

# DHS 75 Meeting Residential Services Providers

January 19, 2023



# Division Updates

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- Division of Quality Assurance (DQA)
- Division of Medicaid Services (DMS)
- Division of Care and Treatment Services (DCTS)

# Division of Quality Assurance Updates

# Division of Medicaid Services Updates

# Division of Care and Treatment Services Updates

# NARCAN® Direct Program

The NARCAN® Direct Program provides free NARCAN® for community distribution. The NARCAN® is given to agencies that serve people who are using opioids or people who may witness an opioid overdose. People receiving the free NARCAN® must attend a training hosted by a trainer associated with the NARCAN® Direct Program agency on how to identify an opioid overdose and how to use NARCAN® to reverse an opioid overdose.

# NARCAN® Direct Program

The following agencies may apply to participate in the NARCAN® Direct Program.

- County or municipal public health and human services departments
- Tribal health clinics (or their designee)
- Syringe access programs
- Recovery community organizations (Programs with recovery coaches and certified peer specialists/certified parent peer specialists)



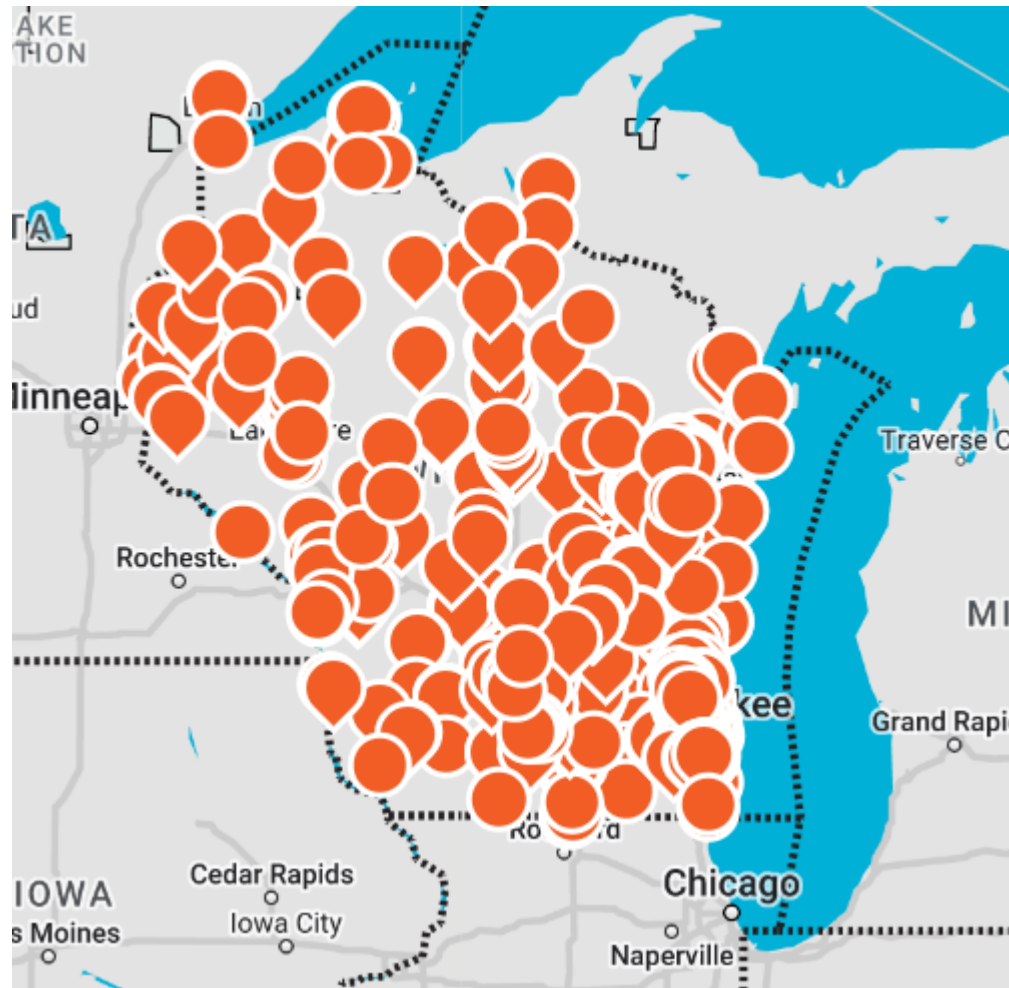
# NARCAN® Direct Program

The following agencies may apply to participate in the NARCAN® Direct Program.

- Opioid treatment programs (Program certified under Wis. Admin. Code § DHS 75.15)
- Emergency department induction sites (funded by State Opioid Response grant dollars)
- County jails (approved by the Badger State Sheriffs' Association)

NARCAN® is also provided to law enforcement agencies to be used on service calls.

# NARCAN® Direct Program



[www.dhs.wisconsin.gov/opioids/safer-use.htm](http://www.dhs.wisconsin.gov/opioids/safer-use.htm)

# 2023 NARCAN® Direct Program Training-of-Trainers Dates

- **Feb. 16:** 1 p.m.-4 p.m.
- **Mar. 14:** 1 p.m.-4 p.m.
- **Apr. 10:** 9 a.m.-12 p.m.
- **May 2:** 1 p.m.-4 p.m.
- **Jun. 21:** 1 p.m.-4 p.m.
- **Jul. 10:** 1 p.m.-4 p.m.
- **Aug. 21:** 9 a.m.-12 p.m.
- **Sept. 19:** 1 p.m.-4 p.m.
- **Oct. 25:** 1 p.m.-4 p.m.
- **Nov. 6:** 9 a.m.-12 p.m.
- **Dec. 12:** 1 p.m.-4 p.m.

Register at: [www.dhs.wisconsin.gov/opioids/professionals.htm](http://www.dhs.wisconsin.gov/opioids/professionals.htm)

# Fentanyl Test Strip Direct Program

The Fentanyl Test Strip Direct Program provides free fentanyl test strips for community distribution. They are given to agencies that serve people who are using opioids. People receiving the free fentanyl test strips must attend a training hosted by a trainer associated with the Fentanyl Test Strip Direct Program agency on how to identify an opioid overdose and how to use fentanyl test strips to test for the presence of fentanyl in drugs.

# Fentanyl Test Strip Direct Program

The following agencies are eligible to participate in the Fentanyl Test Strip Direct Program:

- County or municipal public health and human service departments
- Tribal health clinics
- Syringe access programs
- Opioid treatment programs (Programs certified under Wis. Admin. Code § DHS 75.15)

# 2023 Fentanyl Test Strip Direct Program Training-of-Trainers Dates

- **Feb. 15:** 1:30 p.m.-3:00 p.m.
- **Mar. 13:** 1:00 p.m.-2:30 p.m.
- **Apr. 18:** 10:00 a.m.-11:30 a.m.
- **May 10:** 1:00 p.m.-2:30 p.m.
- **Jun. 14:** 9:30 a.m.-11:00 a.m.

# 2023 Fentanyl Test Strip Direct Program Training-of-Trainers Dates

- **Jul. 11:** 1:00 p.m.-2:30 p.m.
- **Aug. 16:** 1:30 p.m.-3:00 p.m.
- **Sept. 18:** 9:30 a.m.-11:00 a.m.
- **Oct. 10:** 1:00 p.m.-2:30 p.m.
- **Nov. 15:** 9:30 a.m.-11:00 a.m.
- **Dec. 11:** 1:00 p.m.-2:30 p.m.

More information available at:

[www.dhs.wisconsin.gov/opioids/professionals.htm](http://www.dhs.wisconsin.gov/opioids/professionals.htm)

# DCTS Training



# What is required for a valid signature?

A valid signature must be handwritten or electronic.

<https://www.dhs.wisconsin.gov/publications/p02770.pdf>

Verbal consent lasts for 10 days before a signature is needed [[DHS 94.03\(2m\)](#)].

# Required Signatures Prior to Onset of Services or at First Contact

- **DHS 75.24(9)(a)(1):** Consent for treatment
- **DHS 75.24(9)(b):** Provide information about the benefits and effectiveness of medication as an effective treatment for opioid use disorders

# Required Signatures Prior to Onset of Services or at First Contact

Obtain the patient's signed acknowledgment of having been informed and understanding all the following:

- Purpose of the service.
- Patient rights and privacy provided by confidentiality laws.
- Service regulations governing patient conduct and the process for review or appeal.
- The hours during which services are available.
- Procedures for follow-up after discharge.
- Information about the cost of treatment.
- Sources of collateral information.

# Additional Services

- **Emergency services** - 75.24(2)(b): A consent for services to be received, signed by the patient or the patient's legal guardian.
- 
- **Drug testing services** - 75.24(20)(e): A service shall obtain informed consent before releasing patient drug testing results.

# Signatures

## *DHS 75.24 service operations*

- The **assessments, treatment plan, and treatment plan review** completed by a substance abuse counselor-in-training or a graduate student QTT shall be signed by the clinical supervisor.
- The **treatment plan** shall be signed by the patient, the primary counselor, and other behavioral health clinical staff, identified in the treatment plan.
- The **updated treatment** plan shall be signed by the patient, the primary counselor, and any other behavioral health clinical staff identified in the treatment plan.

# Signatures

**DHS 75.24(19)(e)** When a patient's treatment includes **medication management**, it shall be documented as a goal in the patient's treatment plan. **The treatment plan shall be signed by the prescriber.**

**DHS 75.24(19)(f)** If a patient is prescribed medication, then a **separate consent is needed** that indicates the prescriber has explained the nature, risks, and benefits of the medication and that they understand.

# Signatures

**DHS 75.24(19)(g) Medication orders** shall specify the name of the medication, dose, route of administration, frequency of administration, name of the prescriber who prescribed the medication, **prescriber signature, and staff administering the medication, if applicable.**

**DHS 75.24(14)(d) Clinical consultation** for unlicensed staff shall be completed with a clinical supervisor and shall be documented with the **clinical supervisor's signature.**

# Signatures: Assessment and Level of Care Placement

*DHS 75.48(2): Service requirements by level of care, residential*

## **DHS 75.54 Medically Monitored Residential**

**Treatment Service: Additional assessment**

**requirements:** A physician, physician assistant, registered nurse, or clinical supervisor

## **DHS 75.55 Medically Managed Inpatient**

**Treatment Service: Additional assessment**

**requirements:** A prescriber shall review and co-sign.

**Intake:** Admission shall be by order of a physician indicated by the physician's signature on the placement criteria summary.



# Signatures: Assessment and Level of Care Placement

## **DHS 75.56 Adult Residential Integrated Behavioral Health Stabilization Service:**

**Discharge or transfer:** Documentation of linkage and follow-up shall be reviewed and **signed by the clinical supervisor.**

## **DHS 75.57 Residential Withdrawal Management Service: Treatment plan and discharge or transfer:**

Each patient shall have a written plan. The plan shall be reviewed and **signed by the clinical supervisor.**

# DQA Training

# Agenda

- Building plan approvals and inspections - initial
- Change requests
- Medication management

# Building Plan Approvals and Inspections – Initial Residential Treatment Certification

Wis. Admin Code chs. DHS 75 and DHS 83

# Initial Residential Treatment Certification within Hospital

- Complete plan review and inspection as required for new hospitals and alterations
- Wis. Admin. Code ch. DHS 124, subch. V **is** applicable
- Wis. Admin. Code ch. DHS 75, subch. V **is not** applicable

# Initial Residential Treatment Certification within a Community-Based Residential Facility (CBRF)

Building review and inspection are applicable

- [Wis. Admin. Code § DHS 75.45](#)
- [Wis. Admin. Code § DHS 75.46](#)

# Initial Residential Treatment Certification within a CBRF

## **Requesting CBRF license at same time**

- Submit CBRF application including Office of Plan Review and Inspection approvals
- Submit substance use residential treatment application(s)
- Bureau of Assisted Living teams coordinate license and certification approvals
- Independent decisions

## **Already licensed as a CBRF**

- Note CBRF license # on substance use residential treatment application(s)
- Alcohol/drug dependent as a client group on CBRF license
- Residential treatment certificate will reflect CBRF license parameters: class, gender, beds

# Initial Residential Treatment Certification without a CBRF License

- Complete Office of Plan Review and Inspection building approval and inspections
- Submit full building documents as specified on substance use residential application
- Submit fit and qualified application as specified



# Change Requests

# Changes Requiring Office of Plan Review and Inspection Building Design Review and Approvals

[Wis. Admin. Code § DHS 83.63\(2\)\(a\)](#)



# Changes Requiring Office of Plan Review and Inspection Building Design Review and Approval

Examples where Office of Plan Review and Inspection approval is needed:

- All remodels and additions
- Upgrading systems that impact heating, ventilation and air conditioning, plumbing, electrical, and fire protection
- Adding a second occupancy to building

# Changes Requiring Additional Documentation

- Adding number of beds
- Adding or modifying entry ramps
- Adding youth treatment
- Allowing minors to reside at facility with parent/guardian receiving treatment

# Medication Management

# Medication Management in Residential Treatment Facilities

## [Wis. Admin. Code § DHS 75.39](#)

A residential service shall meet the requirements for medications under [s. DHS 75.24 \(19\)](#) or [83.37](#), whichever standard is higher.

# Medication Administration

- Self-administration by resident unless incompetent
  - Secure storage in resident's room
  - Provide administration
- Exemptions to above
  - All correctional clients
  - All alcohol or drug dependent residents

# Medication Administration

## Staff administration

- Wis. Admin Code ch. DHS 75 has slightly different requirements based on staff license.
- Document medication name, dosage, date, and time in patient's records and initialed.



# Schedule II Medications

- Medications must be locked and securely fastened.
- Patients may also have a medication lockbox.
  - This provides second level of locked access.
  - **The facility should not require patients to surrender medication keys for a medication lockbox.**
  - Patients may need to return empty take-home bottles.

# Questions

- Building design reviews and inspections?
- Changes requiring additional documents?
- Medications?

# Additional Resources

- [Building reviews and inspections](#)
- [Office of Plan Review and Inspection contacts](#)
- [Revised DHS 75 Implementation](#)
- [DHS 75 applications](#)
- [Behavioral Health Certification Section contacts](#)

Questions? Email [DHS DQA Mental Health AODA](#)

# Closing Comments

# Where can I find out the dates of the upcoming DHS 75 webinars?

The screenshot shows the Wisconsin Department of Health Services website. At the top left is the logo and name. A search bar is on the top right. Below is a navigation menu with categories like 'About DHS', 'Data & Statistics', etc. A 'Topics A-Z' bar is also present. The main content area shows a breadcrumb trail: 'Diseases & Conditions > Substance Use Disorders > Substance Use: Provider Information'. On the left is a sidebar menu with 'Partners and Providers' highlighted. The main heading is 'Substance Use: Provider Information'. The text below explains the page is for professionals and provides contact information. A highlighted box contains the text: 'Virtual meetings: Wis. Admin. Code ch. DHS 75 providers', followed by details about monthly virtual meetings and a link to join an email list.

[www.dhs.wisconsin.gov/substance-use-providers](http://www.dhs.wisconsin.gov/substance-use-providers)

# Questions



WISCONSIN DEPARTMENT  
*of* HEALTH SERVICES

## Revised DHS 75 Questions, F-02897 (10/2021)

The Department of Health Services (DHS) welcomes your questions on the revised Wis. Admin. Code ch. DHS 75 (Community Substance Use Services Standards). Please use this form to submit your question.

1. Please enter your name \*

2. Please enter your email address \*

3. Please select your county or tribe

4. Please select the option that best describes who you are representing

<https://www.surveygizmo.com/s3/6571672/DHS-75-Questions>

# Feedback

What training topics would you like us to cover in the future DHS 75 meetings for residential services providers? Complete our survey!



WISCONSIN DEPARTMENT  
of HEALTH SERVICES

## Topics for Future DHS 75 Webinars

The Division of Care and Treatment Services is collecting feedback regarding future webinars on Wis. Admin. Code. ch. DHS 75.

### What training topics would you like us to cover in future DHS 75 residential services providers webinars?

Please select all that apply:

- Community-Based Residential Facility requirements
- Certification process
- Required service staff in specific residential and withdrawal management program
- Screening, intake, and medical screening
- Assessment, treatment plan, and discharge
- Clinical staffing, consultation, and supervision
- Telehealth

### Subchapter IV: Treatment Service General Requirements

Please select all specific sections in subchapter IV that you would like covered in a future webinar:

- DHS 75.02 - Treatment Services General Requirements

<https://survey.alchemer.com/s3/7147088/DHS-75-Webinar-Input>