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| **DepartmenT of Health Services**F-01922 (11/2017) |  | **STATE OF WISCONSIN** |
| **OPEN MEETING MINUTES**Instructions: [F-01922A](https://dhsworkweb.wisconsin.gov/forms/f01922a.pdf) |
| Name of Governmental Body: Children and Youth Committee of the Wisconsin Council on Mental Health | Attending: : Barb Buffington, Joanne Juhnke, Kim Eithun-Harshner, Carrie Finkbiner, Phil Robinson, Rick Immler, Kimberlee Coronado, Teresa Steinmetz, John Parkhurst, Amy Polsin, Peggy Helm-Quest, Karen Bittner |
| Date: 2/1/2018 | Time Started: 1230pm | Time Ended: 330pm |
| Location: DHS, Conference room 850A | Presiding Officer: Joanne Juhnke |
| **Minutes** |

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| **MEETING MINUTES OF THE CHILDREN AND YOUTH COMMITTEE****OF THE WISCONSIN COUNCIL ON MENTAL HEALTH****February 1, 2018 at 12:30 pm to 3:30 pm****DHS, 1 West Wilson Street, Madison, Wisconsin 53707****Members of the Children Youth Committee (CYC) in Attendance:** Barb Buffington, Joanne Juhnke, Kim Eithun-Harshner, Carrie Finkbiner, Phil Robinson, Rick Immler**Members of CYC in attendance by phone:** Kimberlee Coronado, Teresa Steinmetz, John Parkhurst, Amy Polsin, Peggy Helm-Quest**Department of Health Services Staff/Other state staff in Attendance:** Karen Bittner**Members of the Public in Attendance:** none**1: Call to Order*** Members were welcomed and everyone introduced themselves. Joanne summarized the meeting guidelines.
* Kim Eithun-Harshner made a motion to approve the December 2017 minutes and Phil Robinson seconded. The minutes were reviewed with no corrections.

Minutes were approved as drafted. All agree. No one opposed. Rick and Carrie abstained.* The next meeting is scheduled for April 5, 2018 and will be located at DHS, conference room 850A. Still working on scheduling a meeting with the Legislative and Policy Committee (L&P) as well as the Criminal Justice Committee. There was a proposal for March 8th but numerous CYC members cannot make that day. Joanne will propose other dates to L&P.
* Announcements
* Carrie noted that this is her last CYC meeting. She will be relocating out of state. She will email Karen with the name and contact information of her replacement to the committee so that the Council chair can approve the change.
* Kim Eithun-Harshner stated that the Office of Children’s Mental Health Office (OCMH) has the Family Relations position open until Wednesday February 7th at Wisconsin.jobs.
* No public comment.

**2: Report from January Council Meeting**Barb presented an updated on the January Council meeting, stating the focus of the meeting was on the strategic planning process. The Council identified 7 key areas of focus, including:1. Access
2. Quality and Evidenced Based Practices
3. Early Intervention and Prevention
4. Workforce Development
5. Advocacy and Stakeholder Input
6. Council Infrastructure
7. Integration of Mental Health and Substance Use

During the strategic planning discussion, the Council also discussed membership and the need to engage members who do not attend and how to improve attendance and involvement. Members discussed the need to improve onboarding and structure for orientation. Will possibly survey Council members about what they like, why it is important for a member to stay on, and what are the gaps. There was also a discussion about Position Papers as many are quite dated. The Council will be addressing this as well. There was an update on the Criminal Justice Committee and it was suggested that Joann provide this group with a training about what makes a good motion to be presented to the Council. It was noted that there is a lack of representation of youth on the Criminal Justice Committee and perhaps a CYC member would be willing to sit on that committee. The Adult Quality Committee is currently on hold. Barb also noted that there were updates on Youth Crisis Stabilization and Certified Peer Specialist trainings.**3: 2019-2021 State Budget Discussion**Members discussed the document, CYC State Budget Planning: 2017-19 Recommendations and Outcomes, a draft budget recommendations document created in May 2017. Joanne led the discussion and stated that CYC needs to forward recommendations to the Council for this so today’s meeting is to begin the discussion. Joanne noted that the first 4 items in the document were carried over from the previous budget cycle. If these items are put forward again, it will be the 3rd time. Members discussed the Child Psychiatry Consultation Program and noted that it is missing a multi-disciplinary component.Carrie and Kim Eithun-Harshner provided an update on the Wisconsin Infant/Early Childhood Mental Health Policy Committee in regards to Infant/Early Childhood Mental Health Consultation. They noted that 3 workgroups put forth proposals and one included using a Trauma Informed Care approach for consultation for the 0-5 age group. The goal is to reduce suspensions and expulsions from early childhood programs. This item in the state budget is still pending and the group recommends keeping a focus on this. Carrie also noted that there is less focus and need for a focus on the pyramid model.On page 3, the 2nd bullet point addresses the special education reimbursement rate. Members note this could be good to continue to focus on. Members identify areas which should perhaps be added to the list, including:* Workforce Development: There is no focal point yet for this and CYC may want to develop the focal point. Perhaps CYC should prioritize this.
* Need to look at broad data bases, not just the Program Participation System. It is noted that there are limitations of relying on the Block Grant.
* Hopeline
* Gaps analysis by county
* Legislative change of the training cap. Counties who are doing well can provide consultation to those counties who are struggling.

**4: Legislative Updates and Discussion**State LegislationJoanne explained that the Joint Legislative Council is seeking Interim Study Nominations. The deadline for submission is rapidly approaching and there are two of these that CYC hopes to submit. The Legislative Council will make decisions at a later date on which applications will be accepted for the interim session.The first topic for nomination is in regards to increasing the size of the mental health and substance abuse workforce. Phil presented information on this topic, which the Council has already approved submitting to Representative Tittl. Phil had completed a document based on information previously presented to CYC.The second topic is in relation to AB782 and regarding examining options for families to access out-of-home mental health care for their children without the children having to enter the child welfare system. As the Council will not be meeting again prior to submission deadline, Joanne will ask that the Executive Committee meet to provide approval to submit an application to a legislator for the Study Nomination.Seclusion and Restraint: LRB-1898/P5Members discuss an update to the Physical Restraint and Seclusion law. The update would include full names of law enforcement officers and that data of the incident will be reported to the Department of Public Instruction as well as submitting written incident reports to parents. Members reviewed other items that would be included in the bill.Phil moves to accept motion to support LRB-1898/P5, Wisconsin State Law on Physical Restraint and Seclusion. Rick second.Peggy, Kim Eithun-Harshner, and Teresa all abstain.Motion passes.**5: CYC Legislative Actions: Develop Process for Review/Action**Tabled for a future meeting.**6: Office of Children’s Mental Health: Annual Report Presentation**Kim Eithun-Harshner provided a quick presentation on the OCMH’s Annual Report. She said the report was done in Fact Sheets in order to make it easier to print and take them to meetings. The Wisconsin Child Well-Being Indicator list is in this year’s report and there are some comparisons to the results from 2016. The OCMH website is currently being updated to reflect current information. The suicide rate is alarmingly high and Kimberlee Coronado noted that there has been 5 student suicides in a week in her area, elementary through high school age. The Annual Report also provides information on the Wisconsin’s Children’s Mental Health Collective Impact Initiative and other activities of the OCMH. **7: Summary of Action Items + April 5th Meeting Agenda**Joanne will write the motion for the Executive Committee regarding the seclusion and restraint motion.Budget will need to be the majority of the meeting.**8: Adjourn** |

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| Prepared by: Karen Bittner on 2/6/2018. |
| These minutes are final and were presented for approval by the governmental body on: April 5, 2018 |