



# Wisconsin Division of Public Health

**PROGRAM/GROUP:** Public Health Council – State Health Plan Committee

**MEETING TITLE:** PHC State Health Plan Committee Meeting

**LOCATION:** 1-877-820-7831 / Participant Passcode: 767377#

**DATE/ TIME:** Wednesday, April 17, 2019 11:30am – 1:00pm

**Context: (Purpose, Vision, Mission, Goal):**

*The Public Health Council was created by 2003 Wisconsin Act 186 (Wis. Stat. §15.197[13]). By statute, the Council's purpose is to advise the Department of Health Services, the Governor, the Legislature and the public on progress in implementing the state's 10-year public health plan and coordination of responses to public health emergencies.*

**Meeting Facilitator:** Joan Theurer

**Meeting Recorder:** Ruth Sullivan / Maggie Northrop

**Council Members Present:**

Mr. Terry Brandenburg; Ms. Mary Dorn; Mr. Robert Leischow; Dr. Alan Schwartzstein; Ms. Joan Theurer; Dr. Darlene Weis

**Department of Health Services (DHS) / Division of Public Health (DPH) Staff:**

Mimi Johnson; Maggie Northrop; Ruth Sullivan

**Agenda:**

Time:	Topic:	Lead:	Notes/Follow-up:
11:30am	Roll Call and Introductions	Joan Theurer	Roll Call was conducted.
11:35am	Public Comment		There was no public comment
11:40am – 12:50pm	State Health Plan Committee Business:  1. Review the charge of the Public Health Council, “ <b>advise</b> the Department of Health Services, the Governor, the Legislature and the public on <b>progress in implementing the state’s 10-year public health plan</b> and coordination of responses to public health emergencies”  2. Identify the boundaries for the committee’s work <ul style="list-style-type: none"><li>What role(s) is the State Health Plan Committee to assume in “advising” the,</li></ul>	Joan Theurer ALL	Agenda Item 1: <ul style="list-style-type: none"><li>Ms. Theurer reviewed the charge of the Public Health Council and emphasized the word advise, asking members how they see their role as advisors.</li><li>The group discussed the role of the Council in advising on the State Health Plan and its progress.</li><li>Council Chair Mary Dorn shared that she views the work of this committee as discussing the asks that come from each State Health Plan priority area, then routing their recommendations through the Council.</li><li>Mr. Terry Brandenburg shared that the Policy Committee has been working on a mechanism for determining and following through on</li></ul>



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	<ul style="list-style-type: none"> <li>○ Department of Health Services</li> <li>○ Governor</li> <li>○ Legislature and</li> <li>○ Public</li> </ul> <p>3. Explore how the State Health Plan Committee would know they made an impact in furthering the Council's mission</p> <ul style="list-style-type: none"> <li>• What would success look like for the State Health Plan Committee in 6 months? In 1 year?</li> <li>• What "advising" strategies and activities will the State Health Plan be carrying out? What resources will be need?</li> </ul> <p>4. Determine what role the State Health Plan Committee will have in shaping the focus for the Council's agenda</p> <p>5. Determine how the work of the State Health Plan Committee intersects with the Policy Committee</p> <ul style="list-style-type: none"> <li>• How to align and create synergy between these two committees?</li> </ul> <p>6. Summarize recommendations to the Executive Committee and Full Council</p>		<p>sharing policy recommendations. He views the State Health Plan Committee as having a role in identifying and bringing issues to the full Council for consideration. Example: Vaping is on the rise, there are policies that are being or are likely to be entertained, how should we move forward?</p> <p>Agenda item 2:</p> <ul style="list-style-type: none"> <li>• The group discussed the role and purpose of the State Health Plan Committee, including identifying gaps and needs, asking for more data from experts when needed, and bringing forward issues which may require policy changes.</li> <li>• Ms. Theurer asked that the committee discipline themselves to ensure they were not too broad in their scope.</li> </ul> <p>Agenda Item 4:</p> <ul style="list-style-type: none"> <li>• The group discussed the role of the committee in shaping the focus for the full Council's agenda.</li> <li>• Mr. Brandenburg recommended this committee have a role in ongoing assessment and identification of issues that need attention by the full Council, including review of the <i>Healthy Wisconsin</i> dashboards and identification of questions from them.</li> <li>• Ms. Theurer commented that this committee should take a deeper dive on issues than the Council as a whole.</li> <li>• Ms. Dorn stated that this committee is the heart of our charge as a Council and should be informing policy needs and Council agenda topics.</li> </ul> <p>Agenda Item 5:</p> <ul style="list-style-type: none"> <li>• The group discussed State Health Plan Committee alignment with the Policy Committee.</li> <li>• The Policy Committee is developing a process for putting forward policy recommendations. The intersection with the State Health Plan Committee would be formulating the issue and discussion and deciding on appropriate audience for the issue.</li> <li>• Ms. Theurer views the State Health Plan and Policy Committees as working together in elevating and implementing, not working in isolation.</li> <li>• Mr. Robert Leischow asked if committee chairs are members of the executive committee and suggested it would make the Council</li> </ul>
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			<p>more effective in moving items forward.</p> <ul style="list-style-type: none"><li>• Dr. Weis and Ms. Theurer agreed that they see merit in this idea.</li><li>• Ms. Dorn raised a concern that this would be a large time commitment for committee chairs, and that it would require a change of Council bylaws.</li><li>• <b>Recommendation for further discussion:</b> The group recommends that the Council and Executive Committee explore the idea of committee chairs sitting as members of the Executive Committee.</li></ul> <p>Agenda Item 3:</p> <ul style="list-style-type: none"><li>• The group discussed what success for this committee would look like in six months and one year.</li><li>• Ms. Theurer stated that they need an active membership sitting on the committee in order to be successful. Goal is 5 active members.</li><li>• The group discussed concerns about time commitment and low Council membership.</li><li>• Ms. Dorn shared that the Executive Committee made a decision to continue with the current committee structure based on the charge identified in statute.</li><li>• <b>Recommendation for future discussion:</b> The group identified that there is a need to potentially re-evaluate committee structure next year and consider a more ad-hoc workgroup structure.</li><li>• Dr. Alan Schwartzstein stated that it would be helpful to present about the State Health Plan Committee work at the full Council meeting including expectations of membership and how it will be made accessible to non-governmental public health subject matter experts. Ms. Theurer agreed.</li><li>• Ms. Theurer proposed that the committee have one issue that they identify as a priority and bring forward to the full Council. Proposal is to begin with the issue of vaping</li><li>• <b>Decision:</b> Group agrees to move forward with vaping as first issue area they will work on.</li><li>• Ms. Theurer stated that once the committee moves forward with this, they can evaluate what worked and what should be done differently in the future.</li><li>• <b>Resource needs identified:</b> The group identified that they will need additional resources including content expertise from DPH staff, data, and information. The role of this committee will be to look at data and make recommendations, not to do research. The</li></ul>
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			help of state staff will be needed to make connections with experts and gather data.
12:50 – 1:00pm	Summarize Action Steps and Adjourn	Joan Theurer	<p>Conclusions:</p> <ul style="list-style-type: none"><li>• Move forward with the State Health Plan committee</li><li>• Have an active membership of 5, noting that per Council bylaws this could include individuals who are not Council members</li><li>• Start with the issue of vaping.</li></ul> <p>Ms. Theurer will work on next steps. The first will be to set up another meeting of the committee.</p> <p>The meeting adjourned at 1:00 p.m.</p>

*Notes: The Department of Health Services is an equal opportunity employer and service provider. If you need accommodations because of a disability or need an interpreter or translator, or if you need this material in another language or in an alternate format, you may request assistance to participate by contacting Ruth Sullivan at 608.261.0650 or [DHSPublicHealthCouncil@wisconsin.gov](mailto:DHSPublicHealthCouncil@wisconsin.gov). You must make your request at least 7 days before the activity.*