

Local Public Health Preparedness Contract Objectives CDC Cooperative Agreement Year 5: July 1, 2016 – June 30, 2017

Background Information

The 15 target capabilities outlined in the CDC’s *Public Health Preparedness Capabilities: National Standards for State and Local Planning* and the Wisconsin Hazard Vulnerability Assessment, provide the foundation for statewide public health emergency planning. Each year state and local public health agencies evaluate the status of their planning efforts by completing the Capabilities Planning Guide (CPG) assessment. This assessment identifies areas of strength and potential areas for improvement allowing Local Public Health Agencies (LPHAs) to prioritize planning, funding, and programming. Wisconsin is in the fifth year of a five year cooperative agreement with CDC for preparedness planning. Each year during the five-year cooperative agreement, Wisconsin identifies three capabilities to be addressed statewide.

Based on the results of the annual CPGs and guidance from the Wisconsin Public Health Preparedness Advisory Committee, the three focus capabilities for budget period five will be:

- 10-[Medical Surge](#) (CDC)
- 11-[Non-Pharmaceutical Interventions](#) (CDC)
- 15-[Volunteer Management](#) (CDC)

Wisconsin’s Public Health Emergency Preparedness (PHEP) Program considers CDC’s Tier 1 capabilities (in yellow below) the core public health functions that will be maintained throughout the cooperative agreement.

2012-2013 Year 1	2013-2014 Year 2	2014-2015 Year 3	2015-2016 Year 4	2016-2017 Year 5
Emergency Operations Coordination	Community Preparedness	Community Recovery	Medical Surge	
Emergency Public Information and Warning Information Sharing	Responder Safety and Health	Mass Care ¹		Non-Pharmaceutical Interventions ²
	Fatality Management Extended into BP4		Volunteer Management	
Medical Countermeasure Dispensing Medical Materiel Management and Distribution Public Health Laboratory Testing Public Health Surveillance and Epidemiological Investigation				

Contract Objectives (July 1, 2016 – June 30, 2017)

Local and tribal public health agencies will:

1. Complete the online Capabilities Planning Guide (CPG) surveys on the Partner Communication and Alerting (PCA) Portal.
<https://share.health.wisconsin.gov/ph/pca/preparedness/SitePages/Surveys.aspx>
2. Use the Capabilities Assessment Guide results to identify areas for improvement.
 - a. Select at least three gaps per capability to improve during the contract year.
 - b. The agency will create or modify plans, coordinate trainings and exercises, and obtain resources to close identified gaps.
3. As feasible, participate in preparedness webinars, meetings, expert panels, and workgroups.
4. Maintain three to five emergency contacts on the PCA Portal. (Capability 6)
5. Local Public Health Agency staff with access to the PCA Portal will review and update their profile every six months. (Capability 6)

6. Maintain a jurisdictional WEAVR administrator and conduct quarterly messaging drills with the jurisdictions WEAVR members. (Capability 15)
7. Participate in the regional health care coalitions.

Contract Deliverables

8. Submit a proposed budget an actual budget and an end of year budget. Submit the proposed budget by completing and uploading the PHEP Budget Template for BP5 to the PCA Portal budget page. Updates for the actual budget and end of year budget can be made by editing the agencies submitted budget on the PCA Portal budget page. Detailed instructions are at the top of the PCA Portal budget page.

Budget deadlines:

- Proposed budget – October 1, 2016
 - Actual budget – February 10, 2017
 - End of year budget – August 15, 2017
9. Update the jurisdiction's Point of Dispensing (POD) sites on the PCA Portal. (Capability 8)
<https://share.health.wisconsin.gov/ph/pca/SitePages/POD%20List%20Management%20Tool.aspx>
 10. Develop a medical countermeasure dispensing plan for first responders and critical infrastructure staff by June 30, 2017. Submit to DPH the type and number of first responders and critical infrastructure staff. (DPH will provide an easy to use spreadsheet). (Capability 8)
 11. Incorporate baseline background check procedures into the jurisdictions medical volunteer plan and notify the state WEAVR Administrator when completed. (Capability 15)
 12. Participate in one of the seven Healthcare Coalition regional exercises or other DPH facilitated exercise and post the after action report or jurisdictions improvement plan to the PCA Portal. Regional after action reports may be submitted on the behalf of all participating agencies. After Action Reports resulting from a real incident may be used in lieu of an exercise.

Division of Public Health provided Tools/Training/Technical Assistance

DPH will:

- Maintain the [CPG Survey](#) tool on the PCA Portal
- Provide a budget reporting template on the PCA Portal
- Provide guidance on baseline background checks (Cap 15)
- Provide WEAVR messaging drill scripts (CAP 15)
- Provide a first responders, critical infrastructure staff medical countermeasure dispensing plan template (Cap 8)
- Facilitate a regional exercise in each of the seven health emergency regions
- Facilitate and deliver at least the following trainings:
 - PCA Portal Training (Cap 3 and 6)
 - Alerting Training (Cap 6)
 - Crisis and Emergency Risk Communications (Cap 4)
- Facilitate the sharing of best practices, resources, tools, and templates statewide