

**CARS #: 247**

**PROFILE ID TITLE:** FSET Admin Base SE

**FULL TITLE:** FSET Administration – Base Allocation Southeast

**REPORTING INSTRUCTIONS:** Report administrative expenses funded with 50% GPR and 50% federal funds, also known as your Base Allocation, related to the FSET (FoodShare Employment and Training) program on this CARS profile.

This funding may be used as an additional resource to help meet administrative expenses that exceed those funded with 100% federal funds, also known as your Supplemental Allocation. Funds are to be used by the FSET Agency for the purpose of providing services which have been designed to facilitate FSET participation required to obtain unsubsidized employment. The funds may be used for expenses related to the development and administration of the program, including advertising and outreach efforts, case management services, enrollment, orientation, and follow up.

Administrative expenses may include costs associated with contracting for allowable FSET activities. Funds may be used for administrative expenses incurred when providing job retention services up to 90 days after employment is secured as a result of FSET participation.

**PROFILE TYPE:** Contract Controlled (F)

**EXPENSES ROLL TO THIS PROFILE FROM:** N/A

**EXPENSES ROLL FROM THIS PROFILE TO:** N/A

**EXPENSES ALLOCATE TO THIS PROFILE FROM:** N/A

**EXPENSES ALLOCATE FROM THIS PROFILE TO:** N/A

**REIMBURSEMENT %:** 100

**PREPAYMENTS:** 3

**LIMITATIONS:** N/A

**FEDERAL CATALOG (CFDA) NUMBER:** 10.561

**DIVISION RESPONSIBLE:** Division of Health Care Access and Accountability