

### **Coordinated Services Team Initiative**

It is further understood and agreed by both parties through this attachment to the CY 2017 "State and County Contract Covering Social Services and Community Programs" that:

#### **I. Additional Funds Provided/Period Covered**

Funds in the amount identified in the contract of \$60,000 per County area served are provided for the period beginning January 1, 2017, through December 31, 2017. A portion of the funds are provided from the Federal Community Mental Health Services Block Grant (15.9%, CFDA # 93.958) and Substance Abuse Prevention Treatment block grant (2%, CFDA # 93.959).

#### **II. Purpose and Service Conditions on the Use of the Funds**

- A. Funds are to be used for a Coordinated Services Team Initiative to provide coordinated services team approach for children with priority given to children with a severe emotional disturbance (see Section III, F.2 for definition) and involved in multiple systems as established in Wis. Stat 46.56.
- B. Establish a Coordinating Committee in accordance with Wis. Stat 46.56.
- C. Implement and operationalize the roles of Service Coordinator, Initiative Coordinator and Coordinated Services Team, as established in Wis. Stat 46.56.

#### **III. Fiscal and Client Reporting Conditions on the Funds**

- A. During the time period specified in the section I (above) and outlined conditions in section II (above), Counties must provide matching funds (in-kind or cash) in the amount of 20% of the funding.
- B. The County shall submit to the Bureau of Prevention, Treatment and Recovery (BPTR) detailed budget information about the use of the CST Funds. The submittal shall be in a format and timeframe approved by BPTR.
- C. The County shall submit to the Bureau of Prevention, Treatment and Recovery (BPTR) a workplan describing objectives and plans for the upcoming fiscal year addressing enrollment, reporting, systems development and effectiveness and impact of the initiative.

- D. Children serviced within CST shall be reported to the Department through the Program Participant System (PPS) in a timely, accurate and complete manner.
- E. Failure to provide services to individuals and to report expenditures and clients served as identified may result in the loss of these funds by the County and may result in their repayment to the Department.
- F. Requirements of Contractors in Receipt of Community Mental Health Services Block Grant funds. This contract is funded utilizing Community Mental Health Services Block Grant (MHBG) funds (CFDA Number 93.958). Contractors receiving these funds are required to be in compliance with Federal law 42 USC 300x-1 to 300x-66 (<http://www.gpo.gov/fdsys/pkg/USCODE-2011-title42/pdf/USCODE-2011-title42-chap6A-subchapXVII-partB.pdf>; <http://www.gpo.gov/fdsys/pkg/USCODE-2011-title42/html/USCODE-2011-title42-chap6A-subchapXVII-partB.htm>). Contractors must monitor compliance with these requirements. In addition information regarding this funding source, the requirements of the funding, and the CFDA number must be included and referenced in any subcontract in which these funds are included. Contractors are required to monitor compliance with these requirements with any subcontracted entities.

1. 42 USC 300x-5 requires the following restrictions on use of funds, county agrees that it will not expend the grant:

- (a) In general

A funding agreement for a grant under section 300x of this title is that the State involved will not expend the grant—

- To provide inpatient services;
- To make cash payments to intended recipients of health services;
- To purchase or improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility, or purchase major medical equipment;
- To satisfy any requirement for the expenditure of non-Federal funds as a condition for the receipt of Federal funds; or
- To provide financial assistance to any entity other than a public or nonprofit private entity.

2. The definition of children and adolescents with Severe Emotional Disturbance (SED) that are a priority for CST Initiatives is as follows:

Pursuant to Section 1911(c) of the Public Health Service Act “children with a serious emotional disturbance are (1) from birth up to age 18 and (2) who currently have, or at any time during the last year, had a diagnosable mental, behavioral or emotional disorder of sufficient duration to meet diagnostic criteria specified within DSM-III-R. Federal Register Volume 58 No. 96 published Thursday, May 20, 1993, pages 29422 through 29425.

The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions.

- G. Use of these funds shall be reported to the Department on the F-00642 (Profile #515) according to the schedule outlined in the State/County Contract.

#### **IV. Payment Procedures**

- A. The Department shall pay these funds to the County in accordance with the State-County Contract.
- B. The Department shall pay the County for services it provides or purchases as set forth in this contract within the limits of funds appropriated.

#### **V. Additional Requirements**

- A. Requirements herein stated and in the base contract apply to any sub-grants or grants. The contracting agency has primary responsibility to take constructive steps to ensure the compliance of its subcontractors. The County must inform the sub-grantees of the award information set forth.
- B. Semi-annual program and progress reports on each program goal and objective including fiscal reports on budget line items shall be submitted to the Bureau of Prevention, Treatment and Recovery (BPTR) by July 30 and January 31 of the following year in a format provided by the BPTR (Form # F-20389).
- C. An annual fiscal report including the identification of county required match expenditures must be submitted to the BPTR within 90 days after the calendar year of program operations in a format provided by the BPTR.
- D. Failure to report these funds and the clients served by them as specified above may result in the loss of these funds by the county and their repayment by the County to the Department.