

Family Support Program for Families Who Have a Child with Severe Disabilities

It is further understood and agreed by both parties through this attachment to the CY 2015 "State and County Contract Covering Social Services and Community Programs" that:

I. Funds Provided/Period Covered

Funds in the amount identified in this contract are provided for the period January 1, 2015 to December 31, 2015.

II. Purpose and Service Conditions on the use of the additional funds

These additional funds are to be used by the County for the following purposes and under the following service conditions. Funds are to be used by families of a child with severe disabilities to purchase goods or services not funded through other sources that will enable the child to reside with his/her parent(s), reduce stress in the family and avoid out-of-home placement. Use of these funds must be in accordance with the purposes and requirements set forth in Family Support Program Guidelines and Administrative Rules, Chapter HFS 65 and applicable Division of Long Term Care Numbered memos. By letter notice from the Department of Health Services, these funds may be increased or decreased during the contract year. Services that are documented as needed in a family's service plan and that are approved by the administering agency may be funded. Allowable categories of services or goods are those listed below.

A. Allowable Services

1. Architectural modification of the family home
2. Child care
3. Counseling/therapeutic resources
4. Dental and medical care not otherwise covered
5. Diagnoses and evaluation-specialized
6. Diet, nutrition and clothing-specialized
7. Equipment/supplies-specialized
8. Homemaker services
9. In-home services/Attendant Care
10. Home training/parent courses

11. Recreation/Alternative activities
12. Respite care
13. Transportation
14. Utility costs-specialized
15. Vehicle modification
16. Other goods and services as approved by DHFS

- B. An administering agency may not use more than 10 percent of the funds it receives for staff salaries or other costs directly related to the operation of this program.

The Department waives the depreciation clause of its Accounting Manual and Allowable Cost Policy for any capital acquisition authorized under the grant process.

- C. The administering agency agrees to implement the Parental Fee System for Children's Long Term Supports Waiver as directed by 2003 Act 33 of the 2003-2005 biennial budget. Requirements are available at the DHFS website <http://dhfs.wisconsin.gov/bdds/clts/fee.htm>.

III. Fiscal and Client Reporting Conditions on the Earning and Use of the Additional Funds

These additional funds are earned and can be used under the following conditions:

- A. During the time period specified in I above and under the conditions outlined in II above.
- B. Clients served by use of these funds shall be reported to the Department as outlined in the State/County Contract.
- C. Use of these funds shall be reported to the forms as prescribed by the Department on Profile # 577, and 20-942, *Expense Report for the Human Service Programs* and the 22-540, *Human Services Revenue Report* Forms according to the schedule outlined in the State/County Contract. Reports, both programmatic and fiscal, will be required as specified in Family Support Program Guidelines.
- D. If the County does not administer the contract for autism funding, the County agrees to coordinate the Family Support funds with the contracted agency administering autism funding in the County to assure that services that are documented as needed in a child's service plan and approved by the administering agency may be funded.

Failure to report these funds and the clients served by them as specified above will result in the loss of these funds by the County and their repayment by the County to the Department.

IV. Payment Procedures

Payments through 06/30/2015 are limited to 6/12 of the contract with the balance paid after 06/30/2015 based on reported costs up to the contract level.

The Department shall pay these funds to the County in accordance with the State/County Contract.