

Name of the Program Grant/Contract Deliverables and Expectations

Name of Organization: **2017 Tribal Contract**

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Background

The Emergency Food Assistance Program: TEFAP (Federal funds provided by USDA are the primary source of funds, supplemented by General Purpose Revenue. Allocations to grantees area mixture of these funds.)

Funding Per Tribe or Generalized Funding Statement

\$ 1,500 annually to the Menominee Indian Tribe of Wisconsin for FFY 2017

Scope of Work Summary

- Following the requirements delineated in the Wisconsin TEFAP Outlet Operators' Manual, distribute USDA commodities and a matching amount of food procured (purchase or donation of food of the same or better quality) to all residents of Menominee County and the Menominee Reservation who self-declare that they qualify to receive USDA commodity foods because their household incomes are at or below 185% of the federal poverty level. Ensure proper records are kept and maintain reporting requirements, including confidentiality for participants. Train volunteers/staff in civil rights that apply to TEFAP. Maintain all program records for three years plus current year. Ensure safe storage and handling of all foods distributed. Ensure food pantry participants have information about other food options and resources as needed.

Contract Period of Performance:

Federal Fiscal Year 2017

Reporting Requirements	Due Date
Monthly usage numbers (number of households served; number of children, adults and seniors served) must be reported to WISCAP; respond to WISCAP requests to prioritize options for food ordering.	Monthly and/or as requested