

REDCap Antibiotic Stewardship Survey in Long-term Care Facilities Instructions

1. Copy and paste survey URL into web browser:

<https://redcap.medicine.wisc.edu/surveys/?s=HAWTCR8E47>

2. Fill out survey, if survey is completed in one sitting please click **SUBMIT**, if the survey can not be completed in one sitting and must be completed at another time please click **SAVE & RETURN LATER**.

43. Would you allow the investigators of this survey study to contact you via telephone to get more detail on how antibiotic use is tracked and strategies employed to improve antibiotic use in your facility? (Please note the responses received from your facility during the interview will remain confidential)

Yes
 No

reset

* must provide value

Submit

Save & Return Later

3. Once you click **SAVE & RETURN LATER** a return code will pop up, please copy or write down the code as you will need it to return to where you left off. Once you have saved the code click **CLOSE**.

'Return Code' needed to return ✕

Copy or write down the Return Code below. Without it, you will not be able to return and continue this survey. Once you have the code, click *Close* and follow the other instructions on this page.

Return Code:

Close

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4. Once you have saved your 'Return Code' and click Close you will see this page, you may either:

1. Immediately close out of this page
2. Enter your email address to get the survey link emailed to you (once you click on the link it will ask you for your 'Return code', once you enter your 'Return code' you will be able to continue the survey from where you left off.

Your survey responses were saved!

You have chosen to stop the survey for now and return at a later time to complete it. To return to this survey, you will need both the *survey link* and your *return code*. See the instructions below.

1.) Return Code
A return code is ***required*** in order to continue the survey where you left off. Please write down the value listed below.

Return Code

* The return code will NOT be included in the email below.

2.) Survey link for returning
You may bookmark this page to return to the survey, OR you can have the survey link emailed to you by providing your email address below. For security purposes, **the return code will NOT be included in the email**. If you do not receive the email soon afterward, please check your Junk Email folder.

* Your email address will not be stored

Or if you wish, you may continue with this survey again now.

5. If you have saved your survey and wish to complete it at another time you may also go back to the original link sent out: (<https://redcap.medicine.wisc.edu/surveys/?s=HAWTCR8E47>) and at the top right hand corner place the curser on 'Returning?'.



6. Once you do that you will see a box explaining how to enter your return code, click on 'CONTINUE THE SURVEY'.

 **Returning? Begin where you left off.**

If you have already completed part of the survey, you may continue where you left off. All you need is the return code given to you previously. Click the link below to begin entering your return code and continue the survey.

[Continue the survey](#)

7. You will see a box where you will enter your 'Return code', once you enter your code, click on 'SUBMIT YOUR RETURN CODE', this will take you back to your partially completed survey.

Survey Study of Antibiotic Stewardship in Nursing Homes

To continue the survey, please enter the RETURN CODE that was auto-generated for you when you left the survey. Please note that the return code is *not* case sensitive.

[Submit your Return Code](#)

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8. Once the survey is completed click on '**SUBMIT**'

43. Would you allow the investigators of this survey study to contact you via telephone to get more detail on how antibiotic use is tracked and strategies employed to improve antibiotic use in your facility? (Please note the responses received from your facility during the interview will remain confidential)

Yes
 No

[reset](#)

* must provide value

[Submit](#)

[Save & Return Later](#)