

Community Mental Health

It is further understood and agreed by both parties through this attachment to the CY 2017 "State and County Contract Covering Social Services and Community Programs" that:

I. Funds Provided/Period Covered

Funds in the amount identified in this Contract are provided for the period January 1, 2017, through December 31, 2017.

Payments through June 30, 2017, are limited to 3/12ths of the contract with the balance paid after July 1, 2017, based on reported costs up to the contract level.

The total value of the Contract may be further amended at any point in its duration. A memo of approval from the Division of Care and Treatment Services Administrator will constitute agreement that the Contract has been amended to the new value.

II. Purpose and Service Conditions on the use of the Additional Funds

- A. These funds shall be used by the County only to pay for the cost of community-based care and services provided to any person who has a mental illness, further described in the Division of Care and Treatment Services (DCTS) Memo: Community Mental Health Allocation. The Memo includes the complete definitions of these priority program areas that should be followed.

For CY 2017, the priority for the DCTS is to promote Recovery and improve efforts to provide care and services in the least restrictive community-based setting including community-based care and services provided to any persons who have a mental illness.

- B. These funds may be used for services or supports that assist in the recovery process for individuals with mental health disorders. These include:
1. Certified Community Support Program (CSP)
 2. Certified Comprehensive Community Services (CCS)
 3. Community Recovery Services (CRS)
 4. Crisis Intervention
 5. Certified Peer Specialists
 6. Case Management
 7. Counseling/Therapeutic Resources
 8. Medication Management
 9. Day Treatment-Medical
 10. Outreach
 11. Information and Referral
 12. Intake Assessment

13. Supported Employment
14. Day Center Services-non Medical
15. Work Related Services
16. Supportive Community Services (excluding Case Management)
17. Adult Family Home
18. Group Home
19. Community-based residential facility
20. Transportation for Mental Health Services
21. Assistance for people relocating from an IMD/Medicaid-certified skilled nursing facility to community placement
22. Coordinated Services Teams Initiatives (CST)

Counties will be asked to report their expenditure of funds from this contract and the total clients served with these contract funds using the above categories.

- C. The County shall be the Department's prime contract agent for the use of these funds. All conditions of this contract shall apply to all subcontracts entered into between the County and approved service providers.
- D. Failure to meet these purposes and conditions will result in the loss of these funds by the County and their repayment by the County to the Department.

III. Fiscal Conditions on the Earning of the Additional Funds

These additional funds are earned under the following conditions:

- A. During the time period specified in the section I above and under the outlined conditions in section II above.
- B. Guidance on uses of expenditures:
 1. Agencies may not expend the Community Mental Health Funding to pay for the Federal share of the FFP for MA programs when billing has, or will be, claimed for the Federal share. Monies may be used to cover the County match to the Federal share.
 2. Agencies may not utilize funding for Comprehensive Community Services (CCS) for clients receiving MA or private insurance with the exception of services associated with CCS which are not eligible for MA reimbursement. Funding may be utilized to provide services to CCS clients who are in the process of being approved for MA, private insurance, or insurance via the Marketplace.
 3. Funds may be utilized to provide non-MA reimbursable services approved by DHS.
 4. Funds may be used for expansion or build-out of certified program development (such as CSP or Crisis). Sources and uses of funds must be clearly identified and reported in the Cost Reporting Tool if using funds to pay the non-Federal share of Medicaid services.
 5. County/agency shall not expend the grant to provide inpatient or IMD/nursing facility services.

The Department shall apply these conditions in determining the close of the amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions. Failure to meet these purposes and conditions will result in the loss of these funds by the County and their repayment by the County to the Department.

IV. Fiscal and Client Reporting Conditions on the Use of the Additional Funds

- A. These additional funds must be reported to the Department on the F-00642 Profile #516 according to the schedule in the State and County Contract. The expenses under this profile must be reported at least quarterly.
- B. The County must submit to the Contract Administrator an annual Community Mental Health Funding Report by March 31, 2018. This report includes final expenditures and number of individuals served with these funds. A report format will be provided to the County. Counties are expected to report expenditures and clients served using the service categories specified in Section II.B.
- C. Data Reporting
All agencies receiving Community Mental Health funds through this contract are required to have in place the mechanisms to report timely, accurate, and complete data. Counties will provide data required for the Community Mental Health funding in accordance with State definitions and criteria. Counties are responsible for the collection of quality data to complete the required PPS Mental Health data elements. In order to meet updated data requirements, Counties will continue to work with the Department when revisions and clarifications must be implemented in the Program Participation System (PPS) Mental Health data system.
- D. Failure to report these funds and the clients served by them as specified above will result in the loss of these funds by the County and their repayment by the County to the Department.

V. Payment Procedures

The Department shall pay these funds in accordance with the State and County Contract.

VI. Additional Requirements

Requirements herein stated apply to any sub-grants or grants. The contracting agency has primary responsibility to take constructive steps to monitor subcontractors to ensure the compliance of all State contract requirements.