

COMMUNITY BASED TREATMENT AND TRAINING REGISTRY - UPDATES

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of HEALTH SERVICES



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INSTRUCTOR UPDATES

- New registry software launched in July 2023.
 - Kinks have been ironed out and we have begun back-auditing instructor classes.
 - Influx in instructors violating Instructor Guidelines – what is being done on our end?
 - Adding an **Acknowledgement of Instructor Guidelines** to new instructor applications *and* instructor renewal applications.



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[Program Only -Train-the-Trainer \(not instructors\)](#)

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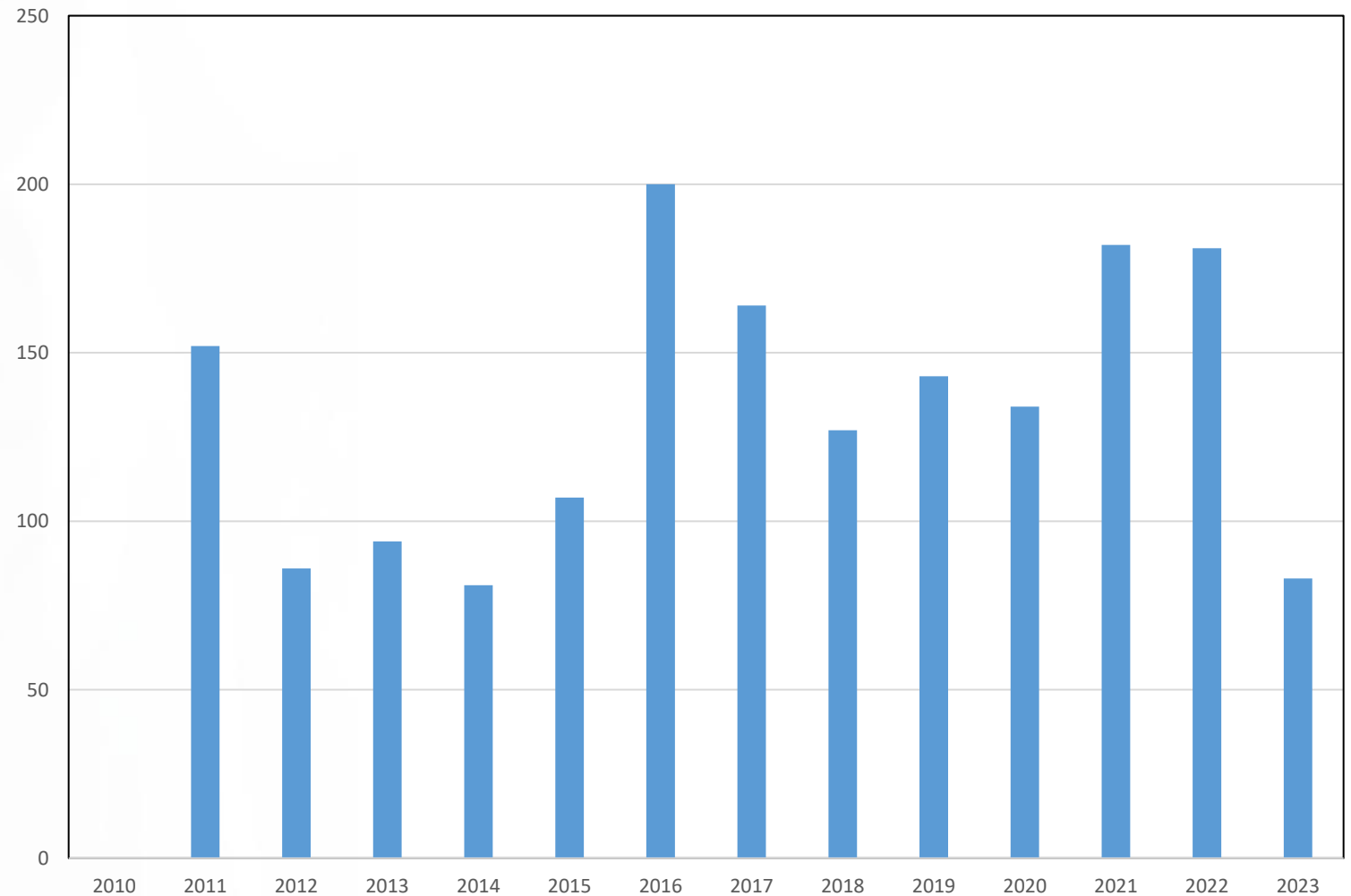
ADMINISTRATOR COURSE UPDATES

- The bulk of the content from the four state-mandated CBRF courses (**Standard Precautions, Fire Safety, First Aid and Choking, and Medication Administration**) was covered in the administrator course.
- It was decided that those four courses would be **removed** from the administrator course, and would become ***prerequisites***.
 - This allows for administrator courses to add other content to the curriculum, such as staffing or scheduling, while still making sure administrators know the important information covered in the CBRF courses.
- The prerequisites *must* be taken prior to taking the administrator course, however, there *are* prerequisite exemptions.
 - Administrator programs are to retain attestation documentation, and a copy of the documentation on the students file, as well as submit the **Prerequisite Exemptions Attestation Form** when registering the student with the WI Training Registries.

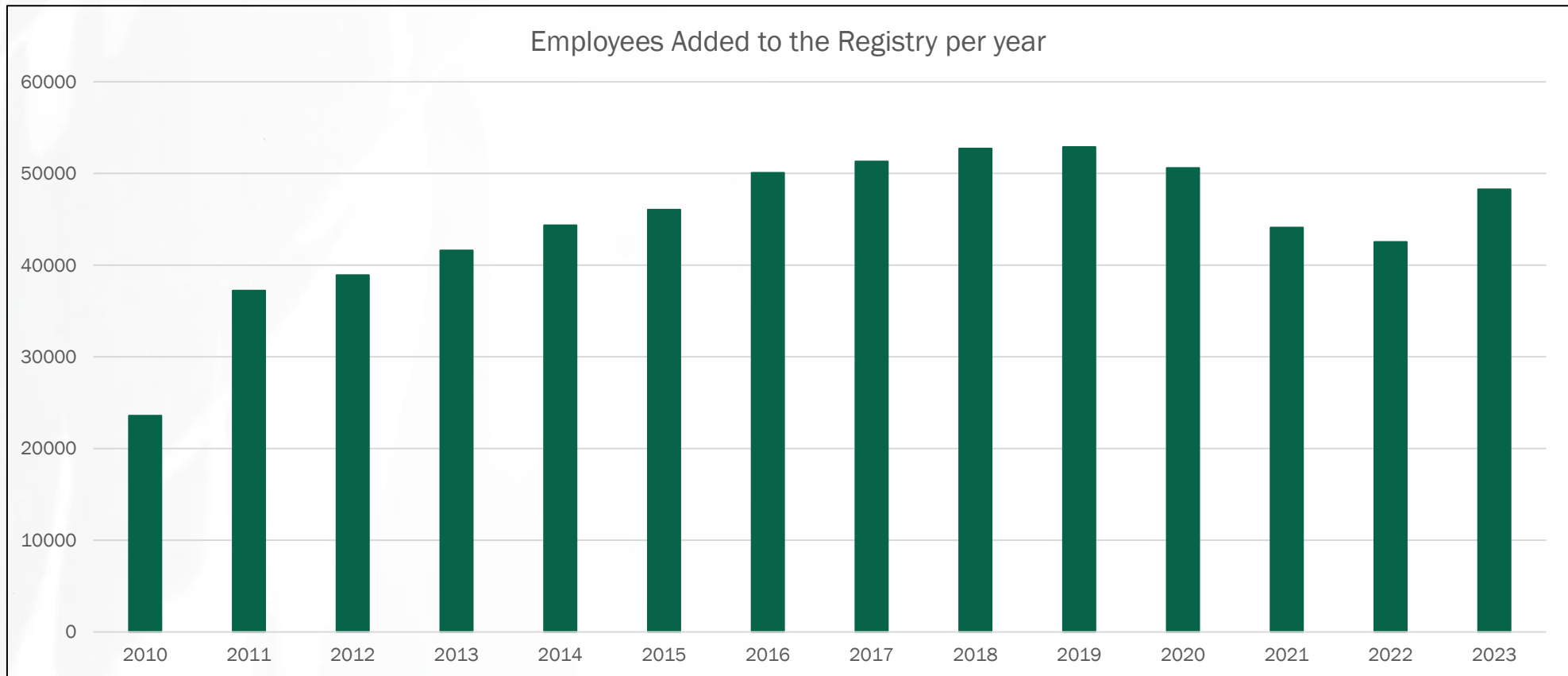


**ADMINISTRATOR COURSES
FROM
2011-2023**

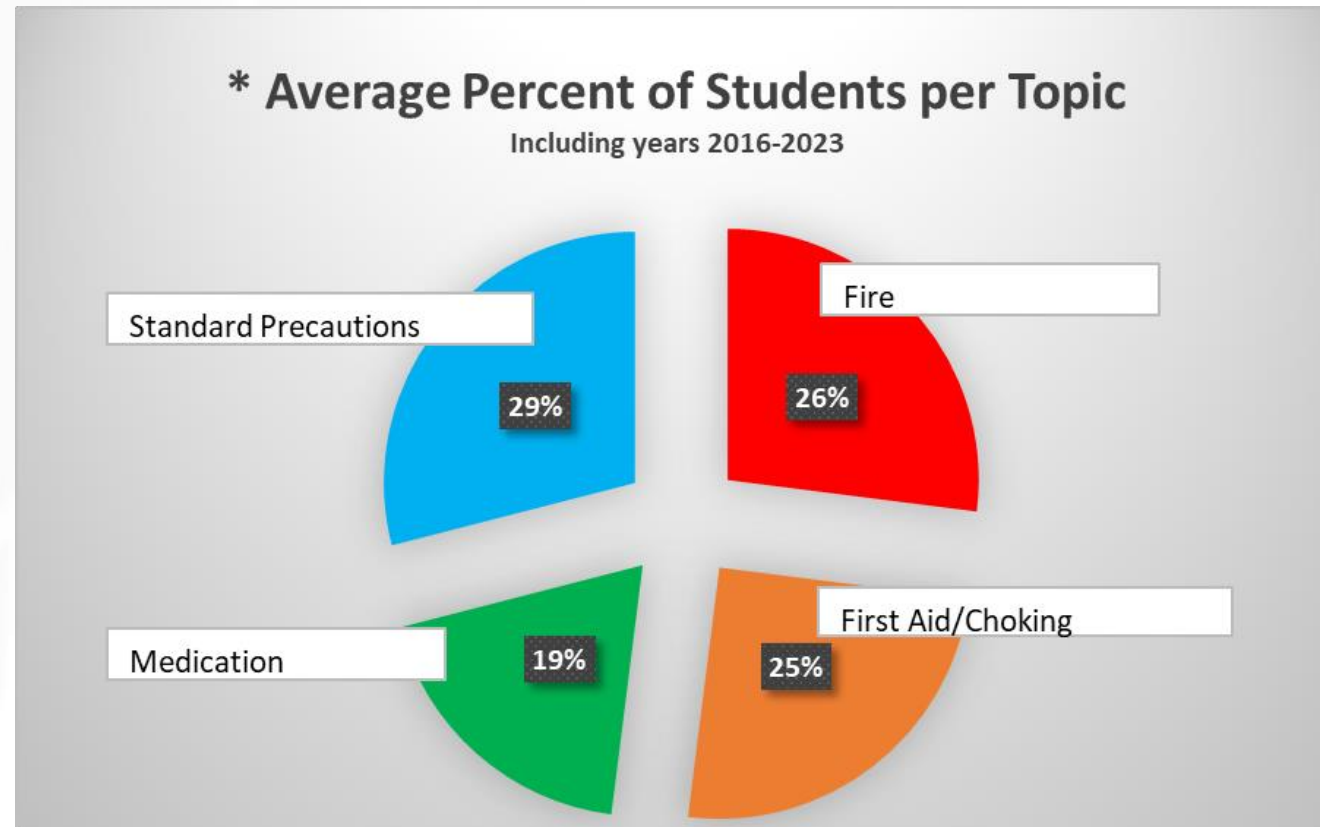
Total Administrator Course Participants



OVERVIEW OF THE REGISTRY DATA



AVERAGE PERCENT OF STUDENTS PER TOPIC



CUSTOMER SERVICE REPORTS

- The Registry Received the following in 2023:
 - Over 24,000 emails
 - 3,405 phone calls

We are here to help you!



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CONTACT INFORMATION

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