

# EMResource Status Change Notifications

---

Users can [access EMResource online](#).

## Introduction

Use this guide to start receiving notifications when the value of a data field has been updated in EMResource. A common notification that users may wish to receive include when hospitals in their healthcare emergency readiness coalition (HERC) go on emergency department (ED) diversion.

### EMResource-specific definitions:

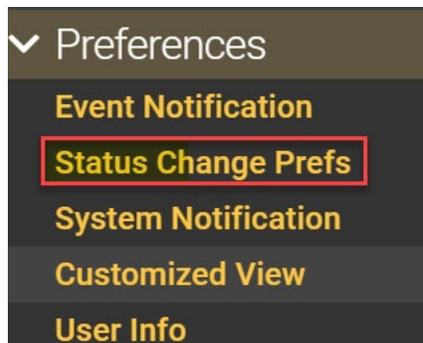
- "Status" refers to a data field
- "Resource" refers to a health care facility

## Step One: Verify Your Contact Information

1. Click "Menu" in the upper left corner, click "Preferences," and then click "User Info."
2. Under "Contact Information," update individual contact methods, including voice, email, and text.
3. Click "Save" to update contact information and exit.

## Step Two: Create a Status Change Notification

1. Click "Menu" in the upper left corner, click "Preferences," and then click "Status Change Prefs," as shown in the screenshot below.



2. Click "Add."

3. Search for the resource that you'd like to be notified about when there is a status change. Use the "Name" field or "Category" field to find the resource, as shown in the screenshot below, and click "Search."

**Find Resources**

What?

Name (or AHA ID) Category

and

4. Select the resource name, and click "Notifications," as shown in the screenshot below.

<input checked="" type="checkbox"/>	Resource Name ▲	Status	Region	Resource Type
<input checked="" type="checkbox"/>	Training Hospital	--	Wisconsin	Region 5 South Central HERC

Notifications

5. Click the "+" next to each section title to expand and view all status options. For example, as shown below, expanding the "Capability Status" section reveals status options, such as "ED Status."

Organization

Capability Status

ED Status

	E-mail	Text	Pager	Mobile App	Web Page
No ED	<input type="checkbox"/>				
Open	<input type="checkbox"/>				
Peak Census	<input type="checkbox"/>				
Limited Divert	<input type="checkbox"/>				
Bypass	<input type="checkbox"/>				

6. Select how notifications should be delivered for each status reason. For example, select if you'd like to receive email, text, or pager notifications when "ED Status" is changed to No ED, Open, Peak Census, Limited Divert, or Bypass.

