



WISCONSIN DEPARTMENT
of HEALTH SERVICES

SERVICE PROVIDERS AT CLIENT LOCATIONS

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To protect and promote the health and safety of the people of Wisconsin

OVERVIEW

- **Description**
- **Tasks**
- **Licensees' responsibilities**
- **Examples**

DESCRIPTION

A service provider is a company that provides commercial services to radioactive materials licensees.

- **Manufacturer**
- **Waste broker**
- **Consultant**

TASKS

Examples of service provider tasks:

- **Device installation**
- **Leak test sample collection**
- **Dose calibrator testing**
- **Survey meter calibration**
- **Decontamination or decommissioning**

LICENSEES' RESPONSIBILITIES

- **Before a service provider performs work:**
 - Establish work tasks.
 - Discuss regulatory authority.
- **Under whose license will the work tasks be performed?**

LICENSEES' RESPONSIBILITIES

Service provider license authority may be:

- Under their own Wisconsin license.
- Under a Nuclear Regulatory Commission license.
- Under another state's license. **Reciprocity**
- Under client's license.

LICENSEES' RESPONSIBILITIES

For a service provider to work under a client license:

- Client's license must authorize specific task.
- Client must provide adequate supervision.
- Client must provide training or document after verification of service provider's training.
- Client must have access to service provider's relevant records.

LICENSEES' RESPONSIBILITIES

If a service provider has not filed for reciprocity (or is not working under their own Wisconsin license), licensees are ultimately responsible for all work they allow to be performed at their site.

EXAMPLES

EXAMPLE 1: PACKAGING

- Radioactive waste was packaged and transported by unlicensed entity.
 - Licensee wrongly assumed service provider had reciprocity.
- ➔ Verify service provider's reciprocity status by contacting DHS.

EXAMPLE 2: PUNCTURED SOURCE

- A service provider punctured a licensee's sealed source.
- Service provider did not have a survey meter and contamination was not promptly identified.
- Licensee assumed the service provider knew what they were doing.

➔ Licensee cited for failure to provide adequate supervision.

EXAMPLE 3: DISMANTLING DEVICE

- Device dismantlement performed under reciprocity.
- Source packaging and shipment performed by service provider under client license.
- Licensee not authorized to ship Type B material.

➔ Service provider must perform packaging and shipment under reciprocity.

EXAMPLE 4: SUBCONTRACTING

- Licensee assumed service provider handled subcontractor details on a large disposal project.
 - One subcontractor had not filed for reciprocity.
- ➔ Licensees must take initiative to know all service provider and subcontractor job tasks, as well as license and reciprocity information.

CONTACTS

- **General questions: Mark Paulson, 608-264-6516**
- **Verifications—License or reciprocity of service provider:**
 - **David Reindl, 608-266-8336**
 - **Joe Ross, 608-267-3657**