "X" is selected, the system will remind you of the event via voice alert and a notification bell in the upper right-hand corner.

If "Mute" is selected, the system will remind you of the event via voice alert in ten minutes, along with the notification bell in the upper right-hand corner.

Alert sound temporarily muted for 10 minutes or until a new message is received.

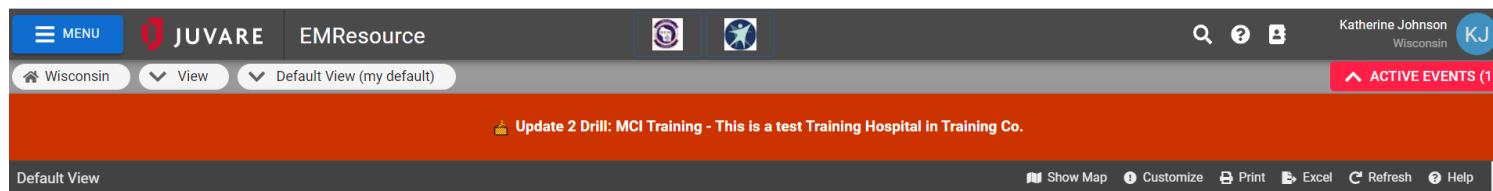


WISCONSIN DEPARTMENT  
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## Responding to an Active Event

1. When an event is initiated in EMResource, the system displays an event banner (see image below). Click the event title in this banner.



2. Find your hospital in the event list and select the appropriate status type (data field) to update. To view a definition of the requested information, click the status type title.
3. Select individual data fields by clicking the dashes (--) to update, or update in bulk by

clicking the  icon next to the facility name. Update the data fields and click "Save."

	Region 2	MCI Red	MCI Yellow	MCI Green	Acknowledge	Comment	Last Update	By User
	Ascension Eagle River Hospital	--	--	--	--			
	Ascension Good Samaritan Hospital	--	--	--	--			
	Ascension Our Lady of Victory Hospital	--	--	--	--			
	Ascension Sacred Heart Hospital	--	--	--	--			