

OPEN MEETING MINUTES

Name of Governmental Body: Public Health Council – Executive Committee			Attending: Terry Brandenburg, Mary Dorn, William Keeton, Joan Theurer
Date: 3/6/2020	Time Started: 9:30am	Time Ended: 11:00am	Members Absent: None State Staff Present: Rich Crawford, Maggie Northrop, Ruth Sullivan
Location: 1-877-820-7831 / Participant Passcode: 767377#			Presiding Officer: Terry Brandenburg

Minutes

Time:	Topic:	Lead:	Notes/Follow-up:
9:30am	Roll Call		Members Present: Terry Brandenburg, Mary Dorn, William Keeton, Joan Theurer Members Absent: None State Staff Present: Rich Crawford, Maggie Northrop, Ruth Sullivan
9:30 – 10:45am	<p>Executive Committee Business:</p> <ol style="list-style-type: none"> Review and approve 1/17/2020 Executive Committee minutes Review and approve 2/7/2020 Public Health Council minutes for sending to full Council Follow-up on action items from 2/7/2020 meeting Agenda ideas for 5/8/2020 Public Health Council meeting Scheduling future Executive Committee meetings 	Terry Brandenburg ALL	<p>Review and approve 1/17/2020 Executive Committee minutes</p> <ul style="list-style-type: none"> Ms. Mary Dorn motioned to approve. Mr. Bill Keeton seconded. There was no discussion. Voted in favor: Mr. Terry Brandenburg, Ms. Dorn, Mr. Keeton Abstained: Ms. Joan Theurer due to not being a part of the Executive Committee during the 1/17/2020 meeting. <p>Review and approve 2/7/2020 Public Health Council minutes for sending to full Council</p> <ul style="list-style-type: none"> Ms. Theurer motioned to approve. Ms. Mary Dorn seconded Discussion: <ul style="list-style-type: none"> Ms. Theurer in role as secretary wants to ensure that the minutes reflect what was discussed. She read for content, found that the minutes were very complete and reflected the key discussion points and actions. Voted in favor: All None opposed or abstained. <p>Follow up on action items from 2/7/2020 meeting Public Health Funding Workgroup</p> <ul style="list-style-type: none"> Mr. Brandenburg stated that he was willing to take a leadership role in the workgroup on funding proposed at the 2/7/2020 Council meeting. The committee discussed deliverables and the potential to have a student or fellow from DHS or Madison College of Wisconsin to support the work. Ms. Theurer commented that it would be helpful to be clear about what the deliverables are on this and report back at May Council meeting on the key items to focus on. <u>Action Item</u>: Mr. Brandenburg will poll the Council again to confirm interest in joining the workgroup, and then

			<p>schedule a meeting to get started. The group will report back at the May Council meeting on key areas of focus, with an outline for content. The aim is to have it ready for the legislative session starting in January 2021.</p> <ul style="list-style-type: none"> • Ms. Dorn stated an interested in being in the workgroup depending on the timeline. • Ms. Theurer noted the need to link to the Council’s preparedness and State Health Plan charges. The State Health Plan Committee will meet in April and review draft scorecards for the priority areas, which could inform this work as well. <p>Council Annual Report 2019</p> <ul style="list-style-type: none"> • The committee discussed the final draft of the 2019 annual report and plans for distribution. • The report will be distributed with a cover letter indicating that a follow-up meeting would be scheduled as an opportunity build relationships and visibility for the Council’s recommendations. The committee discussed sending the report to the Governor, Secretary, and Legislature, including an invitation to meet for key committee chairs in the assembly and senate. • <u>Action item:</u> A letter will be drafted to key committee chairs in order to indicate a need to follow-up and discuss report and current public health issues • Ms. Theurer asked to edit the report to move 2019 highlights to the top of the document, leading with the Council policy statement first, and then membership updates. All others agreed. • All voted in favor of approving the report with previously laid out plan for distribution and amendments. <p>Committee Organization Follow-up from 2/7/2020</p> <ul style="list-style-type: none"> • State staff shared an update from polling of members on committee interest. • Mr. Brandenburg emphasized the need for members to serve in an active role on committees. The committee discussed options for encouraging active member participation in committee work. • <u>Action item:</u> Mr. Brandenburg offered to reach out to the members who had not yet responded with committee interest to see if they would be willing to serve. • The State Health Plan Committee has a meeting scheduled in April and plans to look at capacities for each priority area. • Policy Committee is taking up the February meeting ask related to vaping • Preparedness Committee is in essence starting a new group and formulation which will require some organizational work initially. • Mr. Bob Leischow is the presumed chair of the Preparedness Committee and Ms. Theurer plans to participate in the organizing and initial forming of the group to get it off the ground, but given her role as State Health Plan Committee chair, will not have full capacity. • All agreed that it would be ideal to have a co-chair from
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			the current Preparedness Advisory Committee to serve alongside Mr. Leischow.
10:45 – 11:00am	Wrap-up and Adjourn	Terry Brandenburg	Ms. Theurer moved to adjourn. Ms. Dorn seconded. The meeting adjourned at 11:00 am.

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Prepared by: Dominique Barthel on 5/28/2020.