

Profile: 515
Appendix #AJ
Division of Mental Health and
Substance Abuse Services

Coordinated Services Team Initiative

It is further understood and agreed by both parties through this attachment to the CY 2016 "State and County Contract Covering Social Services and Community Programs" that:

I. Funds Provided/Period Covered

Funds in the amount identified in the contract of \$60,000 per county area served are provided for the period beginning January 1, 2016 through December 31, 2016. A portion of the funds are provided from the federal Community Mental Health Services Block Grant (15.9%, CFDA # 93.958) and Substance Abuse Prevention Treatment block grant (2%, CFDA # 93.959).

Payments through 6/30/16 are limited to 3/12th of the contract with the balance paid after 7/1/16 based on reported costs up to the contract level.

II. Purpose and Service Conditions on the Use of the Funds

- A. Funds are to be used for a Coordinated Services Team Initiative to provide coordinated services team approach for children with priority given to children with a severe emotional disturbance and involved in multiple systems as established in Wis. Stat 46.56.
- B. Establish a Coordinating Committee in accordance with Wis. Stat 46.56.
- C. Implement and operationalize the roles of Service Coordinator, Initiative Coordinator and Coordinated Services Team, as established in Wis. Stat 46.56.

III. Fiscal and Client Reporting Conditions on the Funds

- A. During the time period specified in the section I (above) and outlined conditions in section II (above), Counties must provide matching funds (in-kind or cash) in the amount of 20% of the funding.
- B. The County shall submit to the Bureau of Prevention, Treatment and Recovery (BPTR) detailed budget information about the use of the CST Funds. The submittal shall be in a format and timeframe approved by BPTR.
- C. The County shall submit to the Bureau of Prevention, Treatment and Recovery (BPTR) a workplan describing objectives and plans for the upcoming fiscal year.
- D. Children serviced within CST shall be reported to the Department through the Program Participant System (PPS) in a timely, accurate and complete manner.

- E. Failure to provide services to individuals and to report expenditures and clients served as identified may result in the loss of these funds by the County and may result in their repayment to the Department.
- F. Community Mental Health Block Grant Funds Federal Restrictions – Section 1916: county/agency agrees that it will not expend the grant:
 - (1) to provide inpatient services;
 - (2) to make cash payments to intended recipients of health services;
 - (3) to purchase or improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility, or purchase major medical equipment;
 - (4) to satisfy any requirement for the expenditure of non-Federal funds as a condition of the receipt of Federal funds or
 - (5) to provide financial assistance to any entity other than a public or nonprofit entity.

The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions.

- G. Use of these funds shall be reported to the Department on the F-00642 (Profile #515) according to the schedule outlined in the State/County Contract.

IV. Payment Procedures

- A. The Department shall pay these funds to the County in accordance with the State-County Contract.
- B. The Department shall pay the County for services it provides or purchases as set forth in this contract within the limits of funds appropriated.

V. Additional Requirements

- A. Requirements herein stated and in the base contract apply to any sub-grants or grants. The contracting agency has primary responsibility to take constructive steps to ensure the compliance of its subcontractors. The county must inform the sub-grantees of the award information set forth.
- B. Semi-annual program and progress reports on each program goal and objective including fiscal reports on budget line items shall be submitted to the Bureau of Prevention, Treatment and Recovery (BPTR) by July 30 and January 31 of the following year in a format provided by the BPTR (Form # F-20389).
- C. An annual fiscal report including the identification of county required match expenditures must be submitted to the BPTR within 90 days after the calendar year of program operations in a format provided by the BPTR.
- D. Failure to report these funds and the clients served by them as specified above may result in the loss of these funds by the county and their repayment by the county to the Department.