

# STAC PI Subcommittee

## Minutes

**DATE: December 2, 2015    Following STAC Meeting**

Chair: Kelly Jung    Co-Chair: Jason Selwitschka

Present: Ashley Bergeron, Annette Bertelson, Kathy Bryant, Jen Chapman, Dan Diamon, Alma Hajdari, Chuck Happel, Andrea Hughes, Judy Jones,  
Kelly Jung, Brook Lerner, Jason Selwitschka, Kate Walton

Note: phone was not dialed in for others to call in.

	Agenda Item	Responsibility	Length	Action Taken
	Introductions	All	5 min.	
	Meeting time	Kelly	5 min	<ul style="list-style-type: none"> <li>• Discussed new meeting time.</li> </ul>
	Recap work from 2015	All	20 min	<p><b>Accomplishments of 2015</b></p> <ul style="list-style-type: none"> <li>• Half sheet Project for EMS- needs to be approved by the State EMS office. Minimally leave this at the hospital</li> <li>• Work on the transfer greater than 3 hours- RTAC Surveys, totaled from the RTAC Coordinator.</li> <li>• Ashley &amp; Brook created reports on the data within the state. Geriatric patient delays. Create geriatric protocols. TQIP has some Evidence based</li> <li>• Trauma Transfer work- send out the template to committee. Sheet for hospitals with trauma center transfer access</li> <li>• Single patient identifier ( in process)- patient tracking</li> </ul>
	Plan for 2016	All	30 min	<p><b>Discussion of Goals for 2016</b></p> <p>Reviewed strategic plan from STAC with PI Committee action plan work.</p> <ul style="list-style-type: none"> <li>• Geriatric protocols</li> <li>• Data Reports- Report template for state data at meetings- creation of a trauma scorecard</li> </ul>

				<ul style="list-style-type: none"> <li>○ What did you do in the RTACs</li> <li>○ Did it make a difference</li> <li>○ What made some improvements</li> <li>● RTAC: IE: Snapshot summary ( scene times, Transfers &gt; 3 hours, inconsistent data</li> <li>● Is the data coming through from hospitals? Do we need more education? <ul style="list-style-type: none"> <li>○ Working on Compliance with RTACS &amp; III &amp; IV hospitals</li> <li>○ Process for tying into the site review process if hospitals who are not submitting</li> </ul> </li> <li>● Tool kit for PI members <ul style="list-style-type: none"> <li>○ Can we have a state place to add the forms? And working documents?</li> <li>○ PI Resources ( Limbo- looked at WITRAC, RTAC)</li> </ul> </li> <li>● Development of a PI plan for the state - invite the RTAC coordinators to the next meeting <ul style="list-style-type: none"> <li>○ Indicators for hospitals &amp; EMS</li> <li>○ Ie: EMS c-spine clearance, ( how can we use WARDS to help with PI)</li> <li>○ Hospitals: ED LOS</li> </ul> </li> <li>● Development of RTAC PI Plan/initiatives</li> <li>● Development of hospital PI processes</li> <li>● Bring on an EMS person or personnel ( Dr. Martens)</li> </ul>
	Any New Business	All		
<b>Next Meeting</b>	<b>February 3, 2015</b> New time			<ul style="list-style-type: none"> <li>● Will review the RTAC PI work- asking for brief report form each RTAC Coordinator</li> <li>● Transfer &gt; 3 hours work update</li> <li>● Review goals for 2016 and prioritize- Need project leaders to help with work</li> <li>● Review Past RTAC PI Plan ( If time allows)</li> </ul>