

What You Must Know When Starting an AFH
Presented by
Wisconsin Bureau of Assisted Living (BAL)
Assisted Living Consultants Consortium LLC (ALCC)

- Are you considering starting an AFH?
- Have you applied for an AFH license?
- Have you recently opened an AFH?

This half-day workshop will provide you with information you need to succeed!

By participating in this workshop, you will learn:

- How to submit a licensure application.
- Considerations in choosing a building.
- Policies and Procedures—why they are important and how to use them.
- Key elements of AFH operations: Program statement, ISPs, medications and more.

Special offer: Registrants can purchase the ALCC ***AFH Policy and Procedure Manual*** at a reduced price of \$135 (plus 5.5% WI sales tax). This is 1/3 savings from the regular \$200 price. *This special price is available only to workshop participants who order it in advance.* The Manual includes a comprehensive set of 67 policies and procedures to help you operate your AFH. All policies are compliant with Chapter DHS 88, Wisconsin Administrative Code. For more information on the AFH Policy and Procedure Manual, go to www.alcc.solutions.

All workshops will be held from 8:30 AM-12:30 PM.

Thursday, September 10	Promega Conference Center, 5445 E. Cheryl Parkway, Fitchburg
Tuesday, September 15	Gruenhagen Conference Center, 208 Osceola St., Oshkosh
Tuesday, September 29	Luther Manor – Faith & Education Center, 4545 N. 92 nd St., Wauwatosa

Registration levels:

\$172.43 **Price reduced! Best value.** Includes the course and the ALCC ***AFH Policy and Procedure Manual*** at the special reduced rate.

\$30 **Price reduced!** Course only. No Manual provided.

To register:

- Register with a credit card or PayPal at www.alcc.solutions. Click on “Events”.
- Or mail the form on the reverse side with a check payable to Assisted Living Consultants Consortium LLC.

Questions?

Call the Assisted Living Consultants Consortium at 888.430.4591



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Registration Form

Name _____

Job Title _____

Company name _____

E-mail address _____ Telephone _____

Mailing Address _____

City	(a) Number of Registrations with Manual	(b) @\$172.43	(c) Subtotal (a) x (b)	(d) Number of registrations without Manual	(e) @\$30	(f) Subtotal	(g) Total (c+f)
Fitchburg Sept. 10 8:30-12:30	Fitchburg registrations via credit card only, deadline September 7. Register online at www.alcc.solutions . Or call 888.430.4591 to provide your credit card information by phone.						
Oshkosh Sept. 15 8:30-12:30		\$172.43			\$30		\$
Wauwatosa Sept. 22 8:30-12:30		\$172.43			\$30		\$

*NOTE: Parking in lot on UW-Oshkosh Campus for session in Oshkosh will require purchasing \$3.00 parking permit upon arrival for session. Parking at other locations will be FREE.

Please make check payable and send to:

Assisted Living Consultants Consortium LLC
5418 Old Middleton Rd. #103
Madison WI 53705

Or register securely on-line at www.alcc.solutions

