INFANT SCALE QUALITY CONTROL LOG

Serial Number: _____Tolerance limit recommendations_____

The following maintenance information has been compiled from Maternal and Child Health Bureau modules on anthropometrics, other state and federal agencies that conduct anthropometrics, experts in the field, product handbooks, and personal communications with company representatives. If newer recommendations are published by the manufacturers, use those.

1. Scales must be periodically tested for accuracy. It is recommended that scales that are moved be tested every time they are moved and at least every 1-2 months. Non-portable scales should be tested every 6 months.
2. Use a set of test weights.
3. Test infant scales at 5, 10, 20, and 30 pounds. Record on log. The reading should be within tolerance limit as determined by manufacturer. If not, contact a scale service company for servicing.
4. An annual servicing by a scale service company is recommended. A scale service company should clean the interior, test "shifting" - to see if the weight registers the same when test weights are put on different places on the scale platform, check zeroing, and make minor adjustments.

Today's Date	**Reading at 5 lbs**	Within tolerance limit + - ____ Y or N	**Reading at 10 lbs**	Within tolerance limit + - ____ Y or N	**Reading at 20 lbs**	Within tolerance limit + - _____ Y or N	**Reading at 30 lbs**	Within tolerance limit + - _____ Y or N	Staff Name or Initials

Servicing Dates (Annual Recommended)

Date	**Comments if any**

ADULT SCALE QUALITY CONTROL LOG

Serial Number:_____ **Tolerance limit recommendations**_____

The following maintenance information has been compiled from Maternal and Child Health Bureau modules on anthropometrics, other state and federal agencies that conduct anthropometrics, experts in the field, product handbooks, and personal communications with company representatives. If newer recommendations are published by the manufacturers, use those.

1. Scales must be periodically tested for accuracy. It is recommended that scales that are moved be tested every time they are moved and at least every 1-2 months. Non-portable scales should be tested every 6 months.
2. Use a set of test weights.
3. Test adult scales at 50, 100, and 150 pounds. Record on log. The reading should be within tolerance limit as determined by manufacturer. If not, contact a scale service company for servicing.
4. An annual servicing by a scale service company is recommended. A scale service company should clean the interior, test "shifting" - to see if the weight registers the same when test weights are put on different places on the scale platform, check zeroing, and make minor adjustments.

Today's Date	Reading at 50 lbs	Within tolerance limit + - _____ Y or N	Reading at 100 lbs	Within tolerance limit + - _____ Y or N	Reading at 150 lbs	Within tolerance limit + - _____ Y or N	Staff Name or Initials

Servicing Dates (Annual Recommended)

Date	**Comments if any**