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**Date:** January 29, 2013

**DQA Memo 13-003**

**To:** [Adult Family Homes](#)  
[Certified Mental Health/AODA](#)  
[Community Based Residential Facilities](#)  
[Facilities Serving People with Developmental Disabilities](#)  
[Home Health Agencies](#)  
[Hospices](#)  
[Hospitals](#)  
[Nursing Homes](#)  
[Residential Care Apartment Complexes](#)  
[Rural Health Clinics](#)

AFH 03  
CMHA 01  
CBRF 03  
FDD 01  
HHA 01  
HSPCE 01  
HOSP 01  
NH 01  
RCAC 03  
RHC 01

**From:** Laurie Arkens, Director  
Office of Caregiver Quality

**Via:** Otis Woods, Administrator  
Division of Quality Assurance

**Expansion of the University Wisconsin Oshkosh Caregiver Project:  
Continuing Education for Caregivers  
Investigating and Reporting Allegations of Misconduct**

For the past several years, the Division of Quality Assurance (DQA) has partnered with the University of Wisconsin-Oshkosh Center for Career Development (UWO-CCDET) to provide statewide caregiver abuse/neglect prevention workshops for providers in entities regulated by DQA. Federal grants allowed DQA and CCDET to provide workshops at no cost to participants. The federal funding for these popular workshops has ended. However, DQA is able to partially subsidize a limited number of these workshops. To meet continued demand for training, DQA and CCDET will offer trainings in April and May 2013 at a cost to participants.

The UW-CCDET has expanded the Caregiver Project's focus on abuse/neglect prevention by adding three new training modules on required continuing education topics. Three new modules for 2013 include Resident Rights, Standard Precautions and Fire Safety.

### **Continuing Education for Caregivers**

This full-day train-the-trainer workshop at a cost of \$110 per participant, including lunch, combines the former Topical Training for Trainers and Experiential DVD Training for Trainers and also adds three new one-hour classroom-style topics: Resident Rights, Standard Precautions and Fire Safety.

This workshop introduces participants to almost 30 hours of Caregiver Project training materials designed to prevent abuse and neglect, increase quality of care, and meet continuing education requirements for caregivers. Upon completion of the workshop, participants will be able to train direct caregivers and other staff in their own facilities.

**NOTE:** This training is also approved by DQA to meet adult learning requirements for CBRF instructors of department-approved topics.

### **Investigating and Reporting Allegations of Misconduct in Non-Nursing Home Settings**

This 4-hour class at a cost of \$70 per participant will help **non-nursing home** staff participants identify the key components of conducting internal investigations into allegations of abuse, neglect and misappropriation. Participants will develop an investigation protocol while learning about:

- Conducting an investigation
- Interviewing skills
- Caregiver misconduct definitions
- Reporting requirements for non-nursing homes

### **Investigating and Reporting Allegations of Misconduct in Nursing Home Settings**

This 4-hour class at a cost of \$70 per participant will help **nursing home** staff participants identify the key components of conducting internal investigations into allegations of abuse, neglect and misappropriation. Participants will develop an investigation protocol while learning about:

- Conducting an investigation
- Interviewing skills
- Caregiver misconduct definitions
- Reporting requirements for nursing homes

Registration for these limited classes will be available mid-to late-February and announced via DQA Listserv. You may also visit the Caregiver Project website for more information at: [www.uwosh.edu/ccdet/caregiver](http://www.uwosh.edu/ccdet/caregiver).